



DEPARTMENT OF HUMAN SERVICES

Minutes of Finance Committee of Human Services Board February 8, 2010

1. Meeting was called to order by Stoeckmann at 4:30 p.m., and it was determined that the meeting was in compliance with the open meeting laws.

Present were Alexander, Vertein and Stoeckmann. Staff present were Orth and Box.

2. The motion to adopt the agenda was made by Alexander and seconded by Vertein.
3. Motion to adopt the minutes for the prior month's meeting was made by Vertein, seconded by Alexander and carried.
4. **Communications:** None
5. **Business Items**
 - a. **Review and Approve Month Vouchers:** Box distributed and reviewed the *Monthly Voucher Report*. Several line items were explained. A motion to approve monthly vouchers in the amount of \$961,584.41 by Alexander, seconded by Vertein and carried.
 - b. **Account Receivable Report:** Box distributed and reviewed the December 2009 Accounts Receivable Report.
 - c. **Approval for Collection Requests:** Approval needed for State Collections to pursue legal action on one account in the amount of \$609.51. Motion by Vertein, seconded by Alexander.
6. **Departmental Updates**
 - a. **Monthly Reports:** Box distributed and discussed the Preliminary December 2009 Volatile Line Report. She discussed those Volatile line items that are looking to end the year favorable and those not favorable.
7. **Next Meeting** - March 8, 2010 at 4:30 p.m.
8. **Adjournment** - Motion to adjourn was made by Vertein, seconded by Alexander and carried. Meeting was adjourned at 4:45 p.m.