



# HIGHWAY DEPARTMENT

Patrick Gavinski PE - Highway Commissioner

Telephone (608) 355-4855/Fax (608) 355-4398 P.O. Box 26, Baraboo, WI 53913

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## RFP for Design Services

March 21, 2019

Sauk County (Project Sponsor) is soliciting proposals to provide design engineering services for the replacement of the existing bridges and the necessary approaches for the following:

1. CTH W bridge over Pine Creek, located in Section 5, T11N R 6E, Town of Baraboo.

Bridge ID B-56-788

2. CTH B Bridge over Little Bear Creek located in Section 16, T09N R03E, Town of Bear Creek.

Bridge ID P-56-907

This design service shall be 100% locally funded by Sauk County. The Department of Transportation has enumerated the (2) projects with ID #s as follows:

CTH W 5678-00-03/73

CTH B 5963-00-02/72

The projects are currently slotted in the WISDOT program as follows:

CTH W: PS&E 8/1/2020

LET 12/8/2020

CTH B: PS&E 8/1/2020

LET 12/8/2020

The consultant's schedule shall include sufficient time for the real estate acquisition to be completed prior to PS&E delivery.

The Scope of Work shall include, **but not be limited to**:

1. Design according to Department of Transportation standards including the LRFD Bridge Manual and the Department's Facilities Development Manual. .
2. Pavement design worksheet included with DSR

3. Environmental Report—assuming programmatic document
4. Hazardous Materials Checklist—Phase I Hazardous Material Assessment shall be considered extra services.
5. Screening for Historical and Archeological. Section 106 archaeological and historical surveys shall be considered extra services.
6. Wetland determination will be done by Owner. Contractor shall survey points after delineation for incorporation into plans and permit applications.
7. Coordination with and permitting from U.S. Army Corps of Engineers and Dodge County Land Resources and Parks Department.
8. Utility coordination according to WISDOT guidelines for non-Trans 220 projects.
9. Public Involvement including attending (1) informational meeting, preparing exhibits, handouts and a summary report.
10. Surveying and Right of Way plat, including title searches, preparation of Relocation Order and deeds, temporary staking of proposed right of way for appraising purposes and permanent staking after construction. Acquisition services shall be considered extra services.
11. Soils and Subsurface Investigations—with a minimum (2) borings per bridge.
12. Road Plans
13. Structure Plans
14. Meetings including an Operational Planning meeting and attending the pre-construction conference. Meetings with the Owner as necessary
15. Full PS&E packets.
16. Contract component approvals shall adhere to the attached Local Program Document Approval Designation and any future iterations of this process.

Proposal shall include the proposed design team members by role, names of proposed subconsultants, firm's current workload of similar projects and availability to meet the proposed deadlines.

Consultant shall include a cost estimate within a \$5,000 range for each bridge project.

Consultant shall submit 6 copies of the proposals to the attention of Patrick Gavinski, P.E., Commissioner, Sauk County Highway Department at 620 Linn St Baraboo, WI 53913 by **8:00 am on Wednesday, April 10, 2019**. Questions may be directed to Patrick Gavinski at (608) 355-4855.