

Sauk County Health Care Center  
1051 Clark Street, Reedsburg, WI  
Board of Trustees Meeting Minutes, February 13, 2014  
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Members present: Art Carlson, Bill Higgins, Terri Langer, Joe Fish, and Mary Ellen Murray

Members absent: Wally Czuprynko, Henry Netzinger

Others present: Kim Gochanour, Theresa Dietz and Diane Gade

1. Meeting was called to order at 5:30 p.m. by Chair Murray and certified compliance with the open meeting law.

**2. Motion by Carlson, second by Higgins to adopt the agenda. Motion carried.**

**3. Motion by Fish, second by Langer to approve the minutes of the last meeting. Motion carried.**

4. Public Comment – None

5. Communication – Radio auction went very well. All items were sold out before the evening shift.

6. Approval of yearly donations. These do not include the Foundation donations.

**Motion by Langer, second by Carlson to approve the yearly donations in the amount of \$9,714.45. Motion carried.**

7. Discussion of Assisted Living Study. The line item in the budget is to cover a Pro-Forma and this would need to include wage and compensation information. Kim thought it best to wait until after the study to get an accurate picture of costs.

8. Discussion and approval of quarterly adjustments. Theresa discussed the adjustments and why they are necessary.

**Motion by Higgins, second by Carlson to approve the quarterly adjustments. Motion carried.**

9. Business Office report. Kim presented the vouchers and highlighted items of interest. Operations statement and aging were also discussed. Two reports were given to include end of year and the January 2014 vouchers. Kitchen operations are down significantly. Art reported that some residents shared that the food has improved lately.

**Motion by Fish, second by Carlson to approve the vouchers for the end of last year and the current month in the amounts of \$31,465.48 and \$99,128.41 respectively. Motion carried.**

10. Administrator's report. Kim indicated that the usual meetings were attended. In January we had our annual Employee Appreciation/Holiday Party. Was well attended and many positive comments on the food were heard. State Survey was here and we received 5 minor cites; all of which were easily corrected. We are working on going forward with our Music and Memory Grant. We are working on changing our diets to truly liberalize them and also changing snacks. With the union decertification we are working with Personnel in Baraboo to educate staff on the upcoming changes. There will be some restructuring of departments to make us more cost effective. Will work in small groups to notify staff of the upcoming changes. Also working on a project for the Sauk County Institute of Leadership with John Peterson.

11. Public comment. None

12. Next meeting date is Thursday, March 13 at 5:30 p.m.

**Motion by Fish, second by Langer, to adjourn. Motion carried.**