

Sauk County Health Care Center
1051 Clark Street, Reedsburg, WI
Board of Trustees Meeting Minutes, April 12, 2012

Members present: Steve Bach, Art Carlson, Joan Smoke, Mary Ellen Murray, Henry Netzing and Bill Higgins

Members absent: Terri Langer

Others present: Kim Gochanour, Diane Gade, Theresa Dietz, Kathy Schauf

1. Meeting was called to order at 5:30 p.m. by Chairman Steve Bach and certified compliance with the open meeting law.

2. Motion by Carlson, second by Higgins to adopt the agenda. Motion carried.

3. Motion by Smoke, second by Netzing to approve the minutes of the previous meeting. Motion carried.

4. No public comment

5. Communications – Art Carlson shared a statement from the family of Margaret Dean, thanking the staff for taking such good care of Margaret during the time of her husband's funeral by providing clothing, transportation and attending the funeral. Kim reminded the board of the Volunteer Brunch which will be held next Tuesday at 10:30.

6. Motion by Smoke, Second by Carlson, to move into closed session pursuant to Wisc. Stats. 19.85 (1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Performance evaluation of Superintendent/Administrator. Kathy Schauf was allowed to remain. Motion carried unanimously by roll call vote.

Motion by Netzing, second by Higgins to move to open session. Motion carried unanimously.

7. Discussion of Foundation activities. Stained glass window project is going well. Installation has begun. The financial statement was presented. On May 10th from 9:00 – 12:00 the Foundation will be meeting with Jenny Erickson from UW Extension to discuss their mission/vision.

8. Discussion and consideration of monthly donations.

Motion by Carlson, second by Murray to accept the donations in the amount of \$1,782. Motion carried.

9. Business Office report. Yearly audit is coming up next week so are preparing for that. Voucher statement was reviewed. Aged receivables were again down substantially.

Motion by Higgins, second by Netzing to approve the vouchers in the amount of \$91,970.23. Motion carried.

10. Administrator's report. Kim updated the board on various activities of the HCC over the past month. The usual meetings were attended. We have been working on ideas to celebrate National Nursing Home Week which is May 13 – 19. On May 16 we will have a cookout for staff which the Foundation graciously agreed to sponsor. Other fun events will be held all week. Our 9-Pin Bowling fundraiser was well attended and over \$2,000 was raised for the Alzheimer's Association. We also plan on putting together a float for the Loyalty Day Parade which is on April 28, and the Butterfest Parade which is on June 16.

Chairperson Bach was thanked for his dedicated service to the Health Care Center and work on behalf of the HCC Foundation. The Vice-chairperson, Mary Ellen Murray, will take over as Chair and there will be an election at the next meeting for Vice-Chair.

11. Next meeting date is Thursday, May 10 at 1:00 p.m.

Motion by Carlson, second by Smoke to adjourn. Motion carried.

Mary Ellen Murray, Chairperson