

MINUTES
SAUK COUNTY BOARD OF HUMAN SERVICES

Meeting: October 10, 2011, 5:00 p.m., County Board Gallery, Baraboo, WI

Members Present: Alexander, Bowers, Stoeckmann, Dippell, Lombard, Verstein, Fabisiak, Sinklair,

Members Excused: Fordham

Members Absent: None

Others Present: Orth, Box

Chair Alexander called the meeting to order and certified compliance with the Open Meeting Law.

Motion by Lombard, seconded by Fabisiak to adopt the agenda. Motion Carried.

Motion by Dippel, seconded by Lombard to approve minutes with corrections. Paragraph 9.b., Stoeckmann would like the word structures changed to empowerment. Joan Fordham had also submitted changes, which were made. Motion Carried.

Public Comment

None. A student was present from Reedsburg High School (Quincy Kissak) was sitting in to listen to the meeting as she belongs to a skills group.

Communications:

None

Business Items:

- A. Review and Approval of Monthly Vouchers: Box distributed the monthly voucher report noting that there was an increase in Salary and Benefits due to falling of pay days in the previous month. Last month contracted labor was decreased due to a decrease in contracted labor hours. Administration was up slightly due to Family Care payment. Community Living and Support was slightly increased due to paying River Valley Schools and several other vendors. Community Treatment was down slightly due to prepaying CESA 5 last month. Institutions were up due to Winnebago and Mendota now included as a charge and report to reflect more accurate accounting. Income Maintenance was down due to no longer paying MA transportation. Motion by Stoeckmann, seconded by Fabisiak to approve vouchers in the amount of \$2,033,105.01. Discussion. Sinklair wanted clarification on Family Care payment. Orth noted that this will be sunseting in the near future. Motion Carried.
- B. Review Quarterly Board Reports: Box distributed quarterly board reports to include a review of Alternative Care Statistics and noted decreased utilization in this area. This reflects a better budget situation at this time. In addition, the accounts receivable report was reviewed as well as the volatile line report.

9.b. Discussion and Stakeholder Input to TMG Ad Hoc Study Committee: Orth spoke about various proposals of the TMG Study Committee (see attached) and noted that one proposal is combining the boards as outlined in this attachment. Stoeckmann spoke about various other changes to include doing nothing (this was dismissed by the ad hoc committee) and another option which would retain the boards with increased functional group team empowerment. Stoeckmann also noted that Corporation Counsel gave input on options of a combined board and the impact of State Statutes on these options. Orth noted that additional components of the TMG report were discussed such as having a combined governance structure and the potential of a division director and department heads in being in the current situation with departments being separate. Kathy Schauf spoke about the benefits of a joint board and cited Corporation Counsel's impression of the implications of having a joint board as outlined in the attachment. Fordham noted that she has attended several ad hoc committee meetings and reported that she was impressed with the discussions about knowing that there could be financial challenges and a concern that some partial plan could be fiscally difficult. If a universal Health and Human Services Board was pursued, it would be better to do it in total rather than partial plans. Stoeckmann noted that she was interested in seeing other

department board's response to the potential of the combined governance model. Stoeckmann also noted that it is important to proceed in an organized manner so that there is "buy-in" from both the department leadership and direct line employees. Lombard asked if the combined board is needed to increase flexibility and cost savings. Alexander noted that this could be a part of the process, but also that quality enhancement might be part of the process as well. Fordham noted that business and accounting is also an area that could be joined, but would need to be discussed in great deal prior to implementation. Lombard asked if the state was changing models in general. Orth noted that the state is likely to pursue regionalization such as Family Care and Income Maintenance as in the recent history.

- C. Outside Agency Requests Presentations: Central Wisconsin Community Action: (see attached 2012 Budget – Outside Agency Request from CWCAC). Mr. Fred Hebert, Director, distributed program information and indicated that his agency requests \$7,500. Mr. Hebert noted statistics from families that have benefited in weatherization/furnaces, homelessness, and food pantry services. Fordham asked Hebert to indicate what exactly the \$7,500 supports overall in the agency. Hebert noted that this money is distributed, but he would be able to specify specifically where this fits into his annual budget and will do so in the future. Bowers asked the question about 2010 dollars and what this was used for and what specific money was used for in that year? Hebert indicated that some of the detail Bowers was referring to was block grant dollars due to flooding.

Hope House: (See attached 2012 Budget – Outside Agency Request). Ms. Ellen Allen from Hope House explained the request. Ms. Allen explained that the Hope House has sheltered 89 families in the past year with a 22 average day stay. Ms. Allen described the move to the new location for Hope House, which is currently in the process. The new facility will be better for privacy for participants and recently there is the concern that some federal grant monies could be reduced or eliminated.

- D. 2012 Budget Including Outside Agency Requests: Orth distributed the 2012 Budget requests at zero percent increase and in addition to the previously mentioned Outside Agency Requests being the same as last year. Motion by Stoeckmann, seconded by Bowers to approve \$7,500 as an Outside Agency Request by CWCAC. Motion Carried. Motion by Bowers, seconded by Fabisiak to approve Hope House Outside Agency Request at \$25,000. Motion Carried.
- E. Anita Carter Resolution: Orth summarized the concern regarding the Anita Carter Adult Family Home removal of licensure and subsequent finding by the state to reinstate licensure for this Adult Family Home. This situation arose out of two hospitalizations and one emergency room visit in which the county and Southwest Family Care Alliance was not contacted. Sauk County Department of Human Services and Southwest Family Care Alliance at that time terminated her license. At this time, due to the result of the State of Wisconsin, Department of Health and Human Services having reinstated the license, the adult family care operator has asked for attorney expenses throughout this process. Motion by Bowers, seconded by Lombard to approve the resolution as attached, which denies payment for attorney fees. Motion Carried. Resolution was signed and forwarded.

Joan Fordham identified that she needed to leave the meeting at this time.

Motion by Sinklair, seconded by Stoeckmann to adjourn to Closed Session. Motion Carried, roll call vote: Alexander, aye; Bowers, aye; Fabisiak, aye; Dippel, aye; Stoeckmann, aye; Vertein, aye; Sinklair, aye; Lombard, aye.

Closed Session: Pursuant to Wisconsin Statutes § 19.85 (1)(g) conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. *In the Estate of: A. Crisafulli; Cs. No. 10PR07.*

Reconvene to Open Session: 6:23 p.m. Motion by Bowers, seconded by Dippel to reconvene to Open Session. Motion Carried, roll call vote unanimous.

Department Updates:

- A. Income Maintenance Consortiums: Orth spoke about Income Maintenance consortiums moving toward more detail in their work groups. Lombard asked how it will go if the Finance Committee asks for further concessions to the budget? Orth indicated that this should not affect Income Maintenance at all and that the Department is prepared to discuss budget adjustments without having to affect Income Maintenance Consortiums.

- C. Electronic Medical Records Process: Orth spoke about recent staff trip to Indiana to discuss movement towards an electronic medical record and updating CMHC with more recent product in order to move towards this process. This was a favorable experience by staff and subsequent meetings upon returning to Sauk County with MIS staff also looked favorably on continuing to pursue CMHC upgrade which will align the department to be ready to move in the future towards electronic medical records. This project will therefore continue to explore, via various work groups the process by which the upgrade and training would occur. Box noted that there are some good enhancements to the CMHC upgrade which will also allow the potential of Sauk County Department of Human Services being able to get some federal grants as the process goes towards electronic medical records.

The next meeting of the Sauk County Human Services Board is scheduled for Monday, October 10, 2011 at 5:00 p.m.

Motion by Bowers, seconded by Sinklair to adjourn. Motion Carried.

Andrea Lombard