

MINUTES
SAUK COUNTY BOARD OF HUMAN SERVICES

Meeting: June 7, 2010, 5:00 p.m., County Board Gallery, Baraboo, WI

Members Present: Alexander, Bowers, Fabisiak, Dippel, Fordham, Stoeckmann, Sinklair, Lombard

Members Excused: Vertein

Members Absent: None

Others Present: Orth, Brattset, Box

Chair Alexander called the meeting to order and certified compliance with the Open Meeting Law.

Motion by Bowers, seconded by Dippel to adopt the agenda. Motion Carried.

Motion by Fordham, seconded by Dippel to approve minutes of the previous meeting. Motion Carried.

Public Comment

None

Communications:

None

Business Items:

- A. Review and Approval of Monthly Vouchers: Box distributed the monthly voucher report (see attached). Salary and benefits were down due to there being less pay periods this month than the one previous. Community Living was down due to last month making a payment to catch up for a vendor that recently signed a contract. Community Residential was up due to paying a vendor that recently signed a contract. Community Treatment was down. Income Maintenance was up due to an increase in funerals and MA transportation. W-2 was down and there was no Energy Assistance this month. Motion by Lombard, seconded by Bowers to approve the monthly vouchers in the amount of \$1,097,257.19. Motion Carried.
- B. CWCAC Disaster Grant Update & Consideration of Request for Additional Funds - Lauri Lindell: Ms. Lindell reviewed the summary of CWCAC funding for flood monies (see attached). The review showed exactly where dollars were spent and Ms. Lindell indicated there may be another grant of up to \$250,000. Ms. Lindell reviewed a specific request for a client's property (see attached summary). Concerns are that the home owner runs an in-home day care and there could be concerns for the health of the children. The options are to fund replacing the septic, or not. Fordham indicated that it should be determined by an expert if the problems were actually flood related. Ms. Lindell stated that there could be an analysis. Sinklair asked what type of tank. Lindell replied, concrete tank that totally submerged. It can be tested and evaluated as to the nature of the problem. Stoeckmann stated that Public Health could look at the current situation in the home to see if there is a health hazard and report back to Lindell with recommendation as to who could assess the septic. Bowers stated that this could be easy to approve, but it needs to be valid to protect others that may need funds, if this is not flood related. Question that this is a gray area and undetermined. Lindell stated that it could be done as a loan and they could use grant dollars to do that. The septic was old. Alexander stated that it might be best to contact Public Health and then after that report, get an expert to look at the septic. Bowers asked if they should authorize a minimum so it can be fixed. Fordham stated that she did not think it needs authorization if the reports go through from the experts in Public Health it could just be approved by Lindell and CWCAC. Lindell understands the need for analysis and will contact Public Health and get a referral for having an expert analyze the damages and causes to the septic tank. If it is flood related it can be funded.

- C. 2011 Form 1: Orth reviewed the 2011 Form 1 and indicated that this needed approval as discussed at the last meeting (please see attached Form 1). Alexander noted that it looks complete. Fordham asked if homelessness funds need extra funds. Orth replied, that yes, that is a long term goal. If something was to be done it would require long term funds. Fordham, if anything requires additional funds the Board needs to know in advance. Orth stated that it is not intended for this year that additional funds would be needed for this long term goal. Motion by Stoeckmann, seconded by Bowers to approve Form 1 as written. Motion Carried. Additional discussion. Fordham asked that FCF outcome areas does 70% rate really represent an accurate rate. Orth stated this was an estimate before 2009 results and that will be updated with new results and he anticipates a closer rate to 90%. Fordham indicated to please amend to that. Fordham also asked for clarification on mental health hospital face to face contact. Orth noted that this is at the time of the initial call to crisis and he will clarify the working to reflect that. Fordham also is unclear of the 50% diverted to what? Orth indicated this reflects diverted to family, home or community options and will clarify this statement as well.

Department Updates:

- A. Crisis Grant Update - Sharon Boesl & William Hutter: Boesl and Hutter provided an update on the Crisis Grant (see attached summary). They summarized that the grant is for 14 counties in the southern region and the focus includes crisis certification and training's to improve processes in the crisis systems throughout that region. In addition, Boesl reported that the consortium of counties in this region are looking for a crisis bed stabilization option, perhaps with multi-county utilization. For example, a CBRF and/or adult family home.
- B. 2011 Budget Process & Perspective: Orth noted that the budget sheets have gone to Human Services managers early and that in July 2010, Brattset, Orth, and Box will review line by line so it can be presented to the Human Services Board in August. Orth noted that there are some state level concerns due to the decrease of federal stimulus dollars. He further explained that more information should be forth coming in the next several months. Sinklair inquired as to projections of increase or decrease. Orth indicated that at this time we do not see any increase or decrease in our 2011 budget, however, as in the past Human Services would be looking for coverage of salary and benefit increases.
- C. Marsh Country Health Alliance: Orth noted that Alexander is the new secretary of the Marsh Country Health Alliance. Several more counties were added and the board was formed at the last meeting. Legislation went through at the state level to accept the structure of the alliance. Alexander indicated he will meet in August 2010 to go over bylaws. Lombard asked what counties are in this alliance. Orth replied that Dodge, Adams, Juneau, Marquette, Brown, Sauk, Waukesha, and Ozaukee counties are currently involved and some additional counties may be added in the future if they request entry. This will be addressed by the bylaws.
- D. Organizational Analysis; Response to RFP/Resolution to Accept Vendor: Orth described the process of reviewing the RFP for the organizational analysis of Human Services. In addition, Orth distributed the TMG proposal, described the process with follow up meetings with both of the vendors. The meeting, according to Orth, clarified the scope of work. The updated proposals were reviewed and it was unanimous that the proposal by TMG should be awarded. This proposal came in at \$49,300. Brattset noted that it was clear that WIPFLi did not understand or have experience in Human Services analysis.
- E. WCHSA Spring Conference: Orth summarized the WCHSA Conference and indicated that Brattset and Orth gave a presentation for this conference. Bowers indicated that the conference was very interesting and that he enjoyed the conference overall. Bowers further explained that it was interesting to see the state's process of interaction with the federal government and how the state struggles similar to local government's struggling with their relationship to the state on timely follow through and understanding of needs to fund mandates. Bowers credited Brattset and Orth for their presentation at the conference.

The next meeting of the Sauk County Human Services Board is scheduled for Monday, July 12, 2010 at 5:00 p.m.

Motion by Bowers, seconded by Dippel to adjourn. Motion Carried.

Andrea Lombard