

MINUTES
SAUK COUNTY BOARD OF HUMAN SERVICES

Meeting: July 9, 2012, 5:00 p.m., Room 213, Baraboo, WI

Members Present: Scott Alexander, Andrea Lombard, Ruth Dawson, Mark Detter, Beverly Vertein, Karen Fabisiak, James Bowers, John Miller

Members Excused: Thomas Kriegl

Members Absent: None

Others Present: Orth, Brattset, Box

Chair Alexander called the meeting to order and certified compliance with the Open Meeting Law.

Motion by Karen Fabisiak, seconded by Andrea Lombard to adopt the agenda. Motion Carried.

Motion by Beverly Vertein, seconded by Ruth Dawson to approve minutes of the previous meeting. Discussion. Andrea Lombard noted that under last meeting's minutes, page 2, item C. W-2 Program, 4th line, please change ridicules to ridiculous. Motion Carried.

Public Comment

None.

Communications:

Orth read an email (see attached) submitted by Thomas Kriegl.

Business Items:

- A. Review and Approval of Monthly Vouchers: Box distributed the monthly voucher report. Salary and Benefits were down due to no health insurance and the timing of the pay period this month. Administration line was up due to crisis training and consultation payments. Community Treatment was down due to a decrease in FPI and contracts, including detox and intensive outpatient. Institutions were down due to payment schedules and refund schedule with Mendota/Winnebago as well as no health check. Accounts Receivable was down due to clients ending placements and no Kwik Trip cards for W-2. Motion by Andrea Lombard, seconded by James Bowers to approve the monthly vouchers in the amount of \$900,463.47. Motion Carried.

CLOSED SESSION Pursuant to Wisconsin Statutes §19.85 (1) (c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Performance evaluation of Human Services Director.

5:10 P.M. Motion by Karen Fabisiak, seconded by Beverly Vertein to go into Closed Session. Roll call vote. All unanimous, ayes. Motion Carried.

RECONVENE TO OPEN SESSION 5:40 P.M. Motion by Andrea Lombard, seconded by Ruth Dawson to reconvene to Open Session. Roll call vote. All unanimous, ayes. Motion Carried.

Department Updates:

- A. Income Maintenance: Orth spoke about Income Maintenance which seems to be showing improvement at this point compared to when services started. There are some internal customers getting better service at this time. The Consortium is meeting regularly and all but one performance measure is being met. Next month the full budget will be reviewed and will include a request for a new full time Resource Specialist. W-2 will likely be privatized in the near future. The Department of Children and Families is looking at Request for Proposals and all agencies that submitted them were private. James Bowers asked if counties are considering future concerns of what the implications of this would have if W-2 goes private and there are poor outcomes. Orth indicated that this will likely be a concern and administration has been informed

of potential concerns, but will likely move forward. Mark Detter asked if this saves the Department money. Orth indicated that yes, to a degree the Department will save some money which can be utilized in other Income Maintenance areas that might have needs.

- B. Legislative Council Study Committee on Child Abuse & Neglect Reporting: Orth stated that there has been a study commission on child abuse and neglect reporting and he intends to be a citizen member on this Legislative Council. The study committee and child abuse and neglect reporting will begin in the near future. This is a way to gather input from the public and also to have Orth develop some legislative relationships.
- C. Electronic Records: Orth spoke about the process of moving to a full electronic record. There will be billing requirements per the National Healthcare design. Orth indicated that the Department had a demonstration from Netsmart in the last few weeks and over the next year the Department will go to electronic records. Box summarized that Netsmart will sunset the current MIS system and facilitate change to the new system (AVATAR). Also, the federal government has designated meaningful use dollars that the Department will be eligible to apply for. There are no specific cost projections at this time, however, this will be forthcoming and the dollars have been budgeted for. Orth indicated that this will move forward and costs will be discussed as it becomes available. Mark Detter asked how much time this will free up for staff. Box indicated that job duties will change once the process of transition occurs. It will save some direct service time. Orth reiterated that one place that this time would be saved would be transcription as a result of practioners using direct entry into the electronic record. Ruth Dawson asked how old the current system is. Box indicated that this system was in place 30 years ago, however it has been updated periodically and is still a functional system.
- D. 2013 Budget: Orth indicated that August 6, 2012 will be the budget review. Orth, Brattset, and Box met with each manager and reviewed line by line budget. The goal is to keep the bottom line as low as possible. The start time for the Human Services Board Meeting on August 6, 2012 will be 4:00 P.M.

The next meeting of the Sauk County Human Services Board will be in August 6, 2012 at 4:00 P.M. Motion by James Bowers, seconded by Andrea Lombard to adjourn. Motion Carried.

Ruth Dawson