

# SAUK COUNTY HIGHWAY AND PARKS COMMITTEE MINUTES

Meeting of April 11, 2013

## SUBJECTS FOR DISCUSSION:

1. Meeting called to Order by Chairman Hartje. Present: Hartje, Stevens, Tollaksen, Meister and Peper.  
Absent: None.  
Also present: Muchow; Koenig; Carignan; Marty Krueger – S.C. Board Chair; Kathy Schauf – S.C. Admin Coordinator; Richard Fish – Town of La Valle; Bill Lawton – HG. Meigs LLC; Aaron Scott – Scott Construction Inc.; John Traxler – D.L. Gasser Construction; Wes Ensrud – Fabco.
2. Adopt Agenda. Motion by Tollaksen, seconded by Peper.  
Motion carried.
3. Adopt Minutes of Previous Meeting. Motion by Stevens, seconded by Meister.  
Motion carried.
4. Public Comment.  
None.
5. Communications.  
Hartje-need to fix drainage issue on CTH V near Farber's property.  
Koenig-Report on dam inspection correspondence.  
No Action.
  - a. Airport Report.  
No Action.
  - b. Update on Economic Development Committee.  
No Action.
6. **Department: Parks**
  - a. Review and Approval of Vouchers. Discussion followed.  
Motion by Meister, seconded by Tollaksen to approve March 2013 vouchers in the amount of \$ 1,362.89.  
Motion carried.
  - b. Possible Closed Session Pursuant to Wisc. Stats. 19.85(1)(c) Considering Employment, Promotion, Compensation or Performance Evaluation Data of any Public Employee over which the Governmental Body has Jurisdiction or Exercises Responsibility. Performance Evaluation of Parks Director.  
Motion by Tollaksen, seconded by Stevens to convene in Closed Session.  
Roll call vote:     Meister        Yes            Hartje        Yes  
                          Stevens       Yes            Tollaksen    Yes  
                          Peper          Yes

Roll call vote carried unanimously.

  - c. Reconvene in Open Session Immediately Following the Closed Session.
  - d. Approve Request for Special Event at White Mound Park, Longboarding (Pending Review by Corporation Counsel).  
No Action.

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e. Approve Request for Special Event at White Mound Park, ATV/UTV Ride.  
Motion by Tollaksen, seconded by Stevens to approve Special Event at White Mound Park, ATV/UTV ride with the following stipulations: The event shall not begin before 10:00 a.m. and shall not exceed a ridership of 100 people. Pending no complaints, a second event will be approved. However, no more than two events per year will be granted.

Motion carried.

f. Discuss Plans for 2013 Comprehensive Outdoor Recreation Plan (CORP).

No Action.

g. Discuss Mid-term Assessment – Generation of Strategic Issues.

No Action.

**7. Department: Highway**

a. Review and Approval of Vouchers. Discussion followed.

Motion by Tollaksen, seconded by Meister to approve March 2013 vouchers in the amount of \$ 336,970.88.

Motion carried.

b. Possible Closed Session Pursuant to Wisc. Stats. 19.85(1)(c) Considering Employment, Promotion, Compensation or Performance Evaluation Data of any Public Employee over which the Governmental Body has Jurisdiction or Exercises Responsibility. Performance Evaluation of Commissioner.

Motion by Tollaksen, seconded by Stevens to convene in Closed Session.

Roll call vote:	Meister	Yes	Hartje	Yes
	Stevens	Yes	Tollaksen	Yes
	Peper	Yes		

Roll call vote carried unanimously.

c. Reconvene in Open Session Immediately Following the Closed Session.

d. Consider Resolution Creating an ATV/UTV Ordinance and for Authority to Designate ATV/UTV Routes.

Motion by Tollaksen, seconded by Meister to approve Resolution creating an ATV/UTV Ordinance and for authority to designate ATV/UTV Routes.

Motion carried.

e. Approve 2013 4-10 Hour Work Week Agreement.

Motion by Tollaksen, seconded by Meister to approve 2013 4-10 Hour Work Week Agreement.

Motion carried.

f. Discuss Spring County Road Inspection Tour Date.

No Action.

g. Discuss WCHA Summer Highway Conference Attendance.

Motion by Stevens, seconded by Meister to approve sending two Highway Committee Members to the WCHA Summer Highway Conference.

Motion carried.

h. Review and Approve Quotes on Construction Materials and Liquid Asphalt at 10:00 a.m.

Motion by Stevens, seconded by Tollaksen to purchase materials which would be most advantageous to Sauk County.

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- Motion carried.
- i. Discuss Sale of Pulp Wood Located at West Baraboo Highway Shop Location.  
No Action.
  - j. Discussion and Consideration of Strategic Issues for Mid-term Assessment.  
No Action.
  - k. Review and Approve Governmental Buy Back Program on Caterpillar Equipment.  
Motion by Tollaksen, seconded by Meister to approve purchase of one (1) CAT D6K2 Dozer at a cost of \$ 28,500.00 after trade and two (2) CAT 924K Loaders at a cost for two of \$ 18,000.00 after trade on the Governmental Buy Back Program.  
Motion carried.
  - l. Discuss Road Construction Projects for 2013.  
No Action.
  - m. Discuss Equipment Purchases for 2013.  
No Action.
8. Next Meeting. Motion by Peper, seconded by Tollaksen to adjourn to the next regular scheduled meeting set for Thursday, May 9, 2013 at 8:00 a.m. at the Highway Department office.  
Motion carried.
9. Adjournment.

Respectfully submitted:

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Donald Stevens  
Secretary

Cc: County Clerk  
Steve Koenig  
Committee  
County Website