

**Sauk County Health Care Center**  
1051 Clark Street, Reedsburg, WI  
Board of Trustees Meeting Minutes, December 16, 2015

Members present: Mary Ellen Murray, Henry Netzing, Carol Held, Bill Higgins, Joe Fish, and Terri Langer

Absent: Tut Gramling

Others present: Jennifer Vosen, Dennis Murray, Marty Krueger, Theresa Dietz, and Michelle Posewitz

1. Meeting was called to order at 5:15 p.m. by Chair Murray and certified compliance with the open meeting law.

**2. Motion by Higgins to change to order of the agenda to address item 7 before item 6, second by Langer. Motion carried. Motion by Higgins, second by Langer, to adopt the changed agenda. Motion carried.**

**3. Motion by Langer, second by Held, to approve the minutes of the November 18, 2015 meeting. Motion carried.**

4. Public Comment – None

5. Communication – Jenny shared that the Trustees are invited to the annual Association of County Homes meeting in Deforest on January 27, 2016.

6. Update on recruitment for new Administrator - Discussion followed. Recruitment will begin December 28, 2015. Mary Ellen presented a survey that will be used to gather insight from Health Care Center employees and other individuals

7. Annual Home Care Report-Julie Mortensen, Home Health Care Director, presented the annual report. Discussion followed. Julie reported that Sauk County Home Care had been named a national best practice agency by Fazzi Associates and was awarded the Patient Satisfaction award of Distinction. Mary Ellen Murray suggested a 2016 Home Health Care goal would be to raise the star rating.

8. Home Health Care Operations Report – Jenny presented reports, discussion followed. **Motion by Langer, second by Higgins, to approve the November 2015 Home Care vouchers in the amount of \$6,327.22. Motion carried.**

9. Business Office report and voucher review- Jenny presented the vouchers and highlighted items of interest. Operations statement and aging were also discussed. **Motion by Netzing, second by Held, to approve November 2015 vouchers in the amount of \$98,347.87. Motion carried.**

10. Administrator's report - Jenny reported that she had attended the regular administrative meetings and the community health forum. She is also working on changing the format of our goals and outcomes. Marty Krueger spoke about how to look at goals and measures. Jenny reported that we are still in our survey window. Mary Ellen complimented Jenny on her ability to speak to the issues that she encounters.

11. Gazebo update from Joe Fish – Joe reported that donations were still coming in and that construction will begin in the spring of 2016.

13. Public Comment - None

14. Next meeting date and agenda items for next month - The next meeting will be Wednesday January 20, 2016 at 5:15 p.m. Continued discussion of recruitment for new Administrator and election of officers will be on the agenda.

***Motion by Fish, second by Held, to adjourn. Motion carried.***

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Mary Ellen Murray, Chairperson