



REQUEST FOR PROPOSAL (RFP)

March 13, 2020 DRAFT

Sauk County Highway Department

RFP TITLE	High Risk Rural Roads Design CTH HH, CTH H, CTH T		
RFP DEADLINE	April 8, 2020 8:00 a.m. (CST)		
	Late proposals, faxed proposals, electronic mail proposals or unsigned proposals will be rejected.		
SUBMIT PROPOSAL TO THIS ADDRESS	SAUK COUNTY Highway Department 620 Linn Street BARABOO, WI 53913		
DIRECT ALL INQUIRES TO	NAME	Patrick Gavinski	
	TITLE	Highway Commissioner	
	PHONE #	608-355-4380	
	EMAIL	patrick.gavinski@saukcountywi.gov	
	WEB SITE	www.co.sauk.wi.us	
DATE ISSUED: March 13, 2020			

PROPOSAL SUBMISSION CHECKLIST

# of Proposals	Proposal Delivery
<input type="checkbox"/> (1) original <input type="checkbox"/> (8) copies <input type="checkbox"/> (1) electronic copy of your proposal and cost proposal in PDF format on a flash drive	<input type="checkbox"/> Sealed envelope/package containing proposals and labeled with: <ul style="list-style-type: none"> • Your firm's name • The title: 2020 Sauk County High Risk Rural Roads Design Proposal

SCHEDULE

Request for Proposals IssuedMarch 20, 2020
Deadline to Submit Clarifying QuestionsApril 3, 2020, 4:00 PM, Central Time
Request for Proposals Closing Date and Time.....April 8, 2020 8:00 AM, Central Time
Anticipated Contract Start Date... ..May, 2020

**SECTION 1
NOTICE OF REQUEST FOR PROPOSALS**

Notice is hereby given that Sauk County Highway Department will receive sealed Proposals per specifications until **8:00 AM, April 8, 2020** (“Closing”), for consulting engineers to submit a proposal for the design of a highway safety enhancement project, High Risk Rural Road Program (HRRRP), on the 3 following segments of County Highways:

I.D.: 5897-00-03/60
Title: CTH H (Reedsburg – Wisconsin Dells)
Limits: Golf Course Road to Old Hwy 12
Construction scheduled Date: 2/8/2022

I.D.: 5263-00-30/60
Title: CTH T (Baraboo – IH90/94)
Limits: City View Rd/Man Mound Rd to CTH U
Construction scheduled Date: 2/14/2023

I.D.: 5899-00-30/60
Title: CTH HH (Reedsburg – Lyndon Station)
Limits: CTH H to Juneau County Line
Construction scheduled Date: 2/13/2024

Sealed Proposals are to be sent to:

Sauk County Highway Department
Attention: Highway Commissioner
620 Linn Street
Baraboo, WI 53913

Contact Information

Technical Questions (by email only): Patrick Gavinski, Patrick.gavinski@saukcountywi.gov

SECTION 2
Project Descriptions

I.D.: 5897-00-03/60
Title: CTH H (Reedsburg – Wisconsin Dells)
Limits: Golf Course Road to Old Hwy 12
Construction scheduled Date: 2/8/2022

Proposed Improvement: It is proposed to install grooved epoxy edgeline pavement markings, centerline rumble strips, possible mill and pave a 2-foot width at centerline and install warning signs.

I.D.: 5263-00-30/60
Title: CTH T (Baraboo – IH90/94)
Limits: City View Rd/Man Mound Rd to CTH U
Construction scheduled Date: 2/14/2023

Proposed Improvement: It is proposed to install grooved epoxy edgeline pavement markings, centerline rumble strips, possible mill and pave a 2-foot width at centerline, pave the inside and outside shoulders at several curves, and install warning signs.

I.D.: 5899-00-30/60
Title: CTH HH (Reedsburg – Lyndon Station)
Limits: CTH H to Juneau County Line
Construction scheduled Date: 2/13/2024

Proposed Improvement: It is proposed to install grooved epoxy edgeline pavement markings, centerline rumble strips, possible mill and pave a 2-foot width at centerline, pave the inside and outside shoulders at several curves, and install warning signs.

SECTION 3

Proposal Information

Your proposal should consider the research and engineering necessary for the complete and comprehensive design of the project and coordination, as necessary, with representatives of the county Highway Department, WisDOT, The owners of adjacent properties and utility owners. Participation and presentation at a Public Involvement Meeting will be required. Previous experience with High Risk Rural Roads Projects (HRRRP) and the WisDOT Facilities Development Manual (FDM) is required.

Your proposal must be focused upon this particular project and must include the qualifications of the personnel that would be assigned to the project, including a project manager, their experience in successfully completing similar projects and their demonstrated ability to work cooperatively with the State, County and local personnel, regulatory agencies, other engineering firms and property owners, and the capacity of the firm to meet all project submittal schedules.

Proposals will be evaluated following the WisDOT Qualification Based Selection process. Do not submit a monetary value of your proposal. Compensation will be negotiated with the firm selected by the Consultant Review Committee. The proposals will be evaluated using the following Evaluation Criteria

Evaluation Criteria

<u>Category</u>	<u>Points available:</u>
Consultant Team Qualifications	0-25
Project Understanding and Past Experience	0-50
Past Performance	0-15
Supportive Information	<u>0-10</u>
	100 Total

Your proposal should estimate the time (hours) necessary to complete the various aspects of the design, and must provide a schedule that clearly demonstrates your ability to meet critical submittal schedules and project thresholds. Your proposal must describe the experience of your assigned staff in designing HRRRP or similar projects, successfully completing all required submittals, adhering to all program schedules and accommodation public and agency concerns.

The projects will funded by Sauk County and the WisDOT High Risk Rural Road Program. The contract for design services will be a three-party contract.