

MINUTES  
SAUK COUNTY BOARD OF HUMAN SERVICES

Meeting: Monday, March 8, 2021, 4 p.m., Virtual Meeting; County Board Room 326A, West Square Building, Baraboo, WI

*Due to the COVID-19 pandemic, this meeting was conducted in person, by phone, and virtually.*

Chair, Patricia Rego called the meeting to order and certified compliance with the Open Meeting Law at 4 p.m.

Roll Call: PRESENT: Patricia Rego, Valerie McAuliffe, Joel Chrisler, Michelle Bushweiler, Delmar Scanlon, James Bowers, Eric Scheunemann, Cliff Thompson; Via Zoom: Kristin White Eagle; ABSENT: None

Others Present: Dan Brattset, Stephanie Box, Brent Miller, Nicole Rachuj; Via Phone: Cassie Manson

Motion by Valerie McAuliffe, seconded by Delmar Scanlon, to adopt agenda. Motion carried.

Motion by, Valerie McAuliffe, seconded by Kristin White Eagle, to approve the minutes for the previous Human Services Board Meeting held on February 8, 2021. Motion carried.

**Public Comment:**

None

**Communications/Director's Report:**

- a. Board Materials: Distributed electronically.

**Possible Closed Session:** Pursuant to Wisconsin Statutes § 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibly. Performance evaluation of Daniel Brattset, Director of the Department of Human Services. Motion to enter closed session by Valerie McAuliffe at 4:04 p.m., seconded by Michelle Bushweiler. Motion carried.

Motion to reconvene in open session by Valerie McAuliffe at 4:14 p.m., seconded by James Bowers. Motion carried.

**Business Items:**

- a. Discussion and Action to Approve Monthly Vouchers: Distributed electronically. Stephanie Box reviewed the Monthly Voucher Report. Motion by Valerie McAuliffe, seconded by Joel Chrisler to approve monthly vouchers for \$1,857,582.13. Eric Scheunemann abstained. Motion carried.
- b. Accounts Receivable Report: Distributed electronically. Stephanie Box reviewed the Accounts Receivable Report for January 2021.
- c. Discussion and Action to Approve Collection Requests: Motion by Cliff Thompson, seconded by Eric Scheunemann, to approve sending 11 accounts to Credit Management Control for \$4,950.98. Motion carried.
- d. Monthly Reports: Distributed electronically. Stephanie Box discussed the January 2021 Volatile Line report.
- e. Estimated Year-End: Stephanie Box discussed the reports distributed electronically.
- f. Discussion and Action to Approve Carryforward Request: Stephanie discussed the carryforward request. Motion by Valerie McAuliffe, seconded by Michelle Bushweiler, to approve Carryforward Request of \$87,865.00. Motion carried.

- g. Discussion and Action to Approve Non-State Provider Contracts: Stephanie discussed the 2021 contracts. Motion by Valerie McAuliffe, seconded by Cliff Thompson, to approve Non-State Provider Contracts. Motion carried.
- h. Discussion and Action to Approve Amendment Releasing the IV-E Pass-Through Funding (Department of Children and Families): Stephanie discussed. Motion by Valerie McAuliffe, seconded by James Bowers, to approve Amendment Releasing the IV-E Pass-Through Funding (Department of Children and Families). Motion carried.
- i. Discussion and Action to Approve Amendment Releasing the Targeted Safety Support Funds Allocation (Department of Children and Families): Stephanie discussed these funds were not included in the original Department of Children and Families contract for the Targeted Safety Support Funds. Motion by Michelle Bushweiler, seconded by Delmar Scanlon, to approve Amendment Releasing the Targeted Safety Support Funds Allocation (Department of Children and Families) for \$99,500.00. Motion carried.

**Department Updates:**

- a. Presentation: Baraboo Area Homeless Shelter – Cassie Manson: Cassie Manson, Director of the Baraboo Area Homeless Shelter presented via phone. The shelter opened on January 18, 2021, welcoming clients. The capacity is up to 35 beds; however, has been reduced due to the COVID-19 pandemic. Everyone is screened, tested for COVID-19 and are required to wear a mask/cloth covering the nose and mouth and stay 6' distance from others. If they show signs or symptoms of COVID-19, they are required to self-quarantine until they have negative COVID-19 results. After arrival, clients are assisted with getting hot meals, mental health, and coaching. There are support systems in place for schools and social services. Currently workshops and classes have been suspended due to the pandemic; however, references are given for the client. Clients meet with staff to make 4-5 goals for that particular week to accomplish. Every 30 days there are qualifications to continue to stay at the shelter with a 90 day maximum stay. Many of the clients have either succeeded or they are progressing to have their own place in a short period of time using services throughout Sauk County to assist them. Cassie has been in contact with Public Health with a goal to open vaccines at the facility for their clients and potentially non-clients. The concern with the double vaccine is the client leaving the community before the second is due. She is hopeful the Johnson & Johnson vaccine will be available for this. The homeless shelter currently has a grant of \$75,000 and will be used for many different services. One in particular is for those who need an immediate place to stay and there is no room at the shelter. Other services could include cab vouchers for clients to get to and from work when the client does not have a vehicle or license, sanitizer, masks, air filtered system, etc. The Baraboo Area Homeless Shelter is currently hiring staff and accepting volunteers.
- b. 2020 Annual Report: Dan reviewed the annual report.
- c. Service Status: COVID-19: Dan stated staff continue to wear masks and most have received their second vaccine.

**Next Meeting:**

The next meeting of the Sauk County Human Services Board will be Monday, April 12, 2021, in County Board Room 326A.

Motion by Valerie McAuliffe, seconded by James Bowers, to adjourn at 5:35 p.m. Motion carried.

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