

Sauk County Health Care Center
1051 Clark Street, Reedsburg, WI
Board of Trustees Meeting Minutes, May 10, 2012

Members present: Art Carlson, Joan Smoke, Joe Fish, Mary Ellen Murray, Bill Higgins, (Henry Netzing arrived late)

Members absent: Terri Langer and Kim Gochanour

Others present: Diane Gade, Theresa Dietz

1. Meeting was called to order at 1:00 p.m. by Chair Mary Ellen Murray and certified compliance with the open meeting law.

2. Motion by Smoke, second by Carlson to adopt the agenda. Motion carried.

3. Motion by Carlson, second by Higgins to approve the minutes of the previous meeting. Motion carried.

4. Election of Vice-Chair.

Nominations were accepted for the position of Vice-Chair by paper ballot. Those nominated were Art Carlson, Henry Netzing and Joan Smoke. Art and Joan gave brief presentations on their unique qualifications for the position. Henry was not present.

Voting took place by paper ballot and the new Vice-Chair is Art Carlson.

5. No public comment

6. Communications – Art Carlson reminded everyone of his variety show scheduled in September. The board was invited to the cook-out celebrating National Nursing Home Week on May 15.

7. No Foundation meeting was held since last month.

8. Business Office report. Theresa presented the vouchers and highlighted items of interest. Audit went well. Operations statement and aged receivables were also discussed. Continue to focus on the aged receivables through various means of collection. Theresa attended the Leading Age Conference and learned some helpful information. A meeting to discuss MA issues with other county departments has been scheduled.

Motion by Smoke, second by Netzing to approve the vouchers in the amount of \$77,700.13. Motion carried.

9. Administrator's report. Diane highlighted various items from Kim's report of HCC activities over the past month. The usual meetings were attended. We will celebrate National Nursing Home Week which is May 13 – 19. On May 16 we will have a cookout for staff which the Foundation graciously agreed to sponsor. Other fun events will be held all week. Our float for the Loyalty Day Parade was well received. We had a training session on proper documentation of Triple I reports and held a blood drive with 57 units collected. Also shared a presentation that Kim prepared for our All Staff meeting on May 9. Report reviewed our mission and goals and how the budget process works.

10. Possible agenda items for the next meeting were discussed. Next meeting will be discussion of our programs, mandates and priorities for the budget process, as well as the market analysis presentation.

11. Next meeting date is Thursday, June 14 at 6:30 p.m.

Motion by Carlson, second by Fish, to adjourn. Motion carried.