



## DEPARTMENT OF HUMAN SERVICES

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### Minutes of Finance Committee of Human Services Board February 7, 2011

1. Meeting was called to order by Dippel at 4:30 p.m., and it was determined that the meeting was in compliance with the open meeting laws.

Present were Alexander, Vertein, Bowers and Dippel. Staff present were Orth and Box.

2. The motion to adopt the agenda was made by Alexander and seconded by Vertein.
3. Motion to adopt the minutes for the prior month's meeting was made by Vertein, seconded by Alexander and carried.
4. Communications: None
5. Business Items
  - a. Review and Approve Monthly Vouchers: Box distributed and reviewed the *Monthly Voucher Report*. Several line items were explained. A motion to approve monthly vouchers in the amount of \$848,617.27 by Alexander, seconded by Vertein and carried.
  - b. Account Receivable Report: Box distributed and reviewed the December 2010 Accounts Receivable Report with graphs.
  - c. Approval for Collection Requests: None. Box gave the number of accounts certified for TRIP of 15 clients for \$9,439.42.
6. Departmental Updates
  - a. Monthly Reports: Box distributed and discussed the December 2010 Volatile Line Report.
7. Next Meeting – March 7, 2011 at 4:30 p.m.
8. Adjournment – Motion to adjourn was made by Vertein, seconded by Bowers and carried. Meeting was adjourned at 4:45 p.m.