



## DEPARTMENT OF HUMAN SERVICES

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### Minutes of Finance Committee of Human Services Board March 5, 2012

1. Meeting was called to order by Dippel at 4:30 p.m., and it was determined that the meeting was in compliance with the open meeting laws.

Present were Stoeckmann and Dippel. There were not enough committee members present to have a quorum. Staff present were Orth and Box.

2. The motion to adopt the agenda was made by Stoeckmann and seconded by Dippel.
3. Motion to adopt the minutes for the prior month's meeting was made by Dippel, seconded by Stoeckmann and carried.
4. Communications: None
5. Business Items
  - a. Review and Approve Monthly Vouchers: Box distributed and reviewed the *Monthly Voucher Report*. Several line items were explained. A motion to approve monthly vouchers could not be made as there was not a quorum. Vouchers would be approved at the full Human Services Board Meeting.
  - b. Account Receivable Report: The Accounts Receivable report for January 2012 was reviewed by Box.
  - c. Approval for TRIP/Collection Requests: This could not be approved as there was not a quorum.
6. Departmental Updates
  - a. Monthly Reports: Box distributed and discussed the preliminary December 2011 Volatile Line Report, January 2012 Volatile line report and the December 2011 Alternate Care Statistics Report.
7. Next Meeting – April 9, 2012 at 4:30.
8. Adjournment – Motion to adjourn was made by Dippel, seconded by Stoeckmann and carried. Meeting was adjourned at 4:46 p.m.