



HIGHWAY DEPARTMENT

Patrick Gavinski, PE – Highway Commissioner

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RFP for Design Services

August 3, 2023

Sauk County, Town of Woodland and Town of LaValle (Project Sponsors) are soliciting proposals to provide design engineering services for the replacement of the existing bridges and the necessary approaches for the following structures:

1. CTH PF Bridge over Baraboo River, located in the Village of North Freedom.
Bridge ID B-56-0672
2. David Drive Bridge over Branch of Plum Creek, located in the Town of Woodland.
Bridge ID P-56-0933
3. Rott Road Bridge over Little Baraboo River, located in the Town of Woodland.
Bridge ID P-56-0948
4. Smith Road over Lake Redstone Tributary, located in the Town of La Valle
Bridge ID P-56-0115

This design service shall be 80% State Funded and 20% locally funded by the project sponsor (Town or County). The Department of Transportation has enumerated the (4) projects with ID #s as follows:

CTH PF: 5659-00-04/74

David Drive: 5738-00-04/74

Rott Road: 5738-00-05/75

Smith Road: 5786-00-04/74

The projects are currently slotted in the WISDOT program as follows:

CTH PF: Construction scheduled for State Fiscal Year 2027

David Drive: Construction scheduled for State Fiscal Year 2027

Rott Road: Construction scheduled for State Fiscal Year 2027

Smith Road: Construction scheduled for State Fiscal Year 2026

The consultant's schedule shall include sufficient time for the real estate acquisition to be completed prior to PS&E delivery.

The Scope of Work shall include, **but not be limited to**:

1. Design according to Department of Transportation standards including the LRFD Bridge Manual and the Department's Facilities Development Manual.
2. Pavement design worksheet included with DSR
3. Environmental Report—assuming programmatic document
4. Hazardous Materials Checklist—Phase I Hazardous Material Assessment shall be considered extra services.
5. Screening for Historical and Archeological. Section 106 archaeological and historical surveys shall be considered extra services.
6. Wetland determination
7. Coordination with and permitting from U.S. Army Corps of Engineers and Sauk County Land Resources and Environment Department.
8. Utility coordination according to WISDOT guidelines for non-Trans 220 projects.
9. Public Involvement including attending (1) informational meeting, preparing exhibits, handouts and a summary report.
10. Surveying and Right of Way plat, including title searches, preparation of Relocation Order and deeds, temporary staking of proposed right of way for appraising purposes and permanent staking after construction. Acquisition services shall be considered extra services.
11. Soils and Subsurface Investigations—with a minimum (2) borings per bridge.
12. Road Plans
13. Structure Plans
14. Meetings including an Operational Planning meeting and attending the pre-construction conference. Meetings with the Owner as necessary
15. Full PS&E packets.

Proposal shall include the proposed design team members by role, names of proposed subconsultants, firm's current workload of similar projects and availability to meet the proposed deadlines.

Proposal shall be a maximum of 15 pages long and shall include whether:

- The firm is interested in pursuing all (4) structures.

OR

- Which of the (4) structures the firm is interested in pursuing.

NOTE: At this time these are individual NOT bundled projects.

Proposals will be reviewed, and interviews may be requested. Consultant selection will utilize Qualification Based Selection.

Consultant shall submit five (5) copies of the proposals to the attention of Patrick Gavinski, Commissioner, Sauk County Highway Department at 620 Linn St Baraboo, WI 53913 by **4:00 pm on August 28, 2023**. Questions may be directed to Patrick Gavinski at (608) 355-4855.