



DEPARTMENT OF HUMAN SERVICES

Minutes of Finance Committee of Human Services Board December 6, 2010

1. Meeting was called to order by Dippel at 4:30 p.m., and it was determined that the meeting was in compliance with the open meeting laws.

Present were Alexander, Vertein, Bowers and Dippel. Staff present were Orth and Box.

2. The motion to adopt the agenda was made by Alexander and seconded by Vertein.
3. Motion to adopt the minutes for the prior month's meeting was made by Vertein, seconded by Alexander and carried.
4. Communications: None
5. Business Items
 - a. Review and Approve Monthly Vouchers: Box distributed and reviewed the *Monthly Voucher Report*. Several line items were explained. A motion to approve monthly vouchers in the amount of \$1,131,024.92 by Alexander, seconded by Vertein and carried.
 - b. Account Receivable Report: Box distributed and reviewed the October 2010 Accounts Receivable Report.
 - c. Approval for Collection Requests: At this time there are no approvals as we are working on setting up our accounts to certify for TRIP.
6. Departmental Updates
 - a. Monthly Reports: Box distributed and discussed the October 2010 Volatile Line Report.
7. Next Meeting – January 10, 2011 at 4:30 p.m.
8. Adjournment – Motion to adjourn was made by Vertein, seconded by Alexander and carried. Meeting was adjourned at 4:45 p.m.