

# SAUK COUNTY HIGHWAY AND PARKS COMMITTEE MINUTES

Meeting of July 13, 2016

## **SUBJECTS FOR DISCUSSION:**

1. Meeting called to Order by Chairman Meister. Present: Meister, Peper, Netzing, Riek and Fish.  
Absent: None.  
Also present: Muchow; Stieve; Neumann; Renae Fry – Sauk Co. Administrative Coordinator (by phone); Marty Krueger – Sauk Co. Board Chair; Rick Satterlee – Ayres Associates; Gene Kussart – Donohoe & Associates; Dan Brattset – Sauk Co. DHS; Jeff Seering; Kurt Schadewalt – Madison Truck Equipment; Hank Wieland – Lakeside Int'l.
2. Adopt Amended Agenda. Motion by Riek, seconded by Fish.  
Motion carried.
3. Adopt Minutes of Previous Meeting. Motion by Netzing, seconded by Peper.  
Motion carried.
4. Public Comment.  
None.
5. Communications.  
Rick representing Ayres Associates and Gene representing Donohoe & Associates, gave update on services.  
No Action.
  - a. Airport Report.  
Public Forum scheduled on 7/20/16 proposed wetland discussion.  
No Action.
  - b. Update on Economic Development Committee.  
Brian Peper updated Committee.  
No Action.
6. **Department: Parks**
  - a. Review and Approval of Vouchers.  
Motion by Netzing, seconded by Fish to approve June 2016 vouchers in the amount of \$ 22,922.25.  
Motion carried.
  - b. Approve Mission, Vision, Goals, and Performance Measures.  
Matt Stieve discussed and highlighted certain areas including safety of dams, promoting parks, build park office.  
Motion by Netzing, seconded by Fish to approve Mission, Vision, Goals, and Performance Measures.  
Motion carried.
  - c. Discuss Dams.  
JF Brennen inspected Hemlock – no need to replace, continue to monitor.  
Lake Redstone – JF Brennen divers had issues with getting gate open. Hydraulic flush tomorrow and will re-evaluate.  
No Action.

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d. Consider Office Engineering Request for Proposal (RFP).

Renae Fry and Matt Stieve updated. RFP is going out for engineering services to build new office building.

Motion by Peper, seconded by Riek to approve Office Engineering Request for Proposal (RFP).

Motion carried.

e. Discuss Park Passes for Human Services.

Dan Brattset from DHS requested 30 park passes for Sauk County residents (lower income/special needs) families.

Motion by Fish, seconded by Peper to approve park passes for Human Services.

Motion carried.

f. Review and Possible Action ATC Environmental Impact Fee Request for Use of Funds.

Renae Fry discussed spreadsheet she drafted and funds of \$908,662 available. Fund disbursed 2016 – Construction 2017.

Motion by Netzinger, seconded by Fish to approve Action ATC Environmental Impact Fee Request for Use of Funds.

Motion carried.

g. Update on Great Sauk State Trail.

Marty Krueger and Steve Muchow attending a meeting today. Marty reported funding has been approved. Rails/Ties, brush removed and base laid this fall.

No Action.

h. Consideration of a Possible Resolution Approving Emergency Repairs to the Lake

Redstone Dam and Approving a Plan of Action to Address Essential Dam Repairs.

Motion by Netzinger, seconded by Fish to approve Resolution Approving Emergency Repairs to the Lake Redstone Dam and Approving a Plan of Action to Address Essential Dam Repairs.

Motion carried.

## 7. **Department: Highway**

a. Review and Approval of Vouchers.

Motion by Peper, seconded by Netzinger to approve June 2016 vouchers in the amount of \$ 192,853.53.

Motion carried.

b. Open Bids for one (1) 37,600 GVW Single Axle Truck at 9:30 a.m.

2 Bids were received for one (1) 37,600 GVW Single Axle Truck.

Motion by Fish, seconded by Riek to award Truck Country the bid for the 37,600 GVW Single Axle Truck in the amount of \$ 85,878.00.

Motion carried.

c. Open Bids for one (1) Heavy Duty Service Body for Bridge Crew at 9:30 a.m.

3 Bids were received for one (1) Heavy Duty Service Body for Bridge Crew.

Motion by Peper, seconded by Netzinger to award Madison Truck the bid for the Heavy Duty Service Body for Bridge Crew in the amount of \$ 14,140.00.

Motion carried.

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- d. Review and Approval of Highway Programs Review: Mission, Vision, Goals, and Performance Measures for 2017 Budget.

Motion by Fish, seconded by Netzinger to approve Highway Programs Review: Mission, Vision, Goals, and Performance Measures for 2017 Budget.

Motion carried.

- e. Review and Approval of Resolution Supporting United States Bike Routes 30 and 230. Motion by Fish, seconded by Riek to approve Resolution Supporting United States Bike Routes 30 and 230.

Motion carried.

- f. Review and Approval of State/Municipal Agreements for State Let Bridge Projects on CTH V and Freedom Road.

Motion by Netzinger, seconded by Peper to approve Resolution approving State/Municipal Agreements for State Let Bridge Projects on CTH V and Freedom Road.

Motion carried.

- g. Review and Approval of Additional Work on the CTH D Road Construction Project. Revised totals The Kraemer Company \$ 152,604.80

Gasser \$ 1,218,434.00. Added CTH W 2.75 miles.

Motion by Netzinger, seconded by Peper to approve additional work on the CTH D Road Construction Project.

Motion carried.

- h. Review and Approval Purchase of Electric Scissor Lift.

Motion by Fish, seconded by Netzinger to approve purchase of Electric Scissor Lift.

Motion carried.

- i. Discuss Wards Corner Clean Up and Salt Storage Building Project.

Steve Muchow updated.

No Action.

- j. Discuss Baraboo Storage Building Project.

Heating specs next month. Also looking at air intake system.

No Action.

- k. Discuss Road Construction Projects for 2016.

CTH D will start mid to late August. Hwy 12 project let on Tuesday. Salt shed was included. May be build this fall. Replacing culverts on CTH W.

No Action.

- l. Discuss Equipment Purchases for 2016.

No Action.

8. Public Comment.

None.

- 9. Next Meeting. Motion by Netzinger, seconded by Peper to adjourn to the next regular scheduled meeting set for Wednesday, August 10, 2016 at 8:00 a.m. at the Highway Department office.

Motion carried.

10. Adjournment.

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Respectfully submitted:

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Secretary  
Henry Netzing

Cc: County Clerk  
Matt Stieve  
Committee  
County Website