

MINUTES  
SAUK COUNTY BOARD OF HUMAN SERVICES

Meeting: Monday, May 10, 2021, 4 p.m., Virtual Meeting; County Board Room 326A, West Square Building, Baraboo, WI

*Due to the COVID-19 pandemic, this meeting was conducted in person, virtually, or by phone.*

Chair, Patricia Rego called the meeting to order and certified compliance with the Open Meeting Law at 4 p.m.

Roll Call. PRESENT: Patricia Rego, Valerie McAuliffe, Joel Chrisler, Michelle Bushweiler, Kristin White Eagle, James Bowers, Eric Scheunemann, Cliff Thompson, Delmar Scanlon. ABSENT: None.

Others Present: Dan Brattset, Stephanie Box, Nicole Rachuj, Jenna Greenwood

Motion by Valerie McAuliffe, seconded by James Bowers, to adopt agenda. Motion carried.

Motion by, Michelle Bushweiler, seconded by Valerie McAuliffe, to approve the minutes for the previous Human Services Board Meeting held on April 12, 2021. Motion carried.

**Public Comment:** No public attendance.

**Communications/Director's Report:**

- a. **Board Materials:** Distributed electronically. Dan Brattset updated with some upcoming activities. Local homelessness meeting close to the last of the series. Jim updated information for the new director, Nicole Tidwell. In addition, Dan will be assisting the State with a couple telephone interviews of individuals that are interviewing for Area Administrator. They have regional Administrators with three in our region. Lastly, the Capital Consortium quarterly meeting will discuss the transition from the process during the pandemic back to the pre-COVID process.

4:03 p.m. Delmar Scanlon arrived

**Business Items:**

- a. **Discussion and Action to Approve Monthly Vouchers:** Distributed electronically. Stephanie Box reviewed the Monthly Voucher Report. Motion by Valerie McAuliffe, seconded by Cliff Thompson, to approve monthly vouchers for \$2,110,518.76. Motion carried.
- b. **Accounts Receivable Report:** Distributed electronically. Stephanie Box reviewed the Accounts Receivable Report for March 2021.
- c. **Discussion and Action to Approve Collection Requests:** Motion by James Bowers, seconded by Joel Chrisler, to approve sending 14 accounts to Credit Management Control for \$24,052.94. Motion carried.
- d. **Monthly Reports:** Distributed electronically. Stephanie Box discussed the March Volatile Line report.
- e. **Final Year-End Report:** Stephanie discussed the final year-end report. Audit was completed last week. The final report has not come through as of yet. The year-end favorable variance was \$928,906.34. Stephanie discussed the favorable and unfavorable amounts due to COVID-19.
- f. **Discussion and Possible Action to Approve Transfer of Human Service Fund Balance to General Fund:** Stephanie discussed. Motion by Michelle Bushweiler, seconded by Joel Chrisler, to approve Transfer of Human Services Fund Balance of \$1,528,228.18 to the General Fund. Motion carried.
- g. **Discussion and Action to Appoint Lenora Aspero to the Comprehensive Community Services/Families Come First Coordinating Committee (citizen member) 2 year-term:** Dan reviewed the services and need for citizens on the committee. Motion by Valerie McAuliffe, seconded by James Bowers, to approve Appointing Lenora Aspero to the Comprehensive Community Services/Families Come First Coordinating Committee (citizen member) 2 year-term. Motion carried.

**Department Updates:**

- a. Jenna Greenwood, Child Protective Services Supervisor, Children's Assessment Center – Human Services Department: Jenna Greenwood discussed updates regarding the Child Advocacy Center. Currently in the process of creating a name for the service. As a refresher: the forensic interviews will be conducted at the West Square Building in the Human Services Department rather than in Madison. The advantage of having it in Sauk County is having the collaboration of many different agencies such as law enforcement, social workers, District Attorney (DA), victim services committee, Hope House, and mental health for crisis. The interview equipment will allow the DA's office to stream and watch remotely. They also can give feedback to the interviewer during this process, which avoids repeated interviews.
- b. Service Status: COVID-19: Dan Brattset updated the current COVID-19 process. Slight uptake in office face-to-face services. Each type of service is working on advance planning for what the new normal will look like regarding face-to-face appointments in clinics, home visits, etc. Dan contacted Corporation Counsel regarding staff inquiring of participants about their vaccination status. Dan is awaiting a response. Dan praised all staff for their participation in maintaining safety protocol.

**Next Meeting:**

The next meeting of the Sauk County Human Services Board will be June 14, 2021, at 4 p.m. in the County Board Room 326A.

Motion by Valerie McAuliffe, seconded by James Bowers, to adjourn at 4:34 p.m. Motion carried.

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