

Sauk County Health Care Center
1051 Clark Street, Reedsburg, WI
Board of Trustees Meeting Minutes, June 13, 2013

Members present: Art Carlson, Joe Fish, Joan Smoke, Henry Netzing, Bill Higgins, and Terri Langer

Members absent: Mary Ellen Murray,

Others present: Theresa Dietz, Kim Gochanour, Bill McClary, and Diane Gade

1. Meeting was called to order at 5:30 p.m. by Vice-Chair Joe Fish and certified compliance with the open meeting law.

2. Motion by Carlson, second by Langer to adopt the agenda. Motion carried.

3. Motion by Smoke, second by Netzing to approve the minutes of the previous meeting. Motion carried.

4. Public Comment – Received information from Kathy Schauf that some citizens would prefer two public comment agenda items during public meetings – one in the beginning and one towards the end. Discussion followed. Will change the agenda to include two public meetings.

5. Communication – Foundation has received two more checks for stained glass windows. Mary Ellen Murray and Art Carlson attended a previously approved WACH conference on April 17, which dealt with the Affordable Care Act and its effect on counties and long-term care. Power point information was shared.

6. Discussion of purchase of aerial work platform. Bill presented the information. Currently are unable to reach some light bulbs and windows in Community Room especially. We will be purchasing a used one. Money was budgeted for this item.

Motion by Carlson, second by Higgins to approve the purchase of an aerial work platform. Motion carried.

7. Discussion of expenditure to hard-wire the smoke alarms in resident rooms for 24 hour monitoring in regular monitoring system. If not done maintenance would have to manually check them once per week. That would be too costly for labor. They were originally only wired into the nurse call system. State will require this changeover during their next inspection. This will be an out of budget expense.

Motion by Netzing, second by Langer to approve the expenditure to change the wiring for the in-room smoke detectors. Motion carried.

8. Discussion of program review form (vision, mission, goals and performance measures) for 2014 budget. Our goals are basically the same. Will be adding an amount of money to study the feasibility of other options for the campus. Also looking to budget for a pay increase for staff and increasing of our health premium because of the Affordable Care Act.

9. Retirement of Kelly Lange.

Motion by Netzing, second by Smoke to approve the resolution honoring Kelly Lange for her years of service. Motion Carried.

10. Business Office report. Theresa presented the vouchers and highlighted items of interest. Operations statement and aging were also discussed.

Motion by Netzing, second by Carlson to approve the vouchers in the amount of \$109,228.49. Motion carried.

11. Discussion of quarterly adjustments. Our aging is looking better again. We are getting more insurance admissions which are always a challenge as are Medicare Replacement policies and Family Care.

Motion by Carlson, second by Smoke to approve the adjustments. Motion carried.

12. Administrator's report. Kim attended the normal meetings during the month of May. Also attended were the Leading Age spring conference, hosted the person directed care event, Foundation meeting, department head meeting and resolution routing training session. We held our annual Memorial Service and celebrated National Nursing Home Week. We have been recruiting for a replacement for our DON, Juli Brandt, who has tendered her resignation. We have a potluck scheduled for the 25th and a going away party on the 26th of this month. All were invited to attend. Juli will be acutely missed by both residents and staff.

13. Possible agenda items for the next meeting are: further discussion of the handout on the Affordable Care Act and an update on the Gazebo project. Also will further discuss the program review form.

14. Next meeting date is Thursday, July 11 at 5:30 p.m.

Motion by Carlson, second by Langer, to adjourn. Motion carried.

Joe Fish, Vice-Chairperson