

Sauk County Health Care Center  
1051 Clark Street, Reedsburg, WI  
Board of Trustees Meeting Minutes, February 3, 2011

**Members Present:** Steve Bach, Art Carlson, Linda Borleske, Henry Netzing, Bill Higgins, Terri Langer

**Members Excused:** none

**Members Absent:** Mary Ellen Murray was available via speaker phone

**Others Present:** Kim Gochanour, Penny Clary, Juli Brandt, Diane Gade

**Call Meeting to Order**

The meeting was called to order by Chairman Steve Bach and certified compliance with the Open Meeting Law.

**Adopt Agenda**

Motion by Borleske, second by Carlson to adopt the agenda. Motion carried.

**Approve Minutes of Previous Meeting**

Bach asked that the wording be changed in item #8. Discussion followed.

Motion by Higgins, second by Netzing to approve the minutes with the word change to item #8. Motion carried.

**Public Comment**

None

**Communications**

Kim announced that the family of a deceased resident, Diane Hemming, donated money to the facility for staff to thank them for the wonderful care. A tailgate party was held for staff and snacks were purchased with the donation. Staff were very appreciative of the kind words and treats.

The family of Margaret Mundth, former resident, sent a very complimentary letter thanking the staff for the kind, professional care that she received while a resident here. The letter was posted several places in the facility.

The Wisconsin Association of County Homes Lobby Day is April 13. The March issue of Wisconsin Counties Association Magazine will focus on County Nursing Homes.

Art Carlson met with Freshman members of the Legislature recently and gave them information on our needs as a county nursing home.

**Discussion of establishing Community Gardens on the Health Care Center grounds.**

The Master Gardeners decided against establishing Community Gardens at the Health Care Center for various reasons.

**Discussion and consideration of a resolution to contract for Speech, Occupational and Physical therapy services.**

Motion by Carlson, second by Langer to approve contracting with Achieve Therapy for Speech, Occupational and Physical Therapy services. Motion carried.

**Update on Nursing Services/Quality of Care - Juli Brandt**

Juli Brandt, DON, RN, updated the board on several areas of nursing care including falls and infection control issues. We are seeing a significant reduction in falls since moving to the new building. On admission and after a fall the resident is assessed by a team and meeting is held to discuss prevention measures. Statistics are captured and care plans are updated as needed. Infection control issues were also discussed. Have had no issues regarding Influenza A or Norovirus this season. Have been sending out flyers to educate family and other visitors on proper hand washing techniques and our policies regarding this issue. We also have instituted a strict return to work policy when staff report flu-like symptoms. Next month John Peterson, LPN, Memory Care Coordinator will report to the board regarding Eagle Path.

**Discussion and consideration of year end adjustments.**

Penny reported on year end adjustments needed.

Motion by Netzing, second by Carlson to approve the adjustments in the amount of \$51,855.31. Motion carried.

**Business office report and voucher review.**

Discussion held regarding vouchers, operations statement and aged receivables.

Motion by Netzing, second by Higgins to approve the vouchers for December and January in the amounts of \$36,552.55 and \$54,862.39 respectively. Motion carried.

**Administrator's report.**

Kim updated the board on various activities of the HCC over the past month. The month of January was spent preparing for State Survey. Have been doing Quality Assurance Rounds and found some things that need cleaning up. Penny developed a QA round form that is filled out by staff doing the rounds. Continue with all staff meetings and inservices. Our ADON, LaVerne Jones, RN., has been doing workshops for the CNA's on skills enhancement such as blood pressures, end of life care etc. We will be working with a local TV station on some advertising to get our name out there by listing our services etc. Will air later in the year. Attended state meetings (Wisconsin County's Association, Wisconsin Association of County Homes, etc.) regarding the budget, Medicare and Medicaid.

**Next meeting**

Next meeting set for Thursday, March 3, at 5:30 p.m.

Motion by Borleske, second by Carlson to adjourn. Motion carried.

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Steve Bach, Chairperson