

Sauk County Health Care Center  
1051 Clark Street, Reedsburg, WI  
Board of Trustees Meeting Minutes, May 12, 2011

Members Present: Steve Bach, Art Carlson, Linda Borleske, Terri Langer, Mary Ellen Murray, Bill Higgins

Members Absent: Henry Netzing

Others Present: Kim Gochanour, Penny Clary, Diane Gade

1. Meeting was called to order at 5:30 p.m. by Chairman Steve Bach and certified compliance with the open meeting law.

2. **Motion by Borleske, second by Carlson to adopt the agenda. Motion carried.**

3. **Motion by Carlson, second by Langer to approve the minutes of the previous meeting.** Change in item 8 suggested by Bach to clarify the sentence.

**Motion carried with the suggested change.**

4. Public Comment. None

5. Communications. A short ad produced by the local cable channel to get our name out there, will begin running soon.

6. Discussion held on the in-house cable TV channel proposed. Will be paid for with carryover money already approved by the County Board. Bids were lower than first proposed.

**Motion by Carlson second by Murray to approve the expenditure for the in-house cable TV channel. Motion carried.**

7. Kim shared various handouts explaining the upcoming budget process and what is expected of each department this budget cycle. Next Health Care Center Department Head meeting will be used to discuss goals and services to begin the process. Next month's Board of Trustees meeting will include the discussion of programs and priorities for the Health Care Center.

8. Chairman Bach reviewed the activities of the Health Care Center Foundation. Officers who were reappointed include: Secretary - Kim; Treasurer - Wendy Cray; Assistant Secretary - Charlie Montgomery. Four stained glass windows are spoken for so far. Steve reported that all accounts are up to date and the treasurer provided information on financials to the board. Will meet again next month with a focus on fundraising.

9. Business office report and voucher review.

Discussion held regarding vouchers, operations statement and aged receivables.

**Motion by Higgins, second by Carlson to approve the vouchers for April in the amount of \$121,394.04. Motion carried.**

10. Administrator's report. Kim updated the board on various activities of the HCC over the past month. In April we continued with survey preparation, attended WACH lobby day with Art and Steve and met with our representatives to inform them of our concerns. Our Easter Egg Hunt was again a huge success with over 400 kids in attendance. A commercial has been developed to run on our local cable channel for name awareness. We have been dealing with a quarantine issue and have suspended admissions until we are clear. Regularly scheduled meetings were held. Our annual Volunteer Brunch was also held and well attended. Meeting was held with Adult Protective Services regarding our working relationship. The annual financial audit was held and went well with no recommendations given at this point. The Medicare and Medicaid Cost Report information has been sent for preparation.

11. Next meeting set for Thursday, June 2, at 5:30 p.m.

**Motion by Carlson, second by Borleske to adjourn. Motion carried.**

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Steve Bach, Chairperson