

# SAUK COUNTY HEALTH CARE CENTER'S COMMUNICATOR

## OCTOBER *Monthly Calendar*

2011



Oct 28	PAYDAY				Board of Supervisors
Oct 31	HALLOWEEN—Party at 2:00		Nov 17	CNA Meetings	2 Yr. Anniversary of New HCC
	Medicare		Nov 21	Medicare	
Nov 1	Department Head		Nov 23	Pie Sale Orders Due	
Nov 4	Farm Toy Show		Nov 24	Thanksgiving Holiday	
Nov 6	Daylight Saving Time Ends		Nov 25	PAYDAY	
Nov 7	Medicare		Nov 28	Medicare	
Nov 8	Election Day		Nov 29	Department Head	
Nov 9	Board of Trustees				
Nov 11	PAYDAY				
	Veteran's Day				
Nov 14	Medicare				
Nov 15	Department Head				



### Upcoming Events

REMEMBER THAT STAFF MAY WEAR PACKER DUDS AND JEANS ON ALL GAME DAYS !



**Safe Halloween** - As I am sure all of you know by now, we have had to cancel our Safe Halloween this year due to the recent illness in the community. We had much of the candy purchased, so we decided to fill over 1,550 bags with candy and distribute them to the Reedsburg and Weston schools. Thank you to everyone that made a donation to the candy fund. We look forward to planning next year's event.

**Farm Toy Show Friday, November 4** 2:00 p.m. in the Community Room. We will have a display of farm toys to celebrate National Farm Toy Day. If anyone has farm toys (both antique or newer) you are welcome to bring them in for the display.

**2 year Anniversary.** The activity department along with the residents will be celebrating our 2 year anniversary in our new home. Please join us on Thursday, Nov. 17 at 10:00 a.m. for coffee cake, coffee, apple cider and cranberry tea to help us celebrate. The location will be announced closer to the date. Watch for flyers in the facility.

**Thanksgiving Pie Sale.** The activity department will be selling pumpkin, apple and pecan pies for Thanksgiving. Pies are \$7.00 each and can be ordered thru the activity department. Orders must be received by Monday, November 21 by 4:30 p.m. and picked up by 4:30 p.m. on Wednesday, November 23. All proceeds will go to support resident activity programs.

**Annual Holiday Bazaar Friday, December 2** 8:00 a.m.—3:00 p.m. Outside crafters, bake sale and luncheon. The event will be held in the Community Room and is sponsored by the activity department. Please see Peggy Connors with questions. Come and get an early start on your holiday shopping. Proceeds from this event help support the resident activity programs.



### LaVerne's In-Service Corner

The next **All Staff Meeting** has been scheduled for Wednesday, November 9 at 7:00 a.m., 1:30 and 2:30 p.m. These are mandatory meetings for all staff.

**Congratulations** to staff for having over 80% compliance with receiving the flu vaccine.

**There are two new in-services** available which are mandatory for all staff: 1. DVD entitled "More Than Words", on culture change and dealing with Alzheimer's Residents (available in the in-service room) 2. Handout on Hazard Communication/MSDS.

**Please check** the in-service door for the listing of times and names of those who need to be fit tested for the N95 masks.

**Mandatory for CNAs:** CNA meeting times are now 7:00 a.m., 1:30 and 2:30 p.m. Next meeting scheduled on Thursday, November 17 - copies of agenda available in Neighborhood memo books.

**Don't forget** that you get in-service credit for All Staff Meetings, Nurses' meetings, and CNA meetings. Thank you. LaVerne



**SUNSHINE CLUB NEWS**

Your **Sunshine Club** sends birthday cards to all staff, gifts for staff who experience deaths, illness, births etc. and for periodically providing treats for staff on special occasions. We also provide a copy of the *Baraboo News Republic* for staff use in the break room.

Our next **Casual 4 A Cause** will be on **November 9, 2011**. You may purchase a Casual 4 A Cause Sticker at the front desk if you wish to wear jeans.

Recognize your fellow employees for doing something special—above and beyond what is expected—by nominating them for the *Sunshine Award*. Put your suggestions/nominations or questions in the Suggestion Box in the employee break room.

*We received no nominations for this month.*

The Sunshine Club is working on Employee Appreciation which is coming up in December. We will be providing a free luncheon for all employees. Suggestions are welcome!

***Welcome Our New Employees***



Hi, my name is Angela Applegate. I just got a job here as a CNA. I am excited to meet everyone.



Hi, my name is Jenna Klicko. I'm 25 years old and a Reedsburg native. I have an 18 month old son, Carson. He's a handful. I look forward to meeting and getting to know the staff here.



My name is Kelsey Biesek and I'm just starting as a CNA. I'm in nursing school at MATC, Reedsburg. I can't wait to get to know everyone.



Hi, my name is Misty May. I have a husband and two children. I'm happy to be working here and look forward to meeting new people.



Hi, my name is Katie McGlynn. I'm a new CNA here. I live in Lime Ridge and I graduated from Weston High School a year ago.



Hi, my name is Nicole Luke and I am looking forward to being a part of the team at SCHCC.



*As Thanksgiving quickly approaches, I would like to take this time to THANK our nursing staff for all their hard work and dedication to the residents of SCHCC. In the past several weeks we have received numerous Thank You's from family members complimenting the staff on the wonderful care that we provide and stating what a beautiful/wonderful facility we have. What a tremendous credit this is to our staff and the care that you all provide.*

*You should all be very proud of the work you do every day because you REALLY do make a DIFFERENCE! I have to agree, we do have a wonderful staff not only in the nursing department, but throughout this facility and for that I am THANKFUL!*

*May you all have a blessed Thanksgiving!  
Keep up the great work!*

*Juli*

## NOVEMBER ANNIVERSARIES

Patti Braun  
Pearl Lenz

1 year  
4 years

Margaret Burggraf  
Linda Raspiller

9 years  
11 years

## Congratulations Everyone

### ATTENTION ALL STAFF!

There is a new bulletin board in the service hall which is part of the FISH philosophy. It is to be used to recognize coworkers for being "caught" doing good. Write their name, date and what they are being recognized for on a fish and hang it on one of the hooks. You must sign the fish. Each month the "caught doing good fish" will be placed in a bowl and one fished out for a prize. All fish will become part of your personnel file. *The winner of this months "Caught doing good" award is Jenny Olson. Congratulations!!*



### Juli's Jottings

November Nurses Meeting is on the 16th.

Remember that on November 1 we will no longer have a receptionist on the weekend. If you need meal tickets, you can purchase them ahead of time or do an IOU and pay during the week. Ideally, purchasing ahead of time is the best option.

November 1, 2011, we will no longer have the on-call staffing. Thank you to all who have volunteered for extra hours. Thus far we have had a great response to the volunteer calendar, so please continue to sign up or volunteer for extra hours moving forward. The success of not having a "structured" overtime staffing model is based on your willingness to continue to volunteer for extra hours. Please note that if you volunteer to come in early, you may be required to work your full shift, volunteering for early hours does not necessarily mean you will be able to leave early.

A gentle reminder: All time off requests are reviewed when submitted and are granted per management discretion.

**Life is full of little unexpected changes.** Some of those changes can affect the insurance policies you carry. If you have had a recent change in your life, whether it be a marriage, birth of a child or adoption, divorce or a child who loses dependency; you must notify your employer within 30 days from the date of the occurrence.

**On the Move? Please don't forget to notify us of your change of address and/or telephone number.**

**Background Information Disclosure Form.** If you received a background check form with your last paycheck, please return the completed form to the Personnel Department as soon as possible.

**2012 Dual Choice Health Insurance.** Please return all completed **2012 Dual Choice Health Insurance** forms to the Personnel Department as well. If you have any questions, please contact Mary at ext. 7538.

**Dental and Vision Insurance.** This time of year brings Open Enrollment for the **Dental and Vision Insurance Programs.** If you would like to enroll in either of these programs, please contact Mary in Personnel for an enrollment form.