

**ADOPT-A-HIGHWAY
APPLICATION/PERMIT**



Sauk County Highway Department

Please complete this form and submit it to:

Sauk County Highway Department
P.O. Box 26
Baraboo, WI 53913

Phone 608-355-4855

Group Name as it should appear on the sign (3 lines with 12 space maximum on each)

Does your group wish installation of a sponsorship sign?

☐ Yes

☐ No

Group Name	
Mailing Address	(Area Code) Fax Number (Optional)
City, State, Zip Code	(Area Code) Telephone Number – Daytime
Contact Person Name (First, MI, Last)	(Area Code) Telephone Number – Evening
Contact Email Address	
Mailing Address	Approximate Number of People Participating in Each Cleanup
City, State, Zip Code	Number of Times Your Group Plans to Pick up Litter this Year (Min 3)

First enter the highway section you want to adopt. Then list alternate sections in order of preference.

Contact the Sauk County Highway Department to confirm that you segment is available prior to submitting this application.

HIGHWAY NAME	FROM	TO	IN TOWN

The WisDOT Adopt-A-Highway Safety Video is now available on the Internet!

www.dot.wisconsin.gov/localgov/aid/aah-tour2.htm

By signature below, the Group acknowledges the hazardous nature of the work and agrees to the terms and conditions stated on the page attached to this form. The Group understands there are no fees for participating in the program. This permit is valid until such time the Group notifies the Department of abandonment of their segment.

Signature of Authorized Group Representative – Must be 18 years or older

Date (m/d/yyyy)

Title

DO NOT WRITE BELOW THIS LINE

PERMIT APPROVAL: The Department approves this permit for the Group to participate in the Adopt-A-Highway Program for the section identified above. The Group accepts the responsibility of picking up litter on this section of highway. The Department reserves the right to modify or cancel this permit at any time. Please notify the Sauk County Highway Department with any group information change.

Signature of Adopt-A-Highway Coordinator Authorized Group Representative

Date

Permit Number

Title

Group Number

The Sauk County Highway Department (the "Department") and the volunteer group (the "Group") named on this application, recognize the value and the desirability of litter-free highways.

Thank you for keeping Wisconsin's roadsides beautiful.

ADOPT-A-HIGHWAY PROGRAM TERMS AND CONDITIONS

1. The Group and its members are to be considered as volunteers and not as officers, employees, or agents to the Sauk County Highway Department. Any injuries, claims, liabilities, suits or costs arising from Group or Group members' activities relating to this permit shall be the sole responsibility of the Group or its individual members.
2. The Group agrees to indemnify and hold harmless the Sauk County Highway Department from any injury, cost, suit, liability or award arising from the issuance or exercise of this permit, or because of any adverse effect upon any person or property attributed to the works of the Group.
3. Participants in the Group agree to obey and abide by all laws and regulations relating to safety and such terms and conditions as may be required by the Department for special conditions that may exist on a particular adopted section.
4. The Group shall pick up litter a minimum of three times a year between April 1 and November 1. The Group shall not work beyond its section limits.
5. The Group shall not pick up litter on medians, bridges, in tunnels, on overpasses or around other structures that would pose a danger.
6. The Group shall supply one adult supervisor for every 5 to 6 workers.
7. The Group leader shall review the safety rules with all participants before proceeding to the highway segment.
8. All participants shall be at least 11 years of age or in the 6th grade and at least 16 years of age to participate and work along all freeways, interstates, and interchange segments. No other persons shall be present at the work site.
9. The Group shall work only during daylight hours and in good weather.
10. All participants shall wear safety vests.
11. When the Group encounters closed containers or items suspected to be hazardous, these items shall not be touched. Items of serious concern should be noted on the group's cleanup report.
12. The Group shall place filled trash bags at the designated pickup site and shall recycle trash as required by the Department.
13. The Group shall order required supplies and materials from the Department.
14. Unused materials and supplies furnished by the Department may be retained by the Group during the agreement period, but at the end of the period must be returned as instructed by the Department. If the Group drops from the program all materials must be returned to the Department.
15. The Group shall not collect litter during the following holiday periods, Memorial Day extended weekend, July 3-5 and Labor Day extended weekend.
16. Within 24 hours of a collection, the Group shall notify the Department for pickup of filled trash bags at 608-355-4855.
17. The Group shall make arrangements for off-road parking or shuttle bus type of travel to the worksite. All vehicles at the pickup site shall be parked at the nearest cross street, if possible, or at least 3 feet from the pavement when parking on the highway.
18. The Group may keep any recyclable materials.
19. Partisan political groups (groups of people common political opinions and purposes organized for gaining political influence, governmental control and for directing government policies) shall not be permitted to participate.
20. The Group shall notify the Department of abandonment of their segment. This permit is valid until such time the Group notifies the Department of abandonment.

The Department agrees to as follows:

1. Provide safety vests and trash bags.
2. Remove the filled trash bags as soon as possible after the pickup.
3. The Department reserves the right to refuse or revise acronyms of Group names when preparing signs.

Thank you for keeping Wisconsin's roadsides beautiful.