

SAUK COUNTY HIGHWAY AND PARKS COMMITTEE MINUTES


Meeting of June 12, 2019

SUBJECTS FOR DISCUSSION:

1. Meeting called to Order by Chairman Dave Riek.
Present: Bychinski, Berlin, Riek, Peper, Lins, P Gavinski, S Neumann, Robert Spencer and D Fleming.
Absent: None.
2. Adopt Agenda.
Motion by Bychinski, seconded by Peper.
Motion carried.
3. Adopt Minutes of Previous Meeting.
 - a. May 12, 2019 Highway Committee Meeting.
 - b. May 17, 2019 Highway Committee Spring Road Tour.Motion by Lins, seconded by Berlin.
Motion carried.
4. Public Comment.
B Spencer and D Fleming thanked Pat and the Committee for the hard work on ATV Routes and asked routes to be reviewed and approved quarterly.
5. Communications.
 - a. Update from Economic Development Committee.
Airport Report.
K Lins updated committee.
6. Review and Approval of Vouchers.
May 2019 vouchers \$131,787.74.
Motion by Lins, seconded by Peper to approve May 2019 vouchers in the amount of \$131,787.74.
Motion carried.
7. Highway Department Monthly Report.
P Gavinski updated committee.
No action.
8. Review Highway Department Monthly Financial Report.
P Gavinski updated committee – we will move some 2018 funds to adjust CTH Winter Maintenance as we could be over.
No action.
9. Discuss and Approve the 2018 Highway Financial Report.
Numbers are still not available from the actuaries, will be on the July Agenda.
No action.
10. Discuss 2019 Construction Projects and Six-Year Plan.
P Gavinski updated and discussed completed seal coat projects.
No action.
11. Discuss Budget Projections.
P Gavinski discussed and asked the committee how we want to move forward. Committee recommended P Gavinski discussing w/ Barrientos design/costs on building in Baraboo and include on the Capital Outlay, the design phase and also add the building to the outlay.
No action.

12. Discuss and Approve Mission, Vision, Goals and Objectives for 2020 Budget.
P Gavinski discussed wage adjustments for 2020. Committee agreed something needs to be changed. P Gavinski will work with Personnel.
Motion: Revise with Employee morale #1, add improve facilities. #2 Reduce turnover rate.
Motion by Lins, seconded by Berlin.
Motion carried.
13. Discuss and Approve Addition of Site Selection to Facilities Assessment and Space Need Study.
Design and Engineering - \$23,906.
Motion by Lins, seconded by Riek.
Motion carried.
14. Discuss and Approve Purchase of Enclosed Trailer for Concrete Saw.
Big O's \$6,129 with setup costs completed by the highway department.
Motion by Lins, seconded by Berlin.
Motion carried.
15. Discuss and Approve Hi-Vis Shirts Purchase for Highway Staff.
Include logo.
Motion by Riek, seconded by Berlin.
Motion carried.
16. Review and Approve Resolution Commending Gary Merrell for Years of Service.
17. Review and Approve Resolution Commending Manuel Canales for Years of Service.
18. Review and Approve Resolution Commending Anthony Rhoades for Years of Service.
Motion by Peper, seconded by Berlin to Approve Gary Merrell, Manuel Canales and Anthony Rhoades.
Motion carried.
19. Review and Approve Ordinance Repealing and Recreating Chapter 6 of the Sauk County Code of Ordinances Pertaining to Highways, Airports, Bridges, Ditches, Fences and Amending Chapter 20 to Reflect the Changes.
P Gavinski discussed longer Highway Commissioner term.
Motion by Berlin, seconded by Peper indefinite term after serving 2 year probation. P Gavinski will work with Corporation Counsel to update and bring back to Committee in July.
Motion carried.
20. Discuss Upcoming Local Bridge and Surface Transportation Assistance Program.
P Gavinski discussed.
21. Public Comment.
Discussed Public Comment ATV Route Approvals. Committee shared some opinions on approving once a year.
P Gavinski Review in November/ December. Committee approve in February.
22. Next Meeting Date and Items for the Agenda.
July 10, 2019.
23. Adjournment.
Motion by Lins, seconded by Bychinski.
Motion carried.

Respectfully submitted:


Tommy Lee Bychinski
Secretary

Cc: County Clerk
Matt Stieve
Committee
County Website