

MINUTES  
SAUK COUNTY BOARD OF HUMAN SERVICES

Meeting: November 5, 2012, 5:00 p.m., Room B30, Baraboo, WI

Members Present: Scott Alexander, James Bowers, Karen Fabisiak, Beverly Vertein, Andrea Lombard, Ruth Dawson, Thomas Kriegl.

Members Excused: Mark Detter

Members Absent: John Miller

Others Present: Orth, Brattset, Box

Chair Alexander called the meeting to order and certified compliance with the Open Meeting Law.

Motion by Andrea Lombard, seconded by Karen Fabisiak to adopt the agenda. Motion Carried.

Motion by Ruth Dawson, seconded by Andrea Lombard to approve minutes of the previous meeting. Motion Carried.

**Public Comment**

None

**Communications:**

Orth spoke about the 2013 WCHSA Legislative Days projected to be held on January 23, 2014, April 10, 2013 (Human Services Day), and October 23, 2013. Andrea Lombard spoke to Marty Krueger, County Board Chair. She plans to attend and arrange legislators to be available to talk. Anyone else who is interested, please let Bill Orth know.

**Business Items:**

- A. Review and Approval of Monthly Vouchers: Box distributed the monthly voucher report (see attached). Contracted Labor had more hours this month. Community Living and Support was up due to vendor having signed contract addendum. Community Treatment was down due to there not being a Catholic Charities due to them being short staffed this month, reconciliation will occur at year end. Institutions were up due to increase utilization, some refunds are also coming in the near future pertaining to Institutions. Energy Services was down the last two months as they were paid last month. Accounts Receivable was up due to increase in purchase of gas cards for various programs. These are pass through dollars. Motion by Andrea Lombard, seconded by Beverly Vertein to approve the monthly vouchers in the amount of \$1,089,785.24. Motion Carried.
- B. WCHSA Fall Conference Attendance Approval-Ruth Dawson, Andrea Lombard: Orth noted the WCHSA registration for Ruth Dawson and Andrea Lombard would include expenses of \$70 for state rate hotel room and conference registration of \$95. Motion by Beverly Vertein, seconded by Karen Fabisiak to approve WCHSA Fall Conference attendance for Andrea Lombard and Ruth Dawson. Motion Carried.
- C. Family Support Program/Birth to Three Advisory Committee Community/Parent Member Appointments: Reappoint – Jeanne DeForest. Appoint – Megan Lowe, Laura Thomas, Maureen Cochrane. Orth explained the Family Support Program/Birth to Three Advisory Committee to the Board. Motion by Ruth Dawson, seconded by James Bowers to reappoint Jeanne DeForest and appoint Megan Lowe, Laura Thomas, and Maureen Cochrane to the Family Support/Birth to Three Advisory Committee. Motion Carried.
- D. Presentation – Child Protective Services Unit – Hazel Coppernoll, Supervisor : Orth introduced Hazel Coppernoll, CPS Supervisor. Hazel reviewed the overall process for Child Protective Services (see attached), to include program descriptions for Alternative Response, Permanency Roundtables, and Safety Services Grants.

### **Department Updates**

- A. Year End Estimate: Orth noted that as per practice, there is a check-in on the year end projection. Overall, it appears to be positive and looks to be about \$500,000 under budget in 2012. Further updates will be made as figures become available.
- B. 2013 Budget Process: Orth updated that both positions within the Human Services budget passed the full county board. The budget will be reviewed for the final time on the third Tuesday in November. Following the approval of the budget, Personnel will post the Economic Support and Assessment/Early Intervention positions. After a period of posting, the positions will be advertised, if necessary.
- C. Public Health Nurse Time: Orth indicated that there has not been much to report regarding use of Public Health Nurse time. Orth further reiterated that Hazel Coppernoll thinks this is approximately five cases per month that are shared with the Public Health Nurses. Orth indicated that in 2012 Human Services can continue to have Public Health Nurses involved, but in 2013 this will require further discussions due to budgetary concerns. Cindy Bodendein and Bill Orth will meet and update the Board on this topic at a future board meeting.
- D. Department of Children and Families Contract Negotiations: Orth originally put this on the agenda because WCHSA was thinking of not signing the contract with DCF due to difficulty in language regarding DCF not agreeing to negotiate changes and reach a settlement with WCHSA. This changed however, as the HS DCF contracts have both been signed, however, there is a meeting that will be scheduled with DCF in the near future so that the Secretary can discuss interpretation of the contract with key WCHSA personnel. It is the hope of WCHSA that a compromise position could be reached to which the DCF would agree to meet prior to changing any rules and come to an agreement. Orth will update the Board on the progress of these meetings in the future.

The next meeting of the Sauk County Human Services Board will be December 10, 2012 at 5:00 P.M. Motion by Thomas Kriegl, seconded by James Bowers to adjourn. Motion Carried.

Ruth Dawson