

MINUTES
SAUK COUNTY BOARD OF HUMAN SERVICES

Meeting: September 14, 2020, 3:30 p.m., County Board Room 326A, West Square Building, Baraboo, WI

Due to the COVID-19 pandemic, this meeting was conducted in person, virtually, or by phone.

Chair, Patricia Rego, called the meeting to order and certified compliance with the Open Meeting Law at 3:34 p.m.

Roll Call. PRESENT: Patricia Rego, Cliff Thompson, Delmar Scanlon, James Bowers, Joel Chrisler, Michelle Bushweiler, Valerie McAuliffe; Via Zoom: Kristin White Eagle. ABSENT: Jennifer Watts

Others Present: Daniel Brattset, Stephanie Box, Nicole Rachuj, Nick Cibulka, Dave Bretl

Motion by Joel Chrisler, seconded by Valerie McAuliffe to adopt agenda. Motion carried.

Motion by Michelle Bushweiler, seconded by Valerie McAuliffe to approve the minutes for the previous Human Services Board Meeting held on August 10, 2020. Motion carried.

Public Comment:

None

Communications/Director's Report:

- a. Board Materials: Distributed electronically.

Business Items:

- a. Discussion and Action to Approve Monthly Vouchers: Distributed electronically. Stephanie Box reviewed the Monthly Voucher Report. Motion by James Bowers, seconded by Cliff Thompson, to approve monthly vouchers for \$2,209,976.52. Motion carried.
- b. Accounts Receivable Report: Distributed electronically. Stephanie Box reviewed the Accounts Receivable Report for July 2020.
- c. Discussion and Action to Approve Collection Requests: Motion by Michelle Bushweiler, seconded by Valerie McAuliffe, to approve sending 20 accounts to Credit Management Control for \$18,612.36. Motion carried.
- d. Monthly Reports: Distributed electronically. Stephanie Box discussed the July 2020 Volatile Line report. Reminder of HIPAA laws for all documents each board member receives with a consumer name on it. Stephanie and her staff will work on removing those names for future reports.
- e. Discussion and Possible Action to Appoint Angela Tourdot to the Comprehensive Community Services/Families Come First Coordinating Committee as an Employee Member: Motion by James Bowers, seconded by Cliff Thompson, to appoint Angela Tourdot to the Comprehensive Community Services/Families Come First Coordinating Committee as an Employee Member. Motion carried.
- f. Discussion and Possible Action to Reappoint Shannon Cowan to the Comprehensive Community Services/Families Come First Coordinating Committee (citizen member) 2 year-term:
- g. Discussion and Possible Action to Reappoint Amy Laughnan to the Comprehensive Community Services/Families Come First Coordinating Committee (citizen member) 2 year-term:
- h. Discussion and Possible Action to Reappoint Fred Flickner to the Comprehensive Community Services/Families Come First Coordinating Committee (citizen member) 2 year-term:

Motion by Valerie McAuliffe, seconded by Joel Chrisler, to reappoint Shannon Cowan, Amy Laughnan, and Fred Flickner to the Comprehensive Community Services/Families Come First Coordinating Committee (citizen members) 2 year-term. Motion carried.

Department Updates:

- a. Presentation: Community Support Program (CSP) Nick Cibulka, CSP Manager: Nick, manager for CSP for three years, introduced himself and presented a power point presentation. Community Support Program (CSP) services is a state mandated, high intensity, community-based mental health treatment program based on the Assertive Community Treatment (ACT) model. CSP serves adults with the more serious and persistent mental health. ACT is referred to as a hospital without walls, a broad effort to deinstitutionalize mental illness. CSP is able to provide higher continuum of needs than mental health outpatient or Comprehensive Community Services (CCS). There are three things that have to be present for CSP services: diagnosis of a severe mental illnesses, the presence of significant risk of institutionalization, and/or living in a severe dysfunctional way, and the functional impairment, are they able to meet their needs on their own. Services provided include: psychiatric, intake assessments, medication management with on-staff psychiatrist and physician assistant prescribing medications, psychiatric nurses who fill prescriptions, packaging of medications for daily or weekly, distribute and administer injections, case management, supportive psychotherapy, psychosocial rehabilitation which help with every day task support, and treatment plans. Nick discussed the challenges CSP staff have had and the significant changes made to not only keep staff safe, but consumers as well. N95 masks, face shields, gowns, staff being tested regularly have been in place. No consumers have tested positive. Questions and answers took place.
- b. Discussion: Homelessness: Dan discussed the current status. Discussion of creating a separate committee consisting of elective and citizens, police officers, sheriff's department, etc., regarding the homelessness and affordable housing was suggested because homelessness pertains to the entire county. Chair, Patricia Rego will invite many to the next month's meeting. The current Baraboo Homeless Shelter is set to open November 1st. They are in the interview process for a director.
- c. Continuity of Services and Succession Plan: Distributed electronically. Dan discussed.

Next Meeting: The next meeting of the Sauk County Human Services Board will be, Monday, October 12, 2020, at 4 p.m. in the County Board Room.

Public Comment: None

Motion by James Bowers, seconded by Valerie McAuliffe, to adjourn at 4:56 p.m. Motion carried.

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