

Sauk County Health Care Center
1051 Clark Street, Reedsburg, WI
Board of Trustees Meeting Minutes, October 21, 2015

Members present: Mary Ellen Murray, Henry Netzinger, Tut Gramling, Carol Held, Bill Higgins, Joe Fish, and Terri Langer

Absent:

Others present: Jennifer Vosen, Dennis Murray, Kim Gochanour, Tammy Woirol, Marty Krueger, and Michelle Posewitz

1. Meeting was called to order at 5:15 p.m. by Chair Murray and certified compliance with the open meeting law.

2. ***Motion by Fish, second by Held, to adopt the agenda. Motion carried.***

3. ***Motion by Higgins, second by Gramling, to approve the minutes of the September 16, 2015 joint meeting with the ADRC Committee and Board of Health Motion carried.***

4. ***Motion by Gramling, second by Langer, to approve the minutes of the September 16, 2015 regular meeting. Motion carried.***

5. Public Comment – None

6. Communication – Kim reminded everyone that Safe Halloween is Sunday October 25 from 1:30 until 3:30. Steve Pate explained the Granicus system.

7. Consideration and Discussion of Nursing Home Administrator Vacancy and Recruitment: Michelle Posewitz stated that the board had to appoint an interim administrator. Discussion followed. **Motion by Gramling, second by Fish, to appoint Jennifer Vosen as the interim administrator. Motion carried.** The recruitment process was also discussed. Kim, Michelle Posewitz, and Mary Ellen will meet before Kim leaves to develop a process for recruitment.

8. Discussion and consideration of a resolution commending Alana Dietzel for 3+ years of service to the people of Sauk County. **Motion by Held, second by Higgins, to approve the resolution. Motion carried.**

9. Home Health Care Operations Report – Kim presented reports, discussion followed. Mary Ellen Murray would like to see a line graph of actual revenue to actual expense, one for home health and one for foot clinics. **Motion by Langer, second by Fish, to approve the September 2015 Home Care vouchers in the amount of \$6,246.89. Motion carried**

10. Business Office report and voucher review- Kim presented the vouchers and highlighted items of interest. Operations statement and aging were also discussed. ***Motion by Higgins, second by Held, to approve September 2015 vouchers in the amount of \$115,907.07. Motion carried.***

11. *Discussion of the 2016 budget. Kim report that the 2016 budget was accepted by the finance committee. Discussion followed*

12. Administrator's report: Mary Ellen Murray asked if anyone had questions regarding Kim's report. Mary Ellen asked about the VA contract. Kim explained where we were in the process of obtaining the VA contract. Kim also mentioned that the pharmacy contract and Food contracts would be reviewed.

13. Gazebo update from Joe Fish – Joe reported that donations have slowed down but were still coming in. Kim reported that the County has agreed to transfer money from the general fund to complete the project. Construction will begin in the spring of 2016.

14. Public Comment - None

15. Agenda items for next month: Assisted Living update, report from Mary Ellen, Kim. And Michelle regarding recruitment for new Administrator.

16. Next meeting date is Wednesday, November 18, 2015 at 5:15 p.m.

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Motion by Fish, second by Netzing to adjourn. Motion carried.

Mary Ellen Murray, Chairperson