

MINUTES
SAUK COUNTY BOARD OF HUMAN SERVICES

Meeting: May 7, 2012, 5:00 p.m., County Board Gallery, Baraboo, WI

Members Present: Scott Alexander, Ruth Dawson, Mark Detter, Karen Fabisiak, Beverly Vertein, Andrea Lombard, James Bowers, Thomas Kriegl, John Miller

Members Excused: None

Members Absent: None

Others Present: Orth, Brattset, Box

Chair Alexander called the meeting to order and certified compliance with the Open Meeting Law.

Board Members introduced themselves to one another.

Human Services Board Organization

Election of Officers: Andrea Lombard nominated Scott Alexander, seconded by Thomas Kriegl. Motion to close nominations. Unanimous ballot of election of Scott Alexander as Chair of the Human Services Board. Ruth Dawson nominated Andrea Lombard for Vice Chair. Mark Detter nominated Thomas Kriegl for Vice Chair. Motion to close nominations. Motion Carried. Individual ballot; vote of 5-3 Andrea Lombard elected as Vice Chair. Andrea Lombard nominated Ruth Dawson for Secretary, seconded by John Miller. Motion to close nominations. Motion Carried. Unanimous for Ruth Dawson for Secretary.

Set Meeting Date and Time: After brief discussion, meeting time will be the first Monday of the month (except when this is the first business day, then the second Monday of the month), at 5:00 P.M.

Finance Committee Appointments: Mark Detter nominated Thomas Kriegl, seconded by James Bowers. James Bowers nominated Beverly Vertein, seconded by Andrea Lombard. Motion to close nominations. Motion Carried. Approval of Thomas Kriegl and Beverly Vertein to Finance Committee. James Bowers indicated that he agreed to serve as alternate to the Finance Committee.

Motion by Andrea Lombard, seconded by James Bowers to adopt the agenda. Motion Carried.

Motion by Andrea Lombard, seconded by Beverly Vertein to approve minutes of the previous meeting. Discussion. Andrea Lombard stated that in the review of the vouchers could the line of Administrative be reviewed for having increased or decreased. Box will check and Minutes will be amended, if needed. Motion Carried.

Public Comment

None.

Communications:

None.

Business Items:

- A. **Review and Approval of Monthly Vouchers:** Box distributed the monthly voucher report (see attached) and summarized to include Salary and Benefits were down due to two pay periods in this month. Administrative was up due to ordering records supplies and chart dividers as well as vehicle repairs and crisis training this month. Community Living and Support was up due to annual contract to River Valley Schools. Community Treatment was up due to increase in evaluations and detox services. In addition, CCS was up in census and the Lutheran Social Services (LSS) contract was paid this month. Institutions were up due to Mendota/Winnebago utilization. Motion by James Bowers, seconded by Karen Fabisiak to approve the monthly vouchers in the amount of \$1,071,205.53. Discussion. Thomas Kriegl indicated that he likes the budgeted versus actual, however, had some questions regarding why actual was lower than budget persistently. Box indicated that it has to do with state allocation and timing of claims. Motion Carried.

- B. Final End of Year Reports: Box distributed 2011 Year End Reports (see attached). Noted was the fact that the total was favorable to balance \$1,274,373.90 with carry forward amount of \$295,100.00, leaving a balance of \$979,273.90. Details of revenues and expenses were summarized in general per the documents.
- C. Discussion and Consideration of Programs, Services, Vision, Mission and Goals for 2013: Orth distributed the Human Services Program Description and Program Evaluations for 2012 (see attached). Each program was reviewed in terms of a general description and further discussion will occur in detail about program review at the next meeting.
- D. WCHSA Spring Conference: Orth reviewed the WCHSA Spring Conference materials. Andrea Lombard and Ruth Dawson would like to attend one day of the conference, specifically, Wednesday, May 23, 2012. Orth will follow up with registration for the conference. Motion by Beverly Vertein, seconded by James Bowers for Andrea Lombard and Ruth Dawson to attend one day at the WCHSA Conference. Motion Carried.

Department Updates:

- A. Income Maintenance: Orth gave updates on Income Maintenance, reviewing the history of changes in this area in the last six to nine months, in addition to WCHSA's accepted alternative regionalized proposal with call centers. This was given only six months to implement. Orth summarized that this has been difficult with problems including call center challenges, data entry at the state private agency contracted level and it has been difficult for end users, nursing homes and the ADRC. Orth will continue to update the Board as efforts to improve this process are made.
- B. Human Services Redesign: Orth spoke about WCHSA's Human Services Redesign highlights (see handouts) to include potential of shared governance comparison to Minnesota and challenges associated with this redesign. Orth explained that the WCHSA vote for statutory language revisions would occur at the May WCHSA Conference. This would have WCHSA and WCA jointly explore statutory changes and suggestions for enhanced collaboration and/or a shared governance model
- C. W-2 Program Request for Proposals: Orth spoke about the state's RFP for W-2 Program. In summary, the RFP is a biennial process and there have been some impressions that this was received late by WCHSA and with an interpretation that the state does not desire counties to continue the W-2 Program. By design, private providers have an advantage in this RFP, which is due June 11, 2012. The regional county directors have met with the CEO of Forward Services to discuss working with the counties in a partnership. Forward Services has indicated they were interested in this and this would be done jointly with county staff providing services initially.

The next meeting of the Sauk County Human Services Board will be in June 4, 2012 at 5:00 P.M. Motion by James Bowers, seconded by Andrea Lombard to adjourn. Motion Carried.

Ruth Dawson