



## DEPARTMENT OF HUMAN SERVICES

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### Minutes of Finance Committee of Human Services Board December 5, 2011

1. Meeting was called to order by Dippel at 4:30 p.m., and it was determined that the meeting was in compliance with the open meeting laws.

Present were Alexander, Stoeckmann, Vertein and Dippel. Staff present were Brattset and Box.

2. The motion to adopt the agenda was made by Vertein and seconded by Stoeckmann.
3. Motion to adopt the minutes for the prior month's meeting was made by Alexander, seconded by Vertein and carried.
4. Communications: None
5. Business Items
  - a. Review and Approve Monthly Vouchers: Box distributed and reviewed the *Monthly Voucher Report*. Several line items were explained. A motion to approve monthly vouchers in the amount of \$941,228.67 by Alexander, seconded by Stoeckmann and carried.
  - b. Account Receivable Report: The Accounts Receivable report for September 2011 was reviewed by Box.
  - c. Approval for TRIP/Collection Requests: 18 Accounts, totaling \$25,919.50 to be submitted to Credit Management Control. Motion by Stoeckmann, seconded by Vertein and carried.
6. Departmental Updates
  - a. Monthly Reports: Box distributed and discussed the September 2011 Volatile Line Report and the Alternate Care Statistics Report.
7. Next Meeting – January 9, 2012 at 4:30.
8. Adjournment – Motion to adjourn was made by Alexander, seconded by Stoeckmann and carried. Meeting was adjourned at 4:46 p.m.