



## DEPARTMENT OF HUMAN SERVICES

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### Minutes of Finance Committee of Human Services Board November 7, 2011

1. Meeting was called to order by Dippel at 4:30 p.m., and it was determined that the meeting was in compliance with the open meeting laws.

Present were Alexander, Stoeckmann, Vertein and Dippel. Staff present were Orth and Box.

2. The motion to adopt the agenda was made by Alexander and seconded by Stoeckmann.
3. Motion to adopt the minutes for the prior month's meeting was made by Stoeckmann, seconded by Vertein and carried.
4. Communications: None
5. Business Items
  - a. Review and Approve Monthly Vouchers: Box distributed and reviewed the *Monthly Voucher Report*. Several line items were explained. A motion to approve monthly vouchers in the amount of \$944,263.87 by Alexander, seconded by Vertein and carried.
  - b. Account Receivable Report: The Accounts Receivable report for September 2011 was reviewed by Box.
  - c. Approval for TRIP/Collection Requests: 30 Accounts totalling \$21,839.09 to be submitted to Credit Management Control. Motion by Vertein, seconded by Stoeckmann and carried.
6. Departmental Updates
  - a. Monthly Reports: Box distributed and discussed the September 2011 Volatile Line Report and the Alternate Care Statistics Report.
7. Next Meeting – December 5, 2011 at 4:30. Bill will not be present so Dan will attend meeting in his place.
8. Adjournment – Motion to adjourn was made by Stoeckmann, seconded by Alexander and carried. Meeting was adjourned at 4:48 p.m.