

MINUTES
SAUK COUNTY BOARD OF HUMAN SERVICES

Meeting: July 11, 2011, 5:00 p.m., County Board Gallery, Baraboo, WI

Members Present: Alexander, Bowers, Dippel, Fordham, Lombard, Stoeckmann, Sinklair

Members Excused: Vertein, Fabisiak

Members Absent: None

Others Present: Orth, Brattset, Box

Chair Alexander called the meeting to order and certified compliance with the Open Meeting Law.

Motion by Bowers, seconded by Lombard to adopt the agenda. Motion Carried.

Motion by Dippel, seconded by Sinklair to approve minutes of the previous meeting. Discussion. Bowers asked that there be several amendments to the June 2011 Board Meeting Minutes to include: regarding Homeless Haven, Virgil Hartje is considering donation of the facility and land and Baraboo area Homelessness as opposed to Sauk County Area Homelessness. Motion Carried.

Public Comment

None

Communications:

None

Business Items:

- A. Review and Approval of Monthly Vouchers: Box distributed the monthly voucher report and noted that Administration was up due to a onetime expense to Ewald Automotive with carry forward for purchase of two cars for the Department, which were approved by the Board and full County Board. Crisis Grant and Web training which was paid for this month. Community Treatment was increased due to a delayed contract. Institutions were down. Income Maintenance was up with funerals being slightly up this month. Motion by Bowers, seconded by Lombard to approve vouchers in the amount of \$1,091,574.78. Discussion. Sinklair wanted clarification on budgeted versus actual which was explained by Box. Motion Carried.
- B. Authorization for Visit to Indiana Clinic – Electronic Records Software: Orth spoke about Human Services staff traveling to Indiana (8 staff members) to view Netsmart upgrade to CMHC. This will allow these select staff to see Netsmart in action and the trip would occur in August 2011. The approximate cost of the trip for 8 staff, to include a number of people staying overnight and others arriving for one day and returning that day, would be \$927.00. Fordham asked if a decision has been made on this software and is it important for all 8 to attend? Box indicated that it is important for staff to see the Netsmart in action and potentially set the Department up for a future paperless record. The reason for bringing Outpatient staff will be to train them as users and assist in teaching other staff to use the system. Fordham asked if the timing is appropriate? Orth responded that it is very likely that this will be the system chosen and this is the appropriate time to view this system. Motion by Bowers, seconded by Dippel to approve the trip of 8 Human Services staff to Indiana in August 2011 to view the Netsmart system in action. Motion Carried.

Department Updates:

- A. Income Maintenance Changes/Process: Orth presented the Income Maintenance Consortia (see attached). He reviewed aspects of the consortia. There will be ten consortia's state-wide. Responsibilities were summarized for state and county. Contributions for each county will be based on calendar year 2009. Counties can opt out, in which case the state will have a process for surrounding consortia's or the state to take over. At this point, tribal governing bodies are still being discussed. Audit requirements to report to the Legislative Audit Bureau by March 2013. State/Tribal contribution allocations will be based on

caseload numbers to worker ratio. Currently state/county work groups are working on the details to include consortia criteria, performance measures, and transition plan. The consortia must be submitted to the state by October 1, 2011 and approved by October 31, 2011 and ready to start implementation on January 1, 2012 (there will be no more than 10 consortia total in the state). Orth explained that each consortium must have a call change center in operation. Various administrative structures are currently being reviewed with a hub and spoke model and commission model. Most counties in the consortium are leaning towards a hub and spoke model. The consortium under consideration is the eight counties in the Southwest Family Care plus Dane, Dodge, Rock and Jefferson which would be about 90,000 cases. Dane County would like to be the lead agency and this works well for this consortia.

- B. Automobile Purchase/Delivery: Brattset reported that the two 2012 Ford Fusions for the Human Services Department are ordered and should be delivered by the dealer in the next 30-60 days. These were purchased as previously approved by the Board on the Vendornet system with prices, per state contract.
- C. Family Care Enrollment Caps : Orth spoke about the slots allotted and work group guidelines for the policy of state-wide slots to be used in case of an emergency. These slots will be allocated by the ADRC's throughout the state. Also, state DHS needs to get a federal waiver. Orth noted that he wrote a letter, as did a number of other county director's to the Secretary of Health and Human Services at the federal level to decline this waiver which will disallow caps. Fordham asked to please be keeping the board informed if there is court ordered care and costs that are incurred as a result of these caps. Orth acknowledged that we will be looking at this issue.
- D. 2012 Budget Process, Potential Form 1 Revisions: Orth spoke about the Department and unit budgets which will be reviewed July 12, 2011. There are some adjustments in Form 1 goals to account for changes in various areas. These will be forwarded during the budget process.
- E. Day Treatment Program Fee for Service: Brattset spoke about funding one case in the Day Treatment Program. This is a case of a child who would have been sent to residential treatment, however, between a Day Treatment experience and CCS team, the Department was able to thus far keep the child in the community and avoid hospitalization.
- F. TMG Special Committee: Orth noted that the overall goals were discussed for this committee and that it was a high priority to have high quality services and effectiveness. The functional group is doing research on other counties with different organizational models and will pursue potentially having these counties participate in interviews by the TMG Committee.
- G. Department Changes – TMG Recommendations: Orth spoke about the system changes in regards to the TMG recommendations (see handout in packet). Most of these involve implementing action plans that TMG had recommended regarding billing services. Orth noted that he is optimistic about these changes, increasing some efficiencies.

The next meeting of the Sauk County Human Services Board is scheduled for Monday, August 8, 2011 at 4:30 p.m.

Motion by Bowers, seconded by Sinklair to adjourn. Motion Carried.

Andrea Lombard