

MINUTES  
SAUK COUNTY BOARD OF HUMAN SERVICES

Meeting: December 10, 2012, 5:00 p.m., County Board Gallery, Baraboo, WI

Members Present: Scott Alexander, Beverly Vertein, Andrea Lombard, Ruth Dawson, John Miller

Members Excused: Jim Bowers, Karen Fabisiak, Thomas Kriegl

Members Absent: Mark Detter

Others Present: Orth, Brattset, Box, Marty Krueger

Chair Alexander called the meeting to order and certified compliance with the Open Meeting Law.

Motion by Beverly Vertein, seconded by Andrea Lombard to adopt the agenda. Motion Carried.

Motion by Ruth Dawson, seconded by Andrea Lombard to approve minutes of the previous meeting. Discussion: Andrea Lombard noted that on Page 2, under Public Health Nurse Time, line 2 should read Orth further reiterated that Hazel Coppennoll thinks this is approximately . . . Motion Carried.

**Public Comment**

None

**Communications:**

None

**Business Items:**

- A. Review and Approval of Monthly Vouchers: Box distributed the monthly voucher report (see attached). Salary and Benefits were down due to minimal insurance payments. Contracted Labor hours were less this month. Community Treatment was up slightly due to LSS past billing. Youth Independent Living was up due to an increase in psych evaluations and detoxification services. Institutions were down due to credit with Mendota and Winnebago. Motion by Beverly Vertein, seconded by Andrea Lombard to approve the monthly vouchers in the amount of \$659,098.11. Motion Carried.
- B. Quarterly Reports: Box distributed quarterly reports. The first report was Accounts Receivable (see attached). Box reviewed TRIP Collections totalling \$129,738.37, as well as year to date figures. The Alternative Care Statistics Report was reviewed by Box (see attached). Totals were done month by month. Ruth Dawson commented that total foster care seems to be reduced. Orth indicated that fewer children are in foster care and a higher number of children are in CCI. He also noted that overall, year to year, there has been a decrease in placements as well as Juvenile Corrections has been down considerably for some time due to community based programs. Lastly, Box reviewed the Volatile Line Report (see attached) which is generally favorable to budget at this time.
- C. Approval of the 2013 Wisconsin Department of Children and Families Child Welfare Contract: Box reported that the Department of Children and Families Child Welfare Contract totaled \$312, 576.00. Motion by Andrea Lombard, seconded by Ruth Dawson to approve the contract. Motion Carried.
- D. Approval of the 2013 State/County Contract Covering Social Services and Community Programs: Box reported that the State/County Contract covering Social Services and Community Programs was \$2,913,775.00. Box further reiterated that this contract will sometimes fluctuate throughout the year. Motion by Beverly Vertein, seconded by Andrea Lombard to approve the contract. Motion Carried.
- E. Approval of the 2013 Income Maintenance Consortium Contract: Box reported that the 2013 Income Maintenance Consortium Contract totaled \$609,600.00. Motion by John Miller, seconded by Ruth Dawson to approve the contract. Motion Carried.

- F. Recommendation Regarding Purchase of Health Department Nursing Time for Child Protective and Adult Protective Service Cases: Orth spoke about recommending use of Public Health Nurses by contracting directly with them for the next 6 months, being attentive to using only as needed. Projected total for this service would be around \$6,000. Options in the future include possibly looking to use student nurses under the supervision of Human Services Nurses. Motion by Andrea Lombard, seconded by Beverly Vertein to approve contracting with Public Health Department for nursing time for Child Protective and Adult Protective Service cases with dollars being reviewed and updated to the Human Services Board at six month intervals. Discussion: Ruth Dawson asked if we looked into using other agencies. Orth indicated yes, however, the Public Health Department is comparable to both Human Services costs. No outside agencies have been explored. This could be an option to be explored in the future, along with all other options. Ruth Dawson asked if this would be another person on the payroll. Cindy Bodendein from Public Health indicated that this has been incorporated into the budget, accounting for a three-quarter time person and yes, it does add time to Public Health. Andrea Lombard indicated that a three-quarter time person is already getting benefits. This was confirmed by Cindy Bodendein. John Miller indicated that it is reasonable to monitor dollars to discuss at six month update. Orth indicated that this would be done. Motion Carried
- G. Appoint Debra Smalley to the Comprehensive Community Services Coordinating Advisory Committee: Orth described the Comprehensive Community Services Coordinating Advisory Committee and suggested the appointment of Debra Smalley to this committee. Motion by John Miller, seconded by Beverly Vertein to appoint Debra Smalley to the Comprehensive Community Services Coordinating Advisory Committee. Discussion: Ruth Dawson asked how often does this committee meet. Orth indicated, monthly. Motion Carried.

#### **Department Updates**

- A. WCHSA Fall Conference: Orth spoke about the WCHSA Fall Conference. Ruth Dawson and Andrea Lombard attended this conference. Orth particularly indicated that he liked the foster parent panel and their dedication towards children. Andrea Lombard indicated that she liked this component as well and was surprised with the different approaches, all loving and caring towards children. Andrea Lombard further indicated that Dennis Smith described why Obama Care would not work in Wisconsin due to the health exchanges being difficult to set up. Andrea Lombard indicated all other presenters were well versed and it was a productive conference. Ruth Dawson agreed that foster parents were open and she learned a lot and indicated that the foster parents also learned about themselves. Ruth Dawson also agreed that Dennis Smith was interesting and particularly the articulation of fraud that is going on and actions to prevent this. Orth noted that LogistiCare will not continue to go to counties in the future, however this is under review. This could possibly go to other private firms. Orth further indicated that this is not a large piece of Sauk County Department of Human Services business.
- B. Intervention Therapist Evaluation Measures: Brattset spoke about the specific performance measures developed pertaining to the Intervention Therapist position (see attached). These measures will be tabulated and reported to the Human Services Board on a quarterly basis once the position is hired. Brattset answered several questions pertaining to the type of cases that will be served with the Intervention Therapist.
- C. County Ambassador Program: Orth spoke about the County Ambassador Program and contacts with State legislators. Andrea Lombard already expressed an interest and has signed up for this program. Orth indicated that if any other Board Members are interested that there is a brief application that can be filled out and forwarded for participation. Ruth Dawson indicated that she has also applied. There was a question asked of Marty Krueger if there are other openings. Marty Krueger reported that there are more openings and if anyone is interested please fill out the application as soon as possible.

The next meeting of the Sauk County Human Services Board will be January 7, 2013 at 5:00 P.M. Motion by Andrea Lombard, seconded by Beverly Vertein to adjourn. Motion Carried.