



DEPARTMENT OF HUMAN SERVICES

Minutes of Finance Committee of Human Services Board July 9, 2012

1. Meeting was called to order by Lombard at 4:30 p.m., and it was determined that the meeting was in compliance with the open meeting laws.

Present were Vertein, Alexander, Lombard. Staff present were Orth and Box.

2. The motion to adopt the agenda was made by Vertein and seconded by Alexander.
3. Motion to adopt the minutes for the prior month's meeting was made by Alexander, seconded by Vertein and carried.
4. Communications: None
5. Business Items
 - a. Review and Approve Monthly Vouchers: Box distributed and reviewed the *Monthly Voucher Report*. Several line items were explained. A motion to approve monthly vouchers in the amount of \$900,463.47 was made by Alexander and seconded by Vertein. Motion Carried.
 - b. Account Receivable Report: The Accounts Receivable report for May 2012 was reviewed by Box.
 - c. Approval for TRIP/Collection Requests: Approval was needed to send 16 accounts in the amount of \$18,026.64 to Credit Management Control. Motion by Vertein, seconded by Alexander. Motion Carried. Approval was needed for Credit Management Control to file a suit against a client in the amount of \$2,134.23. Motion by Vertein, seconded by Alexander. Motion Carried.
6. Departmental Updates
 - a. Monthly Reports: Box distributed and discussed the May 2012 Volatile line report.
7. Next Meeting – *There will not be a Finance Committee Meeting next month due to the Budget Meeting.*
8. Adjournment – Motion to adjourn was made by Vertein, seconded by Alexander and carried. Meeting was adjourned at 4:44 p.m.