

Sauk County Health Care Center
1051 Clark Street, Reedsburg, WI
Board of Trustees Meeting Minutes, October 11, 2012

Members present: Art Carlson, Joan Smoke (late arrival), Bill Higgins, Henry Netzing, Terri Langer, and Mary Ellen Murray

Member absent: Joe Fish

Others present: Theresa Dietz, Kim Gochanour, Diane Gade, Marty Krueger

1. Meeting was called to order at 4:30 p.m. by Chair Mary Ellen Murray and certified compliance with the open meeting law.

2. Motion by Langer, second by Carlson to adopt the agenda. Motion carried.

3. Motion by Netzing, second by Higgins to approve the minutes of the previous meeting. Motion carried.

4. No public comment.

5. Communications – Marty shared a Senior Housing Research Report from Marcus and Millichap. He thanked Henry and Art for coming to work at Pizza Ranch on Tip Night. Owner was very complimentary of our group. The Health Care Center Group raised over \$9,000 for the walk – winning the largest amount raised by a business - and also had the largest participation. The variety show that Art championed was also very successful.

Kim introduced Heather Dunse who is job-shadowing Diane for her class at MATC. Kim will be giving a tour of the facility to a group from Vernon County on October 22. They are in the building process and are looking for ideas. An activity calendar was also shared and items of interest coming up were highlighted. It was also proudly noted that we had a cite-free nursing survey with one small Life Safety Code cite.

6. Kim updated the board on budget process. Our Health Insurance numbers are not going to be as high as budgeted, so will be a positive. We will be able to reduce our levy amount substantially. Our largest capital item will be the final layer of paving around the building since it wasn't done during construction. The budget was presented to the Finance Committee and all went fine.

7. Discussion held regarding future of the site. Would like to talk with other counties who have recently built or are in the process of building another facility (assisted living etc.), either by speaker phone or invite people to talk with us. We could also perhaps take a short trip to meet with some groups to see in person what they have done. Kim will work on this. Questions to ask – how the decision to build was made, the financial process – payer source, occupancy, turnover, size, mission, did they build a specialized facility, what the employee mix is, staffing model, why they chose to build what they did, has it met your expectations, what would you have done differently, did you choose a public/private partnership and why. Mary Ellen asked that the notes from Trish Vandre be reviewed to ensure that we are meeting the needs of seniors which were identified. We also will need a Performa and should work on setting a timetable.

8. Business Office report. Theresa presented the vouchers and Kim highlighted items of interest. Operations statement and aged receivables were also discussed.

Motion by Netzing, second by Carlson to approve the vouchers in the amount of \$112,305.08. Motion carried.

9. Administrator's report. Kim attended the normal meetings during the month of September and finished the 2013 budget. The usual meetings were attended. We continue to work towards a contract with the VA and have a group coming for a tour on Friday. Our annual Safe Halloween is on October 28 from 1:30 – 3:30. Nursing overtime was discussed. Stained glass window project is moving along with more to come. Unfortunately, due to unforeseen circumstances they are on hold for a short time. Received a call from Meta Star asking us to participate in a group regarding person centered care.

10. Possible agenda items for the next meeting were discussed. We will continue our discussion of future plans for the campus; Kim will work on getting a speaker to discuss building options and scheduling a foundation meeting for next month.

11. Next meeting date is Thursday, November 8 at 5:30 p.m.

Motion by Netzinger, second by Smoke, to adjourn. Motion carried.

Mary Ellen Murray - Chairperson