

MINUTES
SAUK COUNTY BOARD OF HUMAN SERVICES

Meeting: February 7, 2011, 5:00 p.m., County Board Gallery, Baraboo, WI

Members Present: Alexander, Bowers, Dippel, Fordham, Vertein, Lombard

Members Excused: Stoeckmann, Fabisiak, Sinklair

Members Absent: None

Others Present: Orth, Brattset, Box

Chair Alexander called the meeting to order and certified compliance with the Open Meeting Law.

Motion by Fordham, seconded by Bowers to adopt the agenda with changes. Item 7.C. and 7.D. before 7.B. Motion Carried.

Motion by Fordham, seconded by Dippel to approve minutes of the previous meeting. Motion Carried.

Public Comment

None.

Communications:

None

Business Items:

- A. Review and Approval of Monthly Vouchers: Box distributed the monthly voucher report (see attached) and reviewed. Salary and Benefits were down due to Workers Compensation refund the County being self insured as well as decrease in unemployment. Decrease in Administration as employee travel had two months last month. Community Living and Support was down. Community Treatment was down due to paying three months to LSS last month. Institutions was up due to three months alternate care being paid and an increase in inpatient expenses. Income Maintenance was up due to funeral expenses and MA Transportation. Motion by Bowers, seconded by Vertein to approve the monthly vouchers in the amount of \$848,617.27. Motion Carried.
- B. Comprehensive Community Service Committee Appointment – Mary Mavolet: Orth suggested appointment of Mary Mavolet to the Comprehensive Community Service Committee. Motion by Fordham, seconded by Dippel to approve the appointment of Mary Mavolet to the Comprehensive Community Service Committee. Motion Carried.
- C. Approval of Vacant Training Specialist Position Change to 30 Hrs./Wk. R.N.: Orth reported this will be on the agenda next month. In short, he summarized that the Training Specialist in CSP is retiring and the manager of CSP would like to replace that position with a R.N. , which will provide more versatility and billing options.

Department Updates:

- A. WCA Legislative Day: Orth spoke about the County Ambassador Program sponsored by WCA. In specific he noted that he met with three Senators, four Representatives or staff. In addition, WCHSA will be meeting three to four times a year to express concerns and needs. Lombard noted that she thought it was an excellent program, well run and great content. In addition she thought they were responsive to feedback
- C. Year End Estimate: Box spoke about pre-audit, pre-reconciliation. Year end estimate looks to be about \$200,000 to \$300,000 favorable to budget. This does not include carry forward from previous year. Fordham noticed that Finance Committee meets soon and will evaluate carry forward dollars and that she expects there to be specific reasons for any carry forward dollars this year.

- D. Annual Report: Orth distributed the annual report (see attached) and noted that the Department met or exceeded outcome measures and that these will be modified for 2011-2012. All goals were met. Orth indicated that we will have future discussions in a subsequent meeting regarding this report.
- B. Vehicle Purchase: Brattset discussed the various options for obtaining two sedan vehicles for the Department (see attached handout on options for vehicles for Human Services). These options include: VendorNet, which is the state buying service. Lombard suggested that it would be helpful to allow local dealers to match the VendorNet rates. The Board was asked to review the options noted in the handout for discussion at the next Human Services Board meeting.
- E. Day Treatment: Brattset reported that the LSS, CESA-V, Sauk-Prairie Schools, Human Services project has started and that several students have been enrolled in services. The plan is to start with Sauk-Prairie School District students first and then some time in the near future expand to other school districts being offered the opportunity to purchase program services for their students. Transportation will be discussed as a part of this offering to other school districts.

The next meeting of the Sauk County Human Services Board is scheduled for Monday, March 7, 2011 at 5:00 p.m.

Motion by Lombard, seconded by Bowers to adjourn. Motion Carried.

Andrea Lombard