

MINUTES
SAUK COUNTY BOARD OF HUMAN SERVICES

Meeting: September 10, 2012, 5:00 p.m., County Board Gallery, Baraboo, WI

Members Present: Scott Alexander, James Bowers, Karen Fabisiak, Beverly Vertein, Andrea Lombard, Ruth Dawson, Thomas Kriegl, Mark Detter,

Members Excused: John Miller

Members Absent: None

Others Present: Orth, Brattset, Box

Chair Alexander called the meeting to order and certified compliance with the Open Meeting Law.

Motion by Andrea Lombard, seconded by James Bowers to adopt the agenda. Motion Carried.

Motion by Beverly Vertein, seconded by Ruth Dawson to approve minutes of the previous meeting. Motion Carried.

Public Comment

None.

Communications:

None

Business Items:

- A. Review and Approval of Monthly Vouchers: Box distributed the monthly voucher report (see attached). Noted was Salary and Benefits were up due to additional pay periods in August 2012. Administration was up due to annual Family Care contribution. Community Treatment was up due to paying annual CESA 5 payment. Income Maintenance was down due to less utilization as was Energy Assistance. Motion by Karen Fabisiak, seconded by Ruth Dawson to approve the monthly vouchers in the amount of \$1,996,875.29. Motion Carried.
- B. Quarterly Reports: Box reviewed the Quarterly Reports (see attached) to include accounts receivable by funding source, trends(amounts due) were reviewed including TRIP collections and hardships. In addition, alternate care, budgeted projected year end was reviewed. Thomas Kriegl asked in past years was it common to have juveniles in Corrections. Orth stated yes, some years ago, however community placements have increased and alternate care has decreased somewhat due to excellent stewardship of staff and use of community programs. The Volatile Line Report was reviewed and Box noted possible year end over budget in a number of areas to include AODA detox, CBRF unitization, and child alternate care Institution. Overall, it still seems to be below projected budget at this time.
- C. Hope House and Central Wisconsin Community Action Coalition Outside Agency Request Presentations: Ellen Allen from Hope House spoke about the services provided an importance of County collaboration for these services. Ms. Allen reviewed annual date (see attached report). Ruth Dawson asked questions about Hope House having a social worker, Ms. Allen stated, yes, but this is not a County social worker, but rather an employee of Hope House. James Bowers asked about the capacity at Hope House and if people are turned away, where do they go? Ms. Allen noted that sometimes it is an issue for it not being a match for Hope House or they are at capacity, however, this does not happen with extreme frequency and Hope House works with St. Vincent's and other domestic violence shelters as well as informal supports in the community to insure that people have places to go. Ms. Allen continued that the average length of stay varies from one night, to week, and at times a few months. Ruth Dawson asked what is going to happen to the old Hope House building. Ms. Allen indicated that the old building will be sold and the money will go to the mortgage for the new facility. Ms. Allen explained that the new building can house between 9 and 11 families, depending on the number of individuals in the family. The total annual budget for Hope House is \$763,000 and the request by Hope House is for \$25,000.

Craig Gaetzke from CWCAC spoke about services provided by CWCAC (see attached program description). The request is for \$7,500. Total expenses in Sauk County are approximately \$29,000 for programs which include: weatherization, car loan program, home repairs, down payment loans, homeless presentation and food pantries (there are three food pantries in Sauk County). Thomas Kriegl asked if these are for homelessness assistance. Mr. Gaetzke replied that the Homeless Help Line and interface with staff for explaining resources in the area are provided by CWCAC.

- D. 2013 Department Budget: Orth reviewed the 2013 Department Budget Summary, Levy Request Sheet (see attached). Orth reported that the Salary spreadsheet did not include expenses and accounting staff had found a \$100,000 discrepancy, which Orth noted that the budget was adjusted to account for this by adding Income Maintenance revenues of \$50,000 and the MIS expenses to be a \$41,000 savings. Lastly, there was some dollars in the Supportive Home Care Block Grant that were reduced due to cases being taken in by Family Care. This should resolve the discrepancy. The levy increases therefore balanced the same as 2012.

- E. Outside Agency Budget Request Approvals: Motion by Beverly Vertein, seconded by James Bowers to approve the Hope House request at \$25,000. Motion Carried.

Motion by Ruth Dawson, seconded by Karen Fabisiak to approve CWCAC request at \$7,500. Discussion. Mark Detter indicated that in the context of the budget, this isn't a large amount of money, but there have been times when he has known that some houses are getting weatherization with people who didn't necessarily need it. Motion Carried.

Motion by James Bowers, seconded by Beverly Vertein to approve 2013 levy request at \$7,684,736 for the Human Services Budget as submitted. Motion Carried with Mark Detter voting opposed.

- F. Reappointments to Comprehensive Community Services (CCS) Coordinating Committee:

- a. Tom Kolb
- b. Donna Miller
- c. Jeff Semenas
- d. Sharon Boesl

Orth proposed that the above named individuals be reappointed for the CCS Coordinating Committee. Motion by James Bowers, seconded by Mark Detter to approve the above listed individuals as appointments to the CCS Coordinating Committee. Discussion: James Bowers indicated that these are very qualified and awesome people that are on that committee. Motion Carried.

- G. Internal Promotion – CSP Supervisor: Orth reported that Denise Cobbs has accepted the CSP Manager position which is vacated by the resignation of Eddie Scanlan. James Bowers noted that Mr. Scanlan was an excellent employee. This was reiterated by Mr. Orth and that he will be missed at Sauk County Department of Human Services, but left on good terms. Motion by Andrea Lombard, seconded by Ruth Dawson to approve Denise Cobbs as Sauk County Department of Human Services CSP Manager. Motion Carried.

Department Updates

- A. 2013 Budget Process: Orth spoke about the 2013 budget process and having gone before the Administrative team and the budget was reviewed by the Administrative team. In addition, on September 26 budget presentations will be done by Functional Group to the Finance Committee and final approval will subsequently go to the full County Board. Orth will bring Resolutions for two new positions embedded in the Board in the October 2012 Human Services Board meeting. Thomas Kriegl asked regarding the LaCrosse County Lakeview agreement if this was paid as utilized? Box indicated this is paid monthly and the Clearview agreement is paid annually. Thomas Kriegl also asked about the specialized transport Sheriff's Department figures. Box noted that this is done for transports to Mendota, and Winnebago for 51.15 commitment hearings and also for juveniles in custody. Thomas Kriegl noted that there was a recent article in the Wisconsin Counties magazine regarding "working with co-occurring mental health and AODA clients in the jail setting". Thomas Kriegl noted that board members would be able to see this in the recent copy of the magazine and he would provide a link for citizen members or others who would like to view this article.

The next meeting of the Sauk County Human Services Board will be in October 8, 2012 at 5:00 P.M. Motion by Mark Detter, seconded by James Bowers to adjourn. Motion Carried.

Ruth Dawson