

Sauk County Health Care Center
1051 Clark Street, Reedsburg, WI
Board of Trustees Meeting Minutes, April 10, 2014

Members present: Art Carlson, Bill Higgins, Terri Langer, Henry Netzing, Joe Fish, and Mary Ellen Murray

Members absent: Wally Czuprynski

Others present: Kim Gochanour, Marty Krueger, Kathy Schauf and Diane Gade

1. Meeting was called to order at 5:30 p.m. by Chair Murray and certified compliance with the open meeting law.

2. Motion by Carlson, second by Higgins to adopt the agenda. Motion carried.

3. Motion by Netzing, second by Langer to approve the minutes of the last meeting. Motion carried.

4. Public Comment – None

5. Communication – Kim presented Art with a Certificate of Appreciation for his 16 years of service and dedication to the Health Care Center residents and staff. Marty also thanked Art on behalf of the board for his support of the Health Care Center and service on the County Board. Mary Ellen thanked Art for his help in educating her on the Health Care Center and board procedures.

6. Motion by Higgins, second by Carlson, to move into closed session pursuant to Wisc. Stats. 19.85 (1) (c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Performance evaluation of Superintendent/Administrator. Kathy Schauf was allowed to remain. Motion carried unanimously by roll call vote.

Motion by Carlson, second by Fish to move to open session. Motion carried unanimously.

7. Update on gazebo project. Joe Fish showed photos of the proposed gazebo and explained building specs. The estimated cost does not cover concrete or electrical service. Will put the item on the June County Board agenda.

8. Foundation met last week and has received approval of the by-law changes from the full Board. The make-up of the Board of directors will consist of 9 members including the Vice-Chair of the BOT, the Administrator (Secretary of the BOT), and 7 community members (one of which is a family member and one an employee). Discussion followed. The next meeting will be in the first week of June.

9. OnShift scheduling program discussion. Kim explained the way the program works and the benefits to installing the system. The program works with our Kronos system and is web based. Costs and set-up fees were discussed. Board was in favor of going forward with the system.

10. Business Office report. Kim presented the vouchers and highlighted items of interest. Operations statement and aging were also discussed. Business office is also getting ready for the audit next week. **Motion by Netzing, second by Higgins to approve the vouchers for the month in the amount of \$112,362.09. Motion carried.**

11. Administrator's report. Kim indicated that the usual meetings were attended. She is working with the Reedsburg Schools, Human Services and Madison College to work on a program of the elderly reading and working with students. Our Volunteer Appreciation brunch is on April 22, and all board members were invited to attend. The annual Easter Egg Hunt is on the 19th of April. Currently working on succession plans for each department, had training on how to handle a suspicion of employees being under the influence of drugs or alcohol, and met with Fox Larson on the wage and compensation study preliminary results.

12. Public comment. None

13. Agenda items for next month possible tour of the inside of this building (outside tour would be in June), orientation for new members of this board, (Kathy indicated that an orientation type booklet is in the process for citizen members of boards).

14. Next meeting date is Wednesday, May 14 at 5:30 p.m. since there was a conflict with our usual date and time.

Motion by Carlson, second by Langer, to adjourn. Motion carried.

Mary Ellen Murray, Chairperson