

Sauk County Health Care Center
1051 Clark Street, Reedsburg, WI
Board of Trustees Meeting Minutes, November 18, 2015

Members present: Mary Ellen Murray, Henry Netzing, Tut Gramling, Carol Held, Bill Higgins, Joe Fish, and Terri Langer

Absent:

Others present: Jennifer Vosen, Dennis Murray, Marty Krueger, Steve Pate, and Michelle Posewitz

1. Meeting was called to order at 5:15 p.m. by Chair Murray and certified compliance with the open meeting law.

2. ***Motion by Netzing, second by Higgins, to adopt the agenda. Motion carried.***

3. ***Motion by Langer, second by Gramling, to approve the minutes of the October 21, 2015 meeting. Discussion followed. Motion to amend item 9 to read: Home Care Operations Report-Kim presented reports, discussion followed. Mary Ellen Murray would like to see a line graph of actual revenue to actual expense, one for home care and one for foot clinics. Motion by Langer, second by Fish, to approve the September 2015 Home Care vouchers in the amount of \$6,246.89. Motion Carried. Motion by Langer, second by Gramling, to approve the amended minutes of the October 21, 2015 meeting. Motion carried.***

4. Public Comment – None

5. Communication – Jenny presented a Thank you note from a resident's family.

6. Update on recruitment for new Administrator - Discussion followed. Recruitment could possibly begin January 1, 2016. Position Description and application guidelines will be finalized at the December meeting.

7. Donations June through October 2015 – Jenny presented a list of donations. **Motion by Gramling, second by Fish, to accept donations in the amount of \$2,965.00. Motion carried.**

8. Assisted Living Update – Mary Ellen Murray spoke briefly about the need for more assisted living facilities in the future.

9. Home Health Care Operations Report – Jenny presented reports, discussion followed. **Motion by Netzing, second by Gramling, to approve the October 2015 Home Care vouchers in the amount of \$8,158.72. Motion carried.**

10. Business Office report and voucher review- Jenny presented the vouchers and highlighted items of interest. Operations statement and aging were also discussed.

Motion by Langer, second by Held, to approve October 2015 vouchers in the amount of \$97,844.98. Motion carried.

11. Administrator's report - Jenny reported that the Health Care Center was in the state survey window until February 10, 2016. She reported that she spent time working with Kim on the transition and that she had attended the regular administrative meetings. She is also working on a survey for residents and or their families can complete after discharge from the Health Care Center.

12. Gazebo update from Joe Fish – Joe reported that donations have reached \$35,000.00 and that construction will begin in the spring of 2016.

13. Public Comment - None

14. Next meeting date and agenda items for next month - The next meeting will be Wednesday December 16, 2015 at 5:15 p.m. Continued discussion of recruitment for new Administrator and Annual report from Home Health.

Motion by Higgins, second by Langer to adjourn. Motion carried.

Mary Ellen Murray, Chairperson