

MINUTES
SAUK COUNTY BOARD OF HUMAN SERVICES

Meeting: August 8, 2011, 4:30 p.m., County Board Gallery, Baraboo, WI

Members Present: Alexander, Bowers, Fabisiak, Dippel, Fordham, Stoeckmann, Vertein, Sinklair, Lombard

Members Excused: None

Members Absent: None

Others Present: Orth, Brattset, Box

Chair Alexander called the meeting to order and certified compliance with the Open Meeting Law.

Motion by Lombard, seconded by Stoeckmann to adopt the agenda. Motion Carried.

Motion by Dippel, seconded by Sinklair to approve minutes of the previous meeting. Motion Carried.

Public Comment

None

Communications:

None

Business Items:

- A. **Review and Approval of Monthly Vouchers:** Box distributed the monthly voucher report (see attached). She noted that there was a decrease in Salary and Benefits this month due to no health insurance charges. Administration costs were down from last month containing car purchases. Community Living and Support was down. Community Treatment was up due to a payment to CESA V. Institutions were down due to no health checks this month. Institutions were down due to a change in placements. Income Maintenance was down with funerals and crematorium being down. Motion by Fordham, seconded by Bowers to approve vouchers in the amount of \$1,003,727.16. Discussion on Institutions being down. Bowers asked if we are expecting a bill from Mendota. Box noted that it is possible due to three months lag, but our budget adjusts to this regarding the volatile line. Motion Carried.

Closed Session: Pursuant to Wisconsin Statutes § 19.85 (1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Performance evaluation of the Director of the Department of Human Services. Motion by Fordham, seconded by Sinklair.

Reconvene to Open Session: Motion by Sinklair, seconded by Stoeckmann to reconvene to Open Session. Motion Carried

- B. **Income Maintenance Consortium Resolution:** Orth presented the Income Maintenance Resolution with revised fiscal note (see attached) and IM Considerations handout (see attached). Changes include configuration of splitting the consortium into two units. The units in the consortium which Sauk County would belong to include as lead agency, Dane County. Other consortium members would include: Dodge, Juneau, Richland, and Columbia counties. Motion by Fordham, seconded by Bowers to approve the Income Maintenance Consortium Resolution. Discussion: Fordham noted that if we can do services locally and in a quality manner she is in favor of having these services stay local. Fordham noted the Hub and Spoke graphic has only one county interfacing with the public. This should include all counties interfacing with the public. Orth will ask to have this graphic amended to reflect this. Orth noted that draft contracts for the consortium will go to Corporation Counsel soon. Each county will maintain their local staff and participate in doing call centers on a rotating basis. Stoeckmann asked if residents will be able to use other offices. Orth noted that yes, residents in the consortium can attend any office in that consortium. More details will be forth coming as it relates to consortium to consortium interactions. Funding is a state/federal mix. Orth noted that if Sauk County opted out of this consortium it would cost less, but

service quality and local options would potentially be greatly decreased. Orth noted that reasons to stay in this consortium include: no levy increase from 2011, local staff provide excellent service, and also the Human Services Department uses the Medical Assistance verification process through Economic Support to sustain many other services in the Department. Motion Carried. The Resolution was distributed and signed by Board members.

- C. 2012 Proposed Budget: Orth distributed the 2012 Budget Summary (see attached), which would include a zero percent increase in levy. The following comments were made. Alternate Care was down and demonstrates the programs that Sauk County uses to keep children in the community. W-2 would be delivered as previously reviewed by the consortium and Orth noted that he is optimistic about Dane County being the lead in this consortium. Orth further explained that while Institutional costs have been up slightly this is still at budget level, there are some increased revenues in this budget including Children's Waiver, Crisis Service and CCS funds. Orth explained that with FPI services some of these dollars will be used to increase CCS resources internally and shift slightly to more locally provided services. Outside agencies include: Hope House and CWCAC with annual requests, as noted. Bowers noted that the Homelessness Committee may approach Human Services in 2012 as an outside agency request for the 2013 budget year. Fordham asked, does the 2011 budget levy include the outside agency requests? Orth indicated, yes. Therefore, Fordham indicated there is an increase if the outside agency organizations are included. Orth noted that this \$32,000 will be taken out of the levy request. Orth noted that the budget has availability to adjust for this difference. Fordham asked, what is in the Miscellaneous line in the Budget Summary? Box noted that various line overruns are rounded to include this particular line. Sinklair asked about Institutions being up. Orth indicated that this is a best guess and we can adjust throughout the year, if necessary. The Volatile line report usually reflects swings both up and down and this budget line is determined by looking at annual utilization over the years. Fordham noted that the county has a contingency fund should it be needed, but Departments do not keep this on their own. Sinklair asked what the major risks in the budget are. Orth noted, one risk is if the budget is off and wrong in the assumptions, but the larger risk in 2012 is going over budget, particularly as the Family Care buy down occurs and phases out, more likely in 2013. Brattset noted that there is also challenges if adult protective services has mandated court orders and guardianships which might require institutional stays. This could happen as a result of Family Care cap, however, there has been some contingency for utilization of urgent spots in Family Care which can be applied for on an ongoing basis. Orth also reviewed the 2012 Form 1 Goals and Outcome Measures (see attached). Motion by Fordham, seconded by Lombard to approve the 2012 Human Services Budget at \$7,684,736.00. Motion Carried.

The next meeting of the Sauk County Human Services Board is scheduled for Monday, September 12, 2011 at 5:00 p.m.

Motion by Dippel, seconded by Stoeckmann to adjourn. Motion Carried.

Andrea Lombard