Strengthen Sauk

A Data-Informed Plan to Reopen Sauk County, Safely

Contents

EXECUTIVE SUMMARY

We have made tremendous progress over the past several weeks slowing the spread of COVID-19 and keeping our Sauk County residents safe. But we have more to do in order to flatten the curve. We must remain committed to using research-based best practices and data to inform our decisions going forward to make sure we can sustain our progress.

The impact of COVID-19 on our economy has been disastrous. A strong economy is vital to public health and safety; we can't have healthy residents and a healthy community without our residents working and our business owners generating income by providing the goods and services we all rely on. Our businesses must be allowed to open as soon as safely possible!

If we open too quickly, without a data-driven plan, we risk a return of COVID-19 and further delaying our return to a strong economy. We must, therefore, open slowly, in phases, based on risk, local and regional data, and best practices from others states and countries. This document lays out what it will take to open businesses safely, as well as the mitigation strategies we will implement to lessen the impact of the disease if we start seeing a significant increases in cases or clusters of disease.

Data-Informed Decisions

Sauk County Public Health (SCPH) is collecting data on COVID-19 spread and local characteristics. In general terms, data is used to inform decisions about when to move into a new phase of reopening, or when to slow down, include hospital preparedness, local and regional spread of the virus, local testing capacity, and local contact tracing capacity. Specific data points are highlighted within this document and will be reported on our Sauk County COVID-19 Data Hub regularly: https://coviddata-saukpublichealth.hub.arcgis.com/.

Phases

There is no question that COVID-19 will continue to affect how we function as a community, including the need to maintain certain preventive measures and policies even after all businesses are open (see the "New normal" phase below). Phase details and recommendations are included within this document, but are summarized at a high level below:

Phase 1 Recovery	Phase 2 Revitalization	Phase 3 New normal	Restrictions Return/Mitigation If Resurgence
✓ 6' Physical distancing ✓ <10 people in a group ✓ Face coverings ✓ Enhanced disinfecting ✓ Staff monitoring ✓ Most businesses open, if able to fully implement WEDC and SCPH guidance	✓ 6' Physical distancing ✓ <50 people in a group ✓ Face coverings ✓ Enhanced disinfecting ✓ Staff monitoring ✓ All businesses open, if able to fully implement WEDC and SCPH guidance	✓ High risk people remain extra cautious ✓ Enhanced disinfecting ✓ Wash hands; cover coughs; stay home if ill ✓ Staff monitoring ✓ Everything open, if able to fully implement WEDC and SCPH guidance ✓ Telework where possible	✓ Significantly increased cases, outbreaks, clusters, or a lack of testing or contact tracing may result in reinstituting restrictions or dialing back our reopening timeframes to prevent resurgence, based on local and regional data

Background

The right strategies need to be data-driven and used at the right time. The framework laid out here uses the White House Plan for Opening Up America, the state's Badger Bounce Back plan, WEDC guidance, models from several counties, cities, and towns across Wisconsin and the country, and our own local experience and data to help us protect the health and safety of everyone.

Data-Informed Decision Making

First and foremost, active monitoring of real-time data is critical. The strategies we employ to reopen our community need to be data-driven and reasoned. Moving from one phase of our reopening plan to the next will be based on an assessment of the following nine (9) criteria highlighted in the table on the following pages, in addition to corresponding strategies for tightening or loosening restrictions (see Figure 1). Because this pandemic continues to be very dynamic in its transmission and impact, the data points described here may be adjusted based on what we are seeing within our community and region. We will be reporting on these metrics on the Sauk County COVID-19 Data Hub website (https://coviddata-saukpublichealth.hub.arcgis.com/) regularly.

If the eleven (11) criteria below are not met, we *may* have to delay the start of the next phase. If we have a resurgence of COVID-19, we *may* have to reinstate more restrictive public health measures, including new stay at home orders, re-closing some businesses, and restricting other community activities. Decisions will be made largely based on local data within the regional and state context. Not all measures may need to be completely met in order to move into the next phase. These data points provide an overall assessment of the current situation, and will be continually analyzed to make the best decision to protect the health and safety of the public, while getting businesses back open.

Updated 6.12.20			
Category		**Objective**	**Threshold Metrics**
Disease Control/ Epidemiology	**Percent Positive Tests**	Below a threshold of 5% averaged across most recent 14 day period	▪ **Green**: Below 5% positivity averaged across most recent 14 day period ▪ **Yellow:** 5 to 10% positivity averaged across most recent 14 day period ▪ **Red:** Above 10% positivity averaged across most recent 14 day period
	Cases	New cases below a low incidence threshold of 0.71 new cases per 100,000 people per day (this is below 0.45 cases per day for Sauk County, or 6 new cases/14 day period).	▪ **Green:** Number of new cases is below 6 new cases/14 day period ▪ **Yellow:** Between 6-10 new cases/14 day period ▪ **Red:** Greater than 10 new cases/14 day period
Healthcare	**Testing**	Adequate testing for disease control and surveillance is conducted with goal of 130 tests/day in most recent 14 day period. *This goal updated 6/20 to collect better surveillance data to inform local needs.*	▪ **Green**: 130+ tests conducted daily ▪ **Yellow**: 66-129 tests conducted daily ▪ **Red**: <65 tests conducted daily

	Testing	All 3 Sauk County Hospitals have robust testing available for healthcare workers.	**Green**: All 3 Sauk County hospitals have arranged for testing for all COVID-19 symptomatic patient care staff in the past week. **Yellow**: 2/3 Sauk County hospitals have arranged for testing for all COVID-19 symptomatic patient care staff in the past week. **Red**: 1/3 or less Sauk County hospitals have arranged for testing for all COVID-19 symptomatic patient care staff in the past week.
	Hospital Capacity	Hospitals are able to treat all patients without using crisis care standards, as defined by answers to 3 questions weekly: - Facility use: non-patient care areas are used for patient care - Staffing: trained staff are unavailable to adequately care for volume of patients - Critical supplies: critical supplies are lacking, resulting in reallocation of life-sustaining resources	**Green**: All 3 Sauk County Hospitals answer "no" to all 3 crisis care questions. **Yellow**: 2/3 Sauk County Hospitals answer "no" to all 3 crisis care questions **Red**: 1/3 or less Sauk County Hospitals answer "no" to all 3 crisis care questions
	Healthcare Workers with COVID-19	Stable or decreasing numbers of infected health care workers in most recent 14 day period.	**Green**: No significant increase in new health care worker infections during most recent 14 day period **Yellow**: Significant increase in new health care worker infections due to a known cluster in a single facility during most recent 14 day period. **Red**: Significant increase in new health care worker infections during most recent 14 day period.
	Timeliness of Lab Reporting	Labs report test results to public health within 48 hours of specimen collection.	**Green**: More than 85% of lab results are received within 48 hours of specimen collection. **Yellow**: 70-85% of lab results are received within 48 hours of specimen collection. **Red**: Fewer than 70% of lab results are received within 48 hours of specimen collection.
Public Health	**Timeliness of Disease Investigation**	Public Health contacts all new cases to begin disease investigation within 24 hours of receiving test results from the lab.	**Green**: More than 85% of new cases are contacted within 48 hours of specimen collection. **Yellow**: 70-85% of new cases are contacted within 48 hours of specimen collection. **Red**: Fewer than 70% of new cases are contacted within 48 hours of specimen collection.

	Timeliness of Contact Tracing	Public Health reaches 85% of contacts within 48 hours of receiving test results from the lab.	▪ **Green**: More than 85% of contacts are reached within 48 hours of specimen collection. ▪ **Yellow**: 70-85% of contacts are reached within 48 hours of specimen collection. ▪ **Red**: Fewer than 70% of contacts are reached within 48 hours of specimen collection.
	Community Spread	Low proportion of contacted COVID-19 cases are not linked to a known source case in most recent 14 day period.	▪ **Green**: <20% of new cases are NOT linked to a known source case in most recent 14 day period ▪ **Yellow**: 20-30% of new cases over 14 day period are NOT linked to a known source case. ▪ **Red**: >30% of new cases are NOT linked to a known source case.
	Surveillance	Stable or decrease of COVID-like symptoms reported within 14 day period.	▪ **Green**: No significant increase in COVID-like symptoms reported in most recent 14 day period. ▪ **Red**: Significant increase in COVID-like symptoms reported in most recent 14 day period. *Note-thresholds were updated 6/20 to match the region*

Until a vaccine is developed, we will likely see waves of cases that may require intentional mitigation efforts to lessen the impact of the disease by public health, healthcare, business, education, nonprofits, and others (see Figure 1). If our actions are intentional and unified, we may be able to prevent or reduce severe waves and avoid the need for additional shutdowns, thereby ensuring that our economy remains as robust and functional as possible until a vaccine is developed.
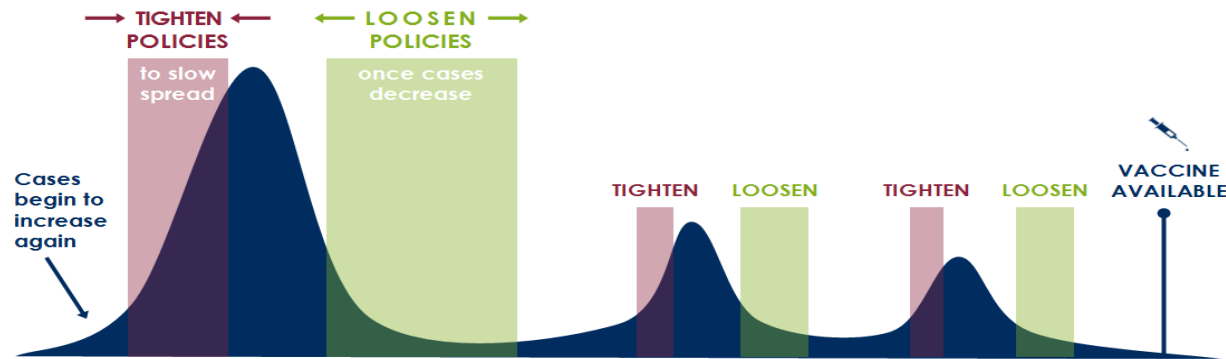
Figure 1. *Potential COVID-19 disease trajectory until vaccine is developed, necessitating flexibility in "tightening" and "loosening" of mitigation strategies in response to disease activity.*

SECTOR-SPECIFIC RESPONSIBILITIES

In this pandemic, each sector brings critical skills and community roles that must be uniquely leveraged for a successful response. Such a response is most likely when all partners are united behind one single goal and related objectives, which we suggest to be the following:

- *Goal: To reduce illness and death related to COVID-19 and its economic impacts among all residents and organizations in Sauk County.*
    - Objective 1: To prevent cases of COVID-19 (primary prevention).
    - Objective 2: To identify and isolate cases early while quarantining their close contacts to prevent further disease transmission (secondary prevention).
    - Objective 3: To improve outcomes for those who do contract COVID-19 (tertiary prevention).
    - Objective 4: To maximize the economic recovery for everyone.

We are responding to ever-changing circumstances and are needing to be creative in how community needs and economic realities are addressed, while public health and safety is maximized. Towards this goal, we share the following considerations for sector-specific core responsibilities, while acknowledging that our plans must be dynamic to respond to ebbs and flows in the rate of COVID cases in our communities. There are several tools, checklists, and detailed guidance available in this document and listed on the SCPH Prepare To Reopen web page (https://www.co.sauk.wi.us/publichealth/prepare-reopen).

Public Health
General Responsibilities

Because this pandemic is a public health emergency, public health professionals have the responsibility to identify the current status of disease spread in our county and determine how to balance the totality of the response. Some of the responsibilities that Sauk County Public Health (SCPH) has include:

- Receiving positive case results to begin contact tracing.
- Ensuring quarantine and isolation.
- Conducting thorough contact tracing and providing appropriate guidance to, and monitoring of, close contacts about quarantine and isolation.
- Identifying and implementing population-level mitigation strategies and providing guidance for the safe reopening of our community.
- Providing technical assistance to businesses, congregate facilities, and individuals to implement infection control best practices and contain outbreaks.
- Tracking progress and local data.
- Communicating with the public and all sectors involved in the response to reduce the spread of illness, while focusing on equity.

Healthcare
General Responsibilities

Healthcare systems will continue to be on the frontlines of care, identifying positive cases and caring for them when illness is severe enough to warrant supportive treatment. Additionally, as large employers in our county and region, occupational health and safety are also critical components of what healthcare systems provide at a population level. Specific considerations about the role of healthcare include:

- o Identifying positive COVID-19 cases through testing; at a minimum, testing symptomatic individuals and contacts of positive cases.
- o Collaborating with public health and local businesses to test other emerging populations.
- o Developing plans and increasing capacity in case of a surge, including personal protective equipment supplies, ICU capacity, and respiratory capacity.
- o Using infection control procedures to screen staff for symptoms, test for COVID-19, and mitigate the spread of COVID-19 in employees.
- o Enacting occupational health and safety policies designed to limit risk among all facility staff, patients and visitors.

Business
General Responsibilities

The business community is not only the driver of our local economy, but also helps the public access goods and services that are directly related to health (e.g. nutrition, physical activity, mental health, and more). We must remain focused on keeping people safe and healthy while also living and working as normally as possible. In order for us to be successful at reenergizing our economy, we must be aware of what the disease is doing and be quickly responsive to it with strategies to lessen its impact.

All businesses must use mitigation strategies to reduce the impact of COVID-19. It will be far more effective for us to employ gentle mitigation strategies (such as physical distancing, monitoring of staff and excluding those who have symptoms or exposure from work, etc.) than it will be for us to handle the consequences of another widespread shutdown. If businesses follow the basic strategies outlined in this document and in the WEDC Guidance, it will reduce the need for more severe strategies that could result in longer-term economic decline.

Towards achieving this goal, the business community is a critical player in the fight against COVID-19, both as a frontline against spread of the virus and as a partner in helping the public understand why this responsiveness is so important. Specific considerations for businesses include:

- o Protecting the health and safety of employees and customers (*Safety in an Office Space Checklist*; *Safety in a Retail Space Checklist*).
- o Developing flexible sick leave policies and creating a culture in which employees can stay home when they are sick (*Recommended Elements of a Sick Policy*).
- o Monitoring staff for symptoms and working with local public health if an employee is diagnosed with COVID-19 or is a known contact to someone with COVID-19 (*Sample Active Staff Monitoring System*; *Sample Sick Policy*; *Quarantine and Isolation Decision Tree*).
- o Developing a policy that limits the number of customers in the business (*Strategies to Limit Traffic Flow*).
- o Considering specially-designated hours for high risk customers (*Recommendations for Designated Shopping Hours*).
- o Setting and implementing aggressive infection control policies, such as frequent cleaning of all high-touch surfaces, mandated handwashing, and hand sanitizers at multiple locations throughout the business (*Sample Disinfection Practices*; *Sample Handwashing Policy*).
- o Implementing a no-touch policy for all staff (no handshakes, hugs, high-fives, or fist bumps).
- o Preventing large congregations of people in close quarters without physical distancing.
- o Consideration of temporarily reassigning employees at high risk for COVID-19 or serious complications to non-public contact duties (*Recommendations for Employees Considered for Reassignment*).

- o Developing a policy encouraging employees to be on the lookout for customers exhibiting symptoms of COVID-19 and how to handle that situation (*Considerations for Handling Symptomatic Customers*).
- o Advising the public about recommendations to continue social distancing and to utilize cloth face coverings (*Considerations for Mask Use by Employees*).
- o Increasing availability of curbside pickup and delivery, if applicable.
- o Developing communication materials to staff and customers regarding changes to your business practices and the importance of adherence to preventive measures to prevent future waves that could harm the economy again (*COVID Safety Guidelines Followed Here*).
- o Talking with your attorney and insurance provider to be sure your adherence to SCPH and WEDC guidance, as recommended, provides you protection.
- o There are several more resources for consideration at the end of this document (*Resources*).

A checklist for businesses is included below:

COVID-19 Initial Checklist for Businesses	
Customer Service Protocol and Procedures	**Tool**
Develop a clear, written protocol regarding sick leave for employees.	Recommended Elements of Sick Policy Sample Sick Leave Policy Quarantine and Isolation Decision Tree
Develop and implement an active monitoring program that assesses staff for exposure, fever and respiratory symptoms before every shift.	Sample Active Monitoring System
Develop a policy that limits the number of customers in the business at any one time	Strategies to Limit Traffic Flow
Place markings (e.g. tape) on floor to keep 6-foot distancing in high traffic areas in the business, especially at cash register and high congregation areas.	
Increase frequency of cleaning, sanitizing, and disinfecting your facility. Wipe down high-touch surfaces at cash registers (credit card touch pad, carts, baskets, conveyer belts) and reception areas between customers.	Sample Disinfection Practices
Define handwashing requirements for employees. Post the requirements in breakroom(s), bathrooms, and common areas; and send it out to employees.	Sample Handwashing Policy

Implement a no-touch policy for all staff members (no handshakes, hugs, fist bumps, high fives, or other close contact).	7 Handshake Alternatives
Place no-touch hand sanitizer at each cash register for use by staff members and customers, if available.	
Develop a policy that designates shopping hours for customers at increased risk for severe disease.	Recommendations for Designated Shopping Hours
Consider temporarily assigning employees at high risk for coronavirus or serious complications to non-public-contact duties.	Recommendations for Employees Considered for Re-assignment
Develop policy encouraging employees to be on the lookout for customers exhibiting symptoms of COVID-19 and how you would like them to handle that situation.	Considerations for Handling Symptomatic Customers
Increase availability/promotion of curb-side pickup if applicable. Consider increasing or offering a delivery service.	
Implement protocols for employees to wear cloth face coverings. Consider requiring for customer service staff and those in high traffic areas.	Considerations for Mask Use by Employees Cloth Face Coverings Information Poster
Develop communication materials (flyers, social media posts, emails, etc.) regarding changes that are proactive and clearly explain the reasons for these changes in your business.	COVID-19 Safety Guidelines are Followed Here Poster
Require vendors to wash or sanitize their hands immediately upon entering the business.	Stop Germs Wash Your Hands Poster

Individuals

Everyone in Sauk County should continue to practice the preventive measures that have proven successful so far in reducing the impact of COVID-19 on our community, including:

- Practice good hygiene, including washing hands with soap and water for at least 20 seconds and covering coughs and sneezes with a tissue or into an elbow.
- Stay home when sick.

- Clean high-touch objects like doorknobs, remotes, cell phones, and light switches frequently.
- Maintain 6' physical distancing.
- Wear a face covering in public.
- Avoid groups of more than 10 people.
- Avoid touching your face.
- Get tested if you have ANY symptoms.

REOPENING AND MITIGATION STRATEGIES BY SECTOR AND PHASE

Every sector of our community is different, and organizations within each of those sectors are also different. It is not possible to outline written guidance for every scenario or unique situation. The table below, however, is designed to provide guidance across broadly defined sectors. All businesses should be ready to fully implement Wisconsin Economic Development Corporation (WEDC) and SCPH guidance BEFORE they open their doors to staff or customers. The timing of each phase will depend on the data collected and analyzed at Sauk County Public Health (SCPH), in consultation with local, regional, state, and national partners.

Phase 1: Recovery - Guidance

Phase 1 Guidance for Individuals

The protective steps we all took as part of the Safer at Home order were working. Prior to Safer at Home, the number of Wisconsinites testing positive for COVID-19 was doubling every 3.4 days. By April 14, that rate of doubling had fallen to about every 12 days. Now is not the time to stop our successful protective steps – they are working. It is important to our successful reopening to continue to practice smart prevention measures even as you re-engage in business and community life. The success of our community in avoiding a resurgence of COVID-19 lies with all of us making the right decisions to protect ourselves, our neighbors, and our customers. These include:

- Maintain 6' physical distancing
- Wear a face covering in public
- Cover coughs and sneezes
- Avoid groups >10 people
- Disinfect surfaces
- Wash hands frequently
- Minimize non-essential travel
- Stay home when sick
- Avoid touching your face
- Vulnerable people should continue to be very cautious and shelter in place

In addition to these individual guidelines:
- Members of households with vulnerable members should be aware that by returning to work or other environments where distancing is not practical, they could carry the virus back home; precautions should be taken to protect these vulnerable residents from household members who may pose unintentional risk.
- All individuals, when in public (e.g., parks, outdoor recreation areas, shopping areas), should maximize physical distance from others.
- Avoid socializing in groups of more than 10 people in circumstances that do not readily allow for appropriate physical distancing (e.g., receptions, trade shows), unless precautionary measures can be observed.
- Minimize non-essential travel and adhere to CDC guidelines regarding quarantine following travel.
- Stop unnecessary visits to nursing homes, congregate facilities, and hospitals.

Phase 1 Guidance for Businesses & Organizations

Businesses and community organizations need to be able to open as soon as safely possible. No entity should be opening their doors to the public or their employees without being ready to fully implement the strategies and tools from the Wisconsin Economic Development Corporation (WEDC) and Sauk County Public Health. If we open too quickly, we risk a resurgence of COVID-19 and further delaying our return to a strong economy.

To be successful, guidance for business, community, and faith organizations must be as consistent as possible, unless there is specific evidence or data which suggests it should be different. Non-commercial organizations, like churches and social service entities, also need to prepare to reopen safely. Guidance and preparation checklists for these organizations are located on the SCPH Business Guidance website, and more are being created regularly.

In addition to adhering to WEDC and SCPH guidance, businesses and organizations should consider the following during Phase 1:

- o *Worksite Venue and Setup*
  - Whenever feasible, strongly encourage staff to work from home, except for the minimum required for basic on-site functions. Employers should continue to encourage telework past the time it is required if feasible, and develop a plan to have staff return to onsite work in phases.
  - Close common areas where personnel are likely to congregate or have close, direct contact; alternatively, employers can consider enforce strict physical distancing protocols, in which workers are kept 6' apart whenever possible.
  - Limit in-person meetings of any size; communicate virtually wherever possible.
  - Reduce on-site work hours to minimum needed to sustain operations.
  - Stagger shifts and work hours to maximize physical distancing.
  - Stagger use of all shared spaces, including bathrooms, breakrooms and lunchrooms.
  - Stagger facility entry and exit procedures maintaining at least 6 feet physical distancing.
  - Limit non-essential deliveries.
  - Limit non-essential visitors (including suppliers and customers) except those approved by senior management.
  - Tape off six-by-six-foot boxes on the floor of areas where customers queue up, such as at check- in desks or check-out registers.
  - If feasible, use plastic sheeting, plexiglass, or another transparent barrier to separate workers from customers, such as:
    - At check-in desks.
    - At cash registers.
    - Between the front and rear seat of vehicles.
  - Increase ventilation rates.
  - Increase the percentage of outdoor air that circulates into the system.
- o *Workplace Policies*
  - Encourage on-site workers to wear cloth face coverings.
  - Develop an active staff monitoring system that assesses symptoms, exposures, and temperature upon arrival to the worksite (preferred); or if not possible, ask workers to monitor on their own and report them at the beginning of each shift.
  - No hand shaking or other forms of physical contact.

- When possible, prevent workers from working at multiple buildings, plants and sites.
- Strongly consider special accommodations for personnel who are members of a vulnerable population.
  - *Guidance for Specific Sectors*
    - Activities that take place at school are encouraged to still involve physical distancing, occur in groups less than 10 in any one space, and assess and exclude participants who have symptoms or exposure to individuals with COVID-19 or individuals with COVID-19 like symptoms who have not been tested.
    - Child care centers can operate but should still utilize physical distancing as much as possible, adhere to the gathering recommendations of 10 or less in any one space (this is in addition to all normal childcare-specific guidance of teacher-to-student ratios), and assess and exclude participants who have symptoms or exposure to individuals with COVID-19 or individuals with COVID-19 like symptoms who have not been tested.
    - Organized youth activities such as camp should still incorporate physical distancing, less than 10 people in any one space, (this is in addition to all normal childcare-specific guidance of teacher-to-student ratios), and assess and exclude participants who have symptoms or exposure to individuals with COVID-19 or individuals with COVID-19 like symptoms who have not been tested.
    - Visits to senior living facilities should continue to be prohibited until a vaccine is developed; those who do interact with residents and patients such as staff members must adhere to strict protocols regarding PPE use, hygiene, and active monitoring.

Phase 2 – Revitalization – Guidance

Phase 2 Guidance for Individuals

Primary difference moving into Phase 2: the number of people who can gather in one group will be 50 people.
In addition:
- **All vulnerable individuals (people over age 60, those with medical conditions) should continue to shelter in place during Phase 2.**
- Members of households with vulnerable members should be aware that by returning to work or other environments where distancing is not practical, they could carry the virus back home; precautions should be taken to protect these vulnerable residents from household members who may pose unintentional risk.
- All individuals, when in public should maximize physical distance from others.
- Social settings of more than 50 people, where appropriate distancing may not be practical, should be avoided.
- Increase ventilation rates.
- Increase the percentage of outdoor air that circulates into the system.
- Non-essential travel can resume.
- Continue to avoid unnecessary visits to nursing homes, congregate facilities, and hospitals.

Phase 2 Guidance for Businesses & Organizations

- Continue to encourage telework, whenever possible and feasible with business operations.
- Keep common areas where personnel are likely to congregate and interact closed, or enforce physical distancing protocols.

- o Strongly consider special accommodations for personnel who are members of a vulnerable population.

Phase 3 – New Normal – Guidance

Phase 3 Guidance for Individuals

- o Vulnerable individuals can resume public interactions, but should practice physical distancing, minimizing exposure to social settings where distancing may not be practical, unless precautionary measures are observed.
- o Low-risk populations should consider minimizing time spent in crowded environments.
- o Increase ventilation rates.
- o Increase the percentage of outdoor air that circulates into the system.

Phase 3 Guidance for Businesses & Organizations

- o Employers should continue best practices-- physical distancing, hygiene, and excluding from work those who are symptomatic or exposed-- until such a time as an effective vaccine is developed and deployed in mass.

Activity	Phase 1 (current as of 5/19/2020)	Phase 2	Phase 3	Moderate Mitigation (based on data above)	Intense Mitigation (based on data above)
Phase specific re-opening and mitigation strategies for Sauk County					Revised May 21, 2020
Healthy habits: Wash hands, cover coughs, stay home if ill, face coverings if leave house, disinfect high-touch surfaces, minimize non-essential travel, work at home when possible	Continue	Continue	Continue	Continue	Continue
Extra caution for high-risk people (>60 years old, heart disease, lung disease, diabetes, cancer treatment)	*Continue until vaccine is widely available*			Continue	Continue
Disease control: isolation of cases and quarantine of close contacts	Continue	Continue	Continue	Continue	Continue
Physical distancing of 6 feet	Continue	Continue	Pause	Re-start or continue	Continue
Visits to long-term care and other congregate facilities	Stop until vaccine is widely available			Stop until vaccine is widely available	Stop until vaccine is widely available
Social gatherings (in homes, on personal property)	• Limit to <10 people in any confined space or gathering location • Maximize physical distancing	• Limit to <50 people in any confined space or gathering location • Maximize physical distancing	Open	Limit to <10 people	Limit to only household members

Activity	Phase 1 (current as of 5/19/2020)	Phase 2	Phase 3	Moderate Mitigation (based on data above)	Intense Mitigation (based on data above)
Outdoor gatherings (farmer's markets, funerals, weddings, programmed events)	Open with: • <10 people in any confined space or gathering location • 6-foot physical distancing of people • 15-foot distance between booths or gathering points • active monitoring of staff • enhanced disinfecting • no live music • face coverings for public-facing staff; encourage use by patrons • reduced parking spaces; increased entry points	Open with: • <50 people in any confined space or gathering location • 6-foot physical distancing of people • 15-foot distance between booths or gathering points • active monitoring of staff • enhanced disinfecting • no live music • face coverings for public-facing staff; encourage use by patrons • reduced parking spaces; increased entry points	Open with: • 15-foot distance between booths or gathering points • active monitoring of staff • enhanced disinfecting	<10 people with physical distancing	Close

Activity	Phase 1 (current as of 5/19/2020)	Phase 2	Phase 3	Moderate Mitigation (based on data above)	Intense Mitigation (based on data above)
Restaurants	Open with: • 6-foot physical distancing between parties • <10 people in any group • active monitoring of staff • enhanced disinfecting • disposable menus or sanitize after each use • face coverings for staff • reservations strongly encouraged • non-porous barriers between booths if not physically distanced • no live music/singing • increased ventilation rates • increased % of outdoor air circulating into system	Open with: • 6-foot physical distancing between parties • <50 people in any group • active monitoring of staff • enhanced disinfecting • disposable menus or sanitize after each use • face coverings for staff • reservations strongly encouraged • non-porous barriers between booths if not physically distanced • no live music • increased ventilation rates • increased % of outdoor air circulating into system	Open with: • active monitoring of staff • enhanced disinfecting • increased ventilation rates • increased % of outdoor air circulating into system	Only curbside pickup, delivery, or takeout	Potential closure

Activity	Phase 1 (current as of 5/19/2020)	Phase 2	Phase 3	Moderate Mitigation (based on data above)	Intense Mitigation (based on data above)
Bars	Open with: • physical distancing between parties • <10 people in any group • active monitoring of staff • enhanced disinfecting • disposable menus or sanitize after each use • face coverings for staff • reservations strongly encouraged • non-porous barriers between booths if not physically distanced • no live music • increased ventilation rates • increased % of outdoor air circulating into system	Open with: • physical distancing between parties • <50 people in any group • active monitoring of staff • enhanced disinfecting • disposable menus or sanitize after each use • face coverings for staff • reservations strongly encouraged • non-porous barriers between booths if not physically distanced • no live music • increased ventilation rates • increased % of outdoor air circulating into system	Open with: • active monitoring of staff • enhanced disinfecting • increased ventilation rates • increased % of outdoor air circulating into system	Only food takeout	Close all in-person functions

Activity	Phase 1 (current as of 5/19/2020)	Phase 2	Phase 3	Moderate Mitigation (based on data above)	Intense Mitigation (based on data above)
Religious services	Resume with: • online services still recommended • parking lot services as long as congregants stay in vehicles • 6-foot physical distancing • <10 people in any household/family group • minimize staff onsite • remove all items from pews • active monitoring of congregants and staff • enhanced disinfecting between services • face coverings for everyone • no in person singing • alternate greeting methods • bathroom cleaning procedure • discourage fellowship after services • consider small group worship and study • increased ventilation rates-open windows • increased % of outdoor air circulating into system • suggest high risk members stay home	Resume with: • 6-foot physical distancing • <50 people in any group • parking lot services as long as congregants stay in vehicles • active monitoring of congregants and staff • enhanced disinfecting between services • face coverings for everyone • no in person singing • discourage fellowship after services • consider online or no-touch Bible school • increased ventilation rates • increased % of outdoor air circulating into system	Resume with: • active monitoring of staff • enhanced disinfecting between services • consider multiple, staggered services • discourage fellowship after services • increased ventilation rates • increased % of outdoor air circulating into system	Maximum 10 people	Maximum 10 people

Activity	Phase 1 (current as of 5/19/2020)	Phase 2	Phase 3	Moderate Mitigation (based on data above)	Intense Mitigation (based on data above)
K-12 schools and summer school	Open with: • 6-foot physical distancing • congregate in groups less than 10 people • minimize interaction between different groups and rooms • active monitoring of students and staff • keep ill staff and students home • enhanced disinfecting • no contact sports/games • increased ventilation rates • increased % of outdoor air circulating into system	Open with: • 6-foot physical distancing where possible • congregate in groups less than 50 people • minimize interaction between different groups and rooms • active monitoring of students and staff • keep ill staff and students home • enhanced disinfecting • no contact sports/ games • increased ventilation rates • increased % of outdoor air circulating into system	Open with: • active monitoring of students and staff • keep ill staff and students home • enhanced disinfecting • increased ventilation rates • increased % of outdoor air circulating into system	Distance learning when possible, no gatherings >10 people	No in-person activities
Summer programs, organized youth activities	Open with: • 6-foot physical distancing • congregate in groups less than 10 people • minimize interaction between different groups and rooms • active monitoring of staff and students • keep ill staff and students home • enhanced disinfecting • no contact sports/ games	Open with: • 6-foot physical distancing • congregate in groups less than 50 people • minimize interaction between different groups and rooms • active monitoring of staff and students • keep ill staff and students home • enhanced disinfecting • no contact sports/ games	Open with: • active monitoring of children and staff • enhanced disinfecting	Open only if provided as childcare for employees of operating businesses and if gathering level of <10 maintained	Close

Activity	Phase 1 (current as of 5/19/2020)	Phase 2	Phase 3	Moderate Mitigation (based on data above)	Intense Mitigation (based on data above)
Post-secondary institutions	Encourage distance learning only. Could open with: • 6-foot physical distancing • congregate in groups less than 10 people • active monitoring of staff and students • enhanced disinfecting • increased ventilation rates • increased % of outdoor air circulating into system	Open with: • 6-foot physical distancing • congregate in groups less than 50 people • active monitoring of staff and students • enhanced disinfecting • increased ventilation rates • increased % of outdoor air circulating into system	Open with: • active monitoring of staff • enhanced disinfecting • increased ventilation rates • increased % of outdoor air circulating into system	Distance learning and no gatherings >10 people	No in-person activities
Childcare centers	Open with: • 6-foot physical distancing • congregate in groups less than 10 people, • minimize interaction between different groups and rooms • active monitoring of staff and students • keep ill staff and students home • enhanced disinfecting • increased ventilation rates • increased % of outdoor air circulating into system	Open with: • 6-foot physical distancing • congregate in groups less than 50 people, • minimize interaction between different groups and rooms • active monitoring of staff and students • keep ill staff and students home • enhanced disinfecting • increased ventilation rates • increased % of outdoor air circulating into system	Open with: • active monitoring of children and staff • enhanced disinfecting • increased ventilation rates • increased % of outdoor air circulating into system	Provide only for those working in operating businesses	Provide only for those working in essential businesses

Activity	Phase 1 (current as of 5/19/2020)	Phase 2	Phase 3	Moderate Mitigation (based on data above)	Intense Mitigation (based on data above)
Playgrounds, swimming pools, sports courts (e.g. basketball)	Open with: • no high contact sports (basketball, football, etc.) • 6-foot physical distancing • <10 people in any confined space or gathering location • tables and chairs should be removed or sanitized between patrons	Open with: • no high contact sports (basketball, football, etc.) • 6-foot physical distancing • <50 people in any confined space or gathering location • tables and chairs should be removed or sanitized between patrons	Open with: • Industry best practice	Close	Close
Low risk/no contact recreational activities (e.g. walking, biking, tennis, disc golf, etc.)	Open with: • no high contact sports • 6-foot physical distancing • <10 people in any confined space or gathering location	Open with: • no high contact sports • 6-foot physical distancing • <50 people in any confined space or gathering location	Open with: • Community best practice	Maintain	Maintain
High risk/contact/team sport recreational activities (contact or team sports)	Open with: • no high contact sports (basketball, football, etc.) • 6-foot physical distancing • <10 people in any confined space or gathering location	Open with: • no high contact sports (basketball, football, etc.) • 6-foot physical distancing • <50 people in any confined space or gathering location	Open with: • Industry best practice	<10 people in any space	Close
Beaches	Open with: • no activities that violate 6-foot physical distancing • <10 people in any group, confined space or gathering location	Open with: • no activities that violate 6-foot physical distancing • <50 people in any group, confined space or gathering location	Open with: • Industry best practice	<10 people in any space	Close

Activity	Phase 1 (current as of 5/19/2020)	Phase 2	Phase 3	Moderate Mitigation (based on data above)	Intense Mitigation (based on data above)
Lodging (hotels, motels, beds and breakfasts, campgrounds)	*Lodging open with:* • 6-foot physical distancing • common areas (e.g. breakfast rooms, lobby waiting areas) closed • <10 people in any confined space or gathering location • active monitoring of staff • enhanced disinfecting • schedule 24 hours between room reservations • increased ventilation rates • increased % of outdoor air circulating into system *B&Bs open with:* • above restrictions, but breakfast seating can occur only 1 room/time • increased ventilation rates • increased % of outdoor air circulating into system *Campgrounds open with:* • 6-foot physical distancing • common areas closed (bathrooms open with enhanced cleaning) • <10 people in one space • active staff monitoring • enhanced disinfecting	*Lodging open with:* • 6-foot physical distancing • <50 people in any confined space or gathering location • active monitoring of staff • enhanced disinfecting • increased ventilation rates • increased % of outdoor air circulating into system *B&Bs open with:* • above restrictions, but breakfast seating can occur only with physical distancing between households • increased ventilation rates • increased % of outdoor air circulating into system *Campgrounds open with:* • 6-foot physical distancing • <50 people in any one space • active monitoring of staff • enhanced disinfecting	*Lodging open with:* • industry best practices • active monitoring of staff • enhanced disinfecting • increased ventilation rates • increased % of outdoor air circulating into system *B&Bs open with:* • increased ventilation rates • increased % of outdoor air circulating into system *Campgrounds open with:* • active monitoring of staff • enhanced disinfecting	Lodging open, with common areas closed. Campgrounds <10 people, common areas closed	Lodging open, with common areas closed Campgrounds <10 people, common areas closed

Activity	Phase 1 (current as of 5/19/2020)	Phase 2	Phase 3	Moderate Mitigation (based on data above)	Intense Mitigation (based on data above)
Water Parks and Resorts	Lodging open with restrictions above *Resort activities open with:* • 6-foot physical distancing • <10 people in any group • active monitoring of staff • enhanced disinfecting • face coverings for staff and encouraged for patrons • rides that cannot be sanitized between uses remain closed • tables and chairs must be sanitized between patrons	Lodging open with restrictions above *Resort activities open with:* • 6-foot physical distancing • <50 people in any group • active monitoring of staff • enhanced disinfecting • face coverings for staff and encouraged for patrons • rides that cannot be sanitized between uses remain closed • tables and chairs must be sanitized between patrons	Lodging open with restrictions above *Resort activities open with:* • active monitoring of staff • enhanced disinfecting	Lodging open, with common areas closed. Resort activities closed.	Lodging open, with common areas closed. Resort activities closed.

Activity	Phase 1 (current as of 5/19/2020)	Phase 2	Phase 3	Moderate Mitigation (based on data above)	Intense Mitigation (based on data above)
Theatres, bowling alleys, other amusement	Open with: • 6-foot physical distancing, at least 2 chairs between households • <10 people in any group • active monitoring of staff • enhanced disinfecting • face coverings for staff and patrons • tables and chairs must be sanitized between patrons • increased ventilation rates • increased % of outdoor air circulating into system	Open with: • 6-foot physical distancing, at least 2 chairs between households • <50 people in any group • active monitoring of staff • enhanced disinfecting • face coverings for staff and patrons • tables and chairs must be sanitized between patrons • increased ventilation rates • increased % of outdoor air circulating into system	Open with: • active monitoring of staff • enhanced disinfecting • increased ventilation rates • increased % of outdoor air circulating into system	<10 people at a time	Close

Activity	Phase 1 (current as of 5/19/2020)	Phase 2	Phase 3	Moderate Mitigation (based on data above)	Intense Mitigation (based on data above)
Retail and Commercial Business	Open with: • 6-foot physical distancing • <10 people in a group • active monitoring of staff • stagger shifts • enhanced disinfecting • face coverings for staff • maximize curbside pickup and delivery • special hours for high risk shoppers • clothing or jewelry worn by a customer should sanitized or removed from circulation for 72 hours • increased ventilation rates • increased % of outdoor air circulating into system	Open with: • 6-foot physical distancing • <50 people in a group • active monitoring of staff • stagger shifts • enhanced disinfecting • face coverings for staff • maximize curbside pickup and delivery • special hours for high risk shoppers • clothing or jewelry worn by a customer should sanitized or removed from circulation for 72 hours • increased ventilation rates • increased % of outdoor air circulating into system	Open with: • active monitoring of staff • enhanced disinfecting • maximize curbside pickup and delivery • increased ventilation rates • increased % of outdoor air circulating into system	<10 people at one time	Close

Activity	Phase 1 (current as of 5/19/2020)	Phase 2	Phase 3	Moderate Mitigation (based on data above)	Intense Mitigation (based on data above)
Indoor shopping malls	Open with: • 6-foot physical distancing • <10 people in a group • active monitoring of staff • enhanced disinfecting • face coverings for staff • maximize curbside pickup and delivery • special hours for high risk shoppers • increased ventilation rates • increased % of outdoor air circulating into system	Open with: • 6-foot physical distancing • <50 people in a group • active monitoring of staff • enhanced disinfecting • face coverings for staff • maximize curbside pickup and delivery • special hours for high risk shoppers • increased ventilation rates • increased % of outdoor air circulating into system	Open with: • active monitoring of staff • enhanced disinfecting • maximize curbside pickup and delivery • increased ventilation rates • increased % of outdoor air circulating into system	<10 people at one time	Close

Activity	Phase 1 (current as of 5/19/2020)	Phase 2	Phase 3	Moderate Mitigation (based on data above)	Intense Mitigation (based on data above)
Office settings	Open with: • 6-foot physical distancing • active monitoring of staff • stagger shifts • enhanced disinfecting • non-porous barriers between staff who can't maintain physical distance • face coverings for staff • virtual meetings • suspend food and coffee sharing • increased ventilation rates • increased % of outdoor air circulating into system	Open with: • 6-foot physical distancing • active monitoring of staff • stagger shifts • enhanced disinfecting • non-porous barriers between staff who can't maintain physical distance • face coverings for staff • virtual meetings • suspend food and coffee sharing • increased ventilation rates • increased % of outdoor air circulating into system	Open with: • 6-foot physical distancing where possible • active monitoring of staff • enhanced disinfecting • virtual meetings when possible • increased ventilation rates • increased % of outdoor air circulating into system	<10 people in any space	Only essential services; telework

Activity	Phase 1 (current as of 5/19/2020)	Phase 2	Phase 3	Moderate Mitigation (based on data above)	Intense Mitigation (based on data above)
Manufacturing	Open with: • 6-foot physical distancing • PPE appropriate for the industry; face coverings for all staff at a minimum; consider face shields if physical distancing cannot occur • active monitoring of staff • non-porous barriers between staff who can't maintain physical distance • stagger shifts • enhanced disinfecting • increased ventilation rates, based on industry regulation • increased % of outdoor air circulating into system, based on industry regulation	Open with: • 6-foot physical distancing • PPE appropriate for the industry • active monitoring of staff • non-porous barriers between staff who can't maintain physical distance • stagger shifts • enhanced disinfecting • increased ventilation rates, based on industry regulation • increased % of outdoor air circulating into system, based on industry regulation	Open with: • industry-specific best practice for COVID • 6-foot physical distancing where possible • active monitoring of staff • enhanced disinfecting • increased ventilation rates, based on industry regulation • increased % of outdoor air circulating into system, based on industry regulation	<10 people in a confined space	Non-essential manufacturing closed Essential manufacturing <10 in a space

Activity	Phase 1 (current as of 5/19/2020)	Phase 2	Phase 3	Moderate Mitigation (based on data above)	Intense Mitigation (based on data above)
Warehouses and Wholesale Suppliers	Open with: • 6-foot physical distancing • PPE appropriate for the industry; face coverings for all staff at a minimum; consider face shields if physical distancing cannot occur • active monitoring of staff • non-porous barriers between staff who can't maintain physical distance • stagger shifts • enhanced disinfecting • increased ventilation rates • increased % of outdoor air circulating into system	Open with: • 6-foot physical distancing • PPE appropriate for the industry; face coverings for all staff at a minimum; consider face shields if physical distancing cannot occur • active monitoring of staff • non-porous barriers between staff who can't maintain physical distance • stagger shifts • enhanced disinfecting • increased ventilation rates • increased % of outdoor air circulating into system	Open with: • physical distancing • active monitoring of staff • enhanced disinfecting • increased ventilation rates • increased % of outdoor air circulating into system	<10 people in a confined space	Non-essential warehouses and suppliers closed

Activity	Phase 1 (current as of 5/19/2020)	Phase 2	Phase 3	Moderate Mitigation (based on data above)	Intense Mitigation (based on data above)
Personal Care Services (hair, nails, body art, massage, etc.)	Open with: • <10 people in any confined space or gathering location • 6-foot physical distancing when possible; >6 feet between services, booths, chairs, tables, etc. • appointments only and very limited waiting areas • PPE appropriate for the industry; masks and face shields for tattoo artists • active monitoring of staff; screen customers for symptoms • non-porous barriers between care areas if no physical distance • enhanced disinfecting, including all chairs and tools between patrons • face coverings for staff; encouraged for clients; face shields or sneeze guards between staff and clients if physical distancing not possible • increased ventilation • increase outdoor air % circulating into system	Open with: • <10 people in any confined space or gathering location • 6-foot physical distancing when possible; >6 feet between services, booths, chairs, tables, etc. • appointments only and very limited waiting areas • PPE appropriate for the industry; masks and face shields for tattoo artists • active monitoring of staff; screen customers for symptoms • non-porous barriers between care areas if no physical distance • enhanced disinfecting, including all chairs and tools between patrons • face coverings for staff; encouraged for clients; face shields or sneeze guards between staff and clients if physical distancing not possible • increased ventilation • increase outdoor air % circulating into system	Open with: • physical distancing when possible • maximize use of appointments and limited waiting areas • PPE appropriate for the industry • active monitoring of staff • non-porous barriers between care areas if can't maintain physical distance • enhanced disinfecting, including all chairs and tools between patrons • Utilize industry best practices • increased ventilation rates • increased % of outdoor air circulating into system	Limit to <10 people; require appointments; no waiting areas	Close

Activity	Phase 1 (current as of 5/19/2020)	Phase 2	Phase 3	Moderate Mitigation (based on data above)	Intense Mitigation (based on data above)
Gyms and Fitness Centers	Open with: • 6-foot physical distancing • <10 in confined room • active monitoring of clients and staff • enhanced disinfecting after every use • face coverings for staff • increased ventilation rates • increased % of outdoor air circulating into system	Open with: • 6-foot physical distancing • <50 in confined room • active monitoring of clients and staff • enhanced disinfecting after every use • face coverings for staff • increased ventilation rates • increased % of outdoor air circulating into system	Open with: • 6-foot physical distancing where possible • active monitoring of staff • enhanced disinfecting • Utilize industry best practices • increased ventilation rates • increased % of outdoor air circulating into system	Physical distancing and <10 people	Closed

Activity	Phase 1 (current as of 5/19/2020)	Phase 2	Phase 3	Moderate Mitigation (based on data above)	Intense Mitigation (based on data above)
Sports Venues	Open with: • no activities that violate 6-foot physical distancing for participants or spectators • 25% of max capacity • active monitoring of staff • enhanced disinfecting • face coverings for staff • food establishments follow restaurant guidelines • increased ventilation rates • increased % of outdoor air circulating into system Golf courses open with: • physical distancing • clubhouses and Pro Shops closed	Open with: • no activities that violate 6-foot physical distancing for participants or spectators • 50% of max capacity • active monitoring of staff • enhanced disinfecting • face coverings for staff • food establishments follow restaurant guidelines • increased ventilation rates • increased % of outdoor air circulating into system	Open with: • active monitoring of staff • enhanced disinfecting • industry-specific best practice • increased ventilation rates increased % of outdoor air circulating into system	<25% max capacity	Closed

Activity	Phase 1 (current as of 5/19/2020)	Phase 2	Phase 3	Moderate Mitigation (based on data above)	Intense Mitigation (based on data above)
Optional/aesthetic interior or exterior home work	Open with: • 1 person can complete the job • enhanced disinfection of tools, supplies, equipment • active monitoring of staff face coverings for staff	Open with: • 1 person can complete the job • enhanced disinfection of tools, supplies, equipment • active monitoring of staff face coverings for staff	Open with: • active monitoring of staff • enhanced disinfection of tools, supplies, equipment industry-specific best practice	Close	Close
Travel recommendations	Encourage travel only within home county or normal work commute	Encourage only within region	Encourage only to places that are not resurgence/ outbreak areas	Encourage only within home county or work commute	Discourage non-essential travel
Quarantine of travelers from resurgence areas	Self-quarantine for 14 days			Self-quarantine for 14 days	Self-quarantine for 14 days

APPENDIX 1: BUSINESS CHECKLISTS AND SAMPLES

SAFETY IN AN OFFICE SPACE CHECKLIST

AT THE ENTRANCE:

- ☐ Ensure employees are being screened for symptoms before entering the building, and not coming to work if they are having any symptoms
- ☐ Post signage reminding employees and visitors of the symptoms of COVID-19
- ☐ Restrict the number of employees present on premise to no more than is strictly necessary to perform essential operations until gathering restrictions are removed
- ☐ Provide tape or other means of marking on the floor to show people where to stand to remain 6 feet apart if you have a reception or high gathering area
- ☐ Promote flexible/remote work schedules to reduce the number of employees in the office at any given time
- ☐ Disinfect high touch surfaces like door handles, light switches, and restrooms frequently using an EPA approved disinfectant effective against COVID-19
- ☐ Eliminate self-serve water, coffee, and candy dishes

RECEIVING DELIVERIES:

- ☐ If providing delivery services or receiving deliveries, utilize no contact strategies to avoid unnecessary face to face contact (no door to door sales)
- ☐ Limit and/or designate areas that packages and mail can be dropped off minimizing the number of delivery drivers coming into your office space

THROUGHOUT THE OFFICE:

- ☐ Spread out workstations so employees can remain 6 feet apart at all times
- ☐ Limit sharing of equipment/electronics like phones, computers, etc. and disinfect between employee use
- ☐ Minimize contact between employees
- ☐ Limit/eliminate in-person meetings, use ZOOM, Skype, or other means of meeting that are not in person whenever possible
- ☐ No hand shaking, high fives, fist bumps, other direct person to person contact
- ☐ Provide hand sanitizer stations
- ☐ Send sick employees home immediately, have them call for a test, and disinfect their work area
- ☐ Follow quarantine and isolation guidance in the *Quarantine & Isolation Algorithm* within this document
- ☐ Maximize curbside pick-up or delivery for customer service
- ☐ Consider installing high-efficiency air filters if possible
- ☐ Increase ventilation rates
- ☐ Increase the percentage of outdoor air that circulates into the system
- ☐ Install physical barriers, such as clear plastic sneeze guards, if able in reception areas or high interaction areas

IN SHARED SPACES:

- Ensure sinks in break rooms and restrooms are always stocked with soap and disposable paper towels
- Remove extra chairs and tables in break room to allow people to remain 6 feet apart; consider staggering breaks and lunch to accommodate 6 foot distance between people
- Disinfect high touch surfaces in these areas frequently
- Remove self-serve coffee pots
- Discontinue shared snacks or potluck style-food activities

SAFETY IN A RETAIL SPACE CHECKLIST

AT THE ENTRANCE:

- ☐ Post signage reminding customers and employees to check for symptoms and do not come into the store if they are sick
- ☐ Provide hand sanitizer/sanitizer wipes for wiping cart or basket handles and encourage their use
- ☐ Maintain secondary exits accessible in case of emergency
- ☐ Encourage curbside pickup and delivery
- ☐ Limit number of customers in the store at any given time based on current guidance
- ☐ Offer at least two hours per week of dedicated shopping time for vulnerable populations (people over 60, pregnant women, and those with chronic conditions like heart disease, diabetes, and lung disease)
- ☐ Establish lines to regulate entry in accordance with the above occupancy restrictions with markings for patrons to enable them to stand at least six feet apart from each other while waiting (consider alternatives to lines such as allowing customers to wait in their cars for a text or call when it's their turn to enter)

THROUGHOUT THE STORE:

- ☐ Provide arrows encouraging one-way traffic up and down store aisles
- ☐ Provide tape or other means of marking on the floor to show customers where to stand 6 feet apart from others when waiting in high traffic areas (at the deli or post office counter)
- ☐ Use PA system to message social distancing and shopper safety to customers
- ☐ Encourage use of cart to facilitate social distancing
- ☐ Limit/stagger times when vendors or employees are stocking shelves
- ☐ Provide hand sanitizer stations
- ☐ Minimize contact between employees and customers and maintain physical distance amongst employees as well
- ☐ Discourage employees from sharing phones, desks, offices, or equipment/tools they need to do their jobs (disinfect between use when shared equipment is required)
- ☐ Allow employees to wear cloth face covering if they choose; consider making it mandatory for those without health conditions that preclude them from using safely (e.g. difficulty breathing)
- ☐ Ensure employees are being screened or screening themselves for symptoms before entering the building, and throughout their work day
- ☐ Send sick employees home immediately, ask them to call for a test, and disinfect their work area
- ☐ Use the Quarantine and Isolation Decision Tree to determine how long the employee must be away of work
- ☐ Encourage curbside pickup and delivery
- ☐ Maximize ability of drive through window, curbside pick-up or delivery for customer service, even if in-person shopping is allowed during the current phase
- ☐ Consider installing high-efficiency air filters if possible
- ☐ Increase ventilation rates

- ☐ Increase the percentage of outdoor air that circulates into the system
- ☐ Install physical barriers, such as clear plastic sneeze guards, if able in reception areas or high interaction areas

AT THE CHECK-OUT:

- ☐ Use markings on the floor to show customers where to stand
- ☐ Use every other check-out lane to maintain physical distancing based on current guidance
- ☐ Disinfect high touch surfaces as often as possible (key-pads, pens, conveyor belts) with an EPA approved disinfectant effective against COVID-19
- ☐ Provide hand sanitizer to employees to use between customers
- ☐ Install physical barriers such as clear, plastic cough/sneeze shields

IN SHARED SPACES:

- ☐ Ensure sinks in break rooms and restrooms are always stocked with soap and disposable paper towels
- ☐ Remove extra chairs and tables in breakroom to allow people to remain 6 feet apart
- ☐ Disinfect high touch surfaces in these areas frequently

RECOMMENDED ELEMENTS OF A SICK POLICY

During the COVID-19 pandemic, businesses should reduce the risk of virus transmission between staff and customers. One of the most critical elements of this process is implementing a flexible yet strict sick policy, designed to identify staff members at risk of having COVID-19 based on their symptoms, exposure status, and/or travel history.

Staff members should be informed of the policy and told about the conditions under which they should not report to work, which should include:

- o   Have fever or respiratory symptoms.
- o   Live in a household with someone exhibiting fever or respiratory symptoms who either has not been tested for COVID-19 or tested positive for COVID-19.
- o   Has had direct contact with a laboratory-confirmed positive case.
- o   Has recently traveled to an area where there is wide, sustained community spread or an outbreak/ cluster of COVID-19.

Determine how you will operate if absenteeism spikes from increases in sick employees, those who stay home to care for sick family members, and those who must stay home to watch their children if dismissed from childcare or school.

- o   Plan to monitor and respond to absenteeism at the workplace.
- o   Implement plans to continue your essential business functions in case you experience higher than usual absenteeism.
- o   Prepare to institute flexible workplace and leave policies.
- o   Cross-train employees to perform essential functions so the workplace can operate even if key employees are absent.

Implement flexible sick leave and supportive policies and practices.

- o   Ensure that sick leave policies are flexible and consistent with public health guidance and that employees are aware of and understand these policies.
- o   Maintain flexible policies that permit employees to stay home to care for a sick family member or take care of children due to school and childcare closures. Additional flexibilities might include giving advances on future sick leave and allowing employees to donate sick leave to each other.
- o   Employers that do not currently offer sick leave to some or all of their employees may want to draft non-punitive "emergency sick leave" policies.
- o   Employers should not require a positive COVID-19 test result or a healthcare provider's note for employees who are sick to validate their illness, qualify for sick leave, or to return to work. Healthcare provider offices and medical facilities may be extremely busy and not able to provide such documentation in a timely manner.
- o   Review human resources policies to make sure that policies and practices are consistent with public health recommendations and are consistent with existing state and federal workplace laws (for more information on employer responsibilities, visit the Department of Labor and the Equal Employment Opportunity Commission websites).
- o   Connect employees to employee assistance program (EAP) resources (if available) and community resources as needed. Employees may need additional social, behavioral, and other services, for example, to cope with the impact of this pandemic.

SAMPLE SICK POLICY

[BUSINESS NAME] is fully committed to safeguarding the health and safety of all staff and customers. For this reason, effective immediately, [BUSINESS NAME] enacts the following policy applicable to all staff members, regardless of position or authority:

- o All staff members will be screened or complete a "daily active monitoring" form regarding any symptoms they may have. This form must be completed on every employee at the beginning of every shift.
- o All employees must immediately report symptoms associated with COVID-19 to their manager.
- o Staff members who have any symptoms of fever OR respiratory illness will not be allowed to work.
- o Staff members living in a household where individual member(s) have symptoms but have not been tested for COVID-19 or who tested positive for COVID-19 will not be allowed to work.
- o Staff members who have recently traveled from an area where there is wide community spread or an outbreak/cluster of COVID-19 will not be allowed to return to work until 14 days after that most recent travel.

SAMPLE ACTIVE STAFF MONITORING SYSTEM

Each business should have an "active monitoring" system, in which each staff member is asked about their symptoms, exposures and travel history prior to starting each shift. When possible, it is good practice to check staff member temperatures prior to the start of a shift. If you determine that a staff member should be in isolation or quarantine, you should strongly recommend that they call ahead and get tested for COVID-19.

Any staff member who has any of the following symptoms should be excluded from work:

o Fever	o Cough	o Difficulty breathing
o Feeling feverish	o Sore throat	o Loss of sense of taste or smell
o Chills	o Tightness in chest	o Nausea
o Muscle aches	o Shortness of breath	o Abdominal pain

Additionally, any staff member who reports they have a household member who is positive for COVID-19 or has symptoms of COVID-19 and has not been tested should be excluded from work.

Finally, any staff members who have recently traveled from an area where there is wide community spread or an outbreak/cluster of COVID-19 should not be allowed to return to work until 14 days after that most recent travel.

How to Implement

There are a variety of ways you can implement an active monitoring program, including:
   o Have minimal entrances that staff are required to use. Before they enter the building, station designated staff members at those entrances to ask the screening questions (and, if possible, to take temperatures).
   o Require all staff members complete an electronic version of the questionnaire on a platform such as Google forms and allocate management to look through the answers and identify any staff members who should be excluded from work.

Recommended Questions

We recommend that you include the following questions in your active screening process:
   o Do you currently have any of the following symptoms? [LIST SYMPTOMS FROM ABOVE]
   o Sometimes, people feel "off" before they develop symptoms. Do you feel "different" today than you did yesterday? Do you have any symptoms that are not normal for you this time of year?
   o Is there anyone else in your household that has any symptoms?
   o In the past 14 days, have you been in contact with someone who was diagnosed with COVID-19?
   o In the past 14 days, have you traveled any place outside of Sauk County?

Quarantine and Isolation Decision Tree

To standardize the determination if an employee should be allowed to return to work, and to help businesses make more informed decisions about their staff, we have included a Quarantine and Isolation Decision Tree. We are providing a copy of this decision tree to assist businesses in making the best decisions for the health and safety of their employees, customers, and community at large.

QUARANTINE AND ISOLATION DECISION TREE

Are you a hospital employee, member of EMS, or other 1st responder? —No→ Do you personally have symptoms of COVID-19? —No→ Do you live with someone who has had symptoms of COVID-19? —No→ Have you had 'close contact' with someone who has symptoms of COVID-19?

Yes ↓

Talk to Employee Health at your workplace

Do you personally have symptoms of COVID-19? —Yes→ Have you been tested? —No→ CALL YOUR LOCAL HOSPITAL OR SC PUBLIC HEALTH FOR TESTING. THEN SEE BELOW

Have you been tested? —Yes→ What was the result?

What was the result? → Tested Negative / Tested Positive

Do you live with someone who has had symptoms of COVID-19? —Yes→ This person has been lab-tested for COVID-19 and...

This person has been lab-tested for COVID-19 and... → Is awaiting Results / Tested Negative

Is awaiting Results → Treat as 'Positive' until test results come back then review flow chart. → Positive or NOT TESTED

Positive or NOT TESTED ↓ Have you been completely separated from this individual in your house? Complete separation means no contact of any kind, including no sharing of a bathroom or kitchen and no sharing any room for any length of time.

—No→ QUARANTINE PROTOCOL 1
—Yes→ QUARANTINE PROTOCOL 2

Have you had 'close contact' with someone who has symptoms of COVID-19? —Yes→ (to lab-tested box) / —No→ In the past 14 days, have you traveled to a COVID Resurgence Area?

In the past 14 days, have you traveled to a COVID Resurgence Area? —Yes→ QUARANTINE PROTOCOL 3 / —No→ SELF-OBSERVATION PROTOCOL

SELF-ISOLATION PROTOCOL 1
Even though you have tested negative, it is possible that you still have COVID-19. This happens when the level of virus present at your sample site (e.g. nose) isn't high enough.
For this reason, you should be in home isolation. Isolation means you cannot leave your home, and you should separate yourself from household members in every way possible. You can be discharged from isolation once you have had no fever and a substantial improvement in all symptoms without medications for 24 hours. If your symptoms become worse, call your provider for testing. *NOTE: If you were exposed or have travel history and were quarantined, you must complete your full 14-day quarantine.*

SELF-ISOLATION PROTOCOL 2
You should be in home isolation. Isolation means you cannot leave your home, and should separate yourself from household members in every way possible. If you are not tested or you test positive, you should remain in isolation until the following conditions are met:
• It has been ten (10) days since symptoms began, AND
• You have had no fever without use of medication for 24 hours or more, AND
• You have had significant improvement in all other symptoms WITHOUT medication for 24 hours +.
NOTE: If you were exposed or have travel history and were quarantined, you must complete your full 14-day

QUARANTINE PROTOCOL 1
If you are NOT able to completely separate from this person who has symptoms of, or was diagnosed with COVID-19, **you can be released from quarantine 14 days after the sick person is well.**

QUARANTINE PROTOCOL 2
If you are able to completely separate from the person who has symptoms of, or was diagnosed with, COVID-19, **you can be released from quarantine 14 days after your last contact with the sick person.**

QUARANTINE PROTOCOL 3
You should be in **quarantine for 14 days following the day AFTER your return to Sauk County.**

SELF-OBSERVATION PROTOCOL
You may continue normal social distancing and Safer at Home activities. Remember that we have community-spread of COVID-19 in Sauk County, and you should be monitoring yourself for symptoms daily. If you develop symptoms, immediately isolate yourself at home and call your provider to be tested. Call ahead for medical care if your symptoms become worse.

NOTE: Quarantine means that you remain at home and do not go into the community. Others should drop off items you need if at all possible. Monitor yourself for symptoms, twice daily. If you develop symptoms, isolate yourself. If symptoms are severe, call ahead to seek medical care.

Business should take steps to limit the amount of traffic in their establishments, which should include a variety of strategies to reduce transmission risk for both customers and staff. Some strategies you should consider include:

- o One or Two People Per Household: Request that only ONE person per household come to the store; there will be circumstances where a caregiver must bring the person/people (child or adult) they are caring for, but this should be gently discouraged in communication materials wherever possible. It may not always be possible, and we don't want to discourage a caregiver from getting essential goods and services.
- o Physical Distancing Visuals: Place tape on the floor in areas where people congregate (e.g. checkouts, reception desks, etc.) in 6 foot increments to demonstrate appropriate physical distancing.
- o Limiting the Number of Shoppers: Businesses should limit the number of shoppers in their store at one time. It is essential that the mechanism of limiting entry does NOT create added problems such as people lining up shoulder to shoulder outside waiting for admission. Methods of achieving this goal might include:
  - o Limit the number of customers to those that can appropriately maintain 6' physical distance.
    - ▪ It may also benefit your business to adhere to the smaller of the following numbers at each phase:
      - Less than 10 people in Phase 1, or 25% of maximum occupancy.
      - Less than 50 people in Phase 2, or 50% of maximum occupancy.
  - o Hand out a number, one per vehicle, and call numbers one at a time. Numbers could be called out via loudspeaker or displayed on a board.
  - o Direct cars to numbered parking spaces and admit one occupant per vehicle in order, one at a time. Once the store reaches capacity, allow the next vehicle's occupant to enter only once another customer leaves.
  - o Consider having customers sign up for an arrival time. For example, if 20 households could sign up for an entry time of 9 AM – 10 AM and another 20 households could sign up for an entry time of 10 – 11 AM, this may help curb the flow of traffic into the parking lot. You might consider having one section of the parking lot reserved for those who reserved their arrival time online, and a smaller portion of the parking lot for those who did not and who would have to wait longer.
  - o Staff at the door counting customers coming in and out and coordinating the customers allowed in while maintaining 6 feet between all people.

SAMPLE HANDWASHING POLICY

Handwashing is one of the biggest ways to reduce virus transmission. Employers should create a policy regarding more aggressive handwashing for employees that includes specific instances when handwashing is expected. A sample handwashing policy is provided below:

[BUSINESS NAME] is fully committed to safeguarding the health and safety of all staff and customers. For this reason, effective immediately, all [BUSINESS] employees will be required to wash hands with soap and warm water frequently. If soap and water is not available, employees may use hand sanitizer, which [BUSINESS NAME] will provide. At a minimum, ALL employees must wash hands:

- At the beginning of each shift, before interacting with other staff or customers, or when disinfecting surfaces
- When switching business tasks, such as checking and stocking shelves
- Before and after all breaks
- After direct physical interaction with customers, staff or vendors
- After a cough, sneeze, or blowing your nose
- When hands are visibly soiled

We suggest that you create a visual version of this type of information and display it in all bathrooms, break rooms, food preparation areas, staff meeting rooms, by time clocks/computers, and in other locations where staff frequent. A sample poster, which you are welcome to use if helpful, is provided on the next page.

Stop Germs! Wash Your Hands.

When?

- After using the bathroom
- Before, during, and after preparing food
- Before eating food
- Before and after caring for someone at home who is sick with vomiting or diarrhea
- After changing diapers or cleaning up a child who has used the toilet
- After blowing your nose, coughing, or sneezing
- After touching an animal, animal feed, or animal waste
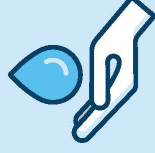- After handling pet food or pet treats
- After touching garbage

How?

Wet your hands with clean, running water (warm or cold), turn off the tap, and apply soap.
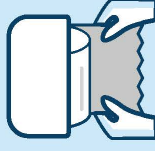
Lather your hands by rubbing them together with the soap. Be sure to lather the backs of your hands, between your fingers, and under your nails.

Scrub your hands for at least 20 seconds. Need a timer? Hum the "Happy Birthday" song from beginning to end twice.

Rinse hands well under clean, running water.

Dry hands using a clean towel or air dry them.

Keeping hands clean is one of the most important things we can do to stop the spread of germs and stay healthy.

LIFE IS BETTER WITH
CLEAN HANDS

www.cdc.gov/handwashing

This material was developed by CDC. The Life is Better with Clean Hands Campaign is made possible by a partnership between the CDC Foundation, GOJO, and Staples. HHS/CDC does not endorse commercial products, services, or companies.

CS310027-A

To download printable pdf of this poster click here:

https://www.co.sauk.wi.us/sites/default/files/fileattachments/health/page/106221/stop_germs_wash_your_hands.pdf

RECOMMENDATION FOR DESIGNATED SHOPPING HOURS

Specific members of our community are at higher risk for developing severe complications of illness, including COVID-19. We recommend that retail stores provide designated shopping times that are only for high-risk individuals. Designated hours should ideally include times when cleaning activities have just been completed and items have been recently restocked.

Populations that should be considered for such designated shopping hours include individuals who are:

- o Over the age of 60
- o Immune-compromised because of pre-existing health conditions (e.g. diabetes, heart disease, lung disease) or medications like chemotherapy
- o Pregnant or those with a child under the age of 2 years that they cannot leave at home with another caregiver

RECOMMENDATIONS FOR EMPLOYEES CONSIDERED FOR RE-ASSIGNMENT

Specific members of our community are at higher risk for developing severe complications of illness, including COVID-19. These include individuals over the age of 60, those with a weakened immune system due to other health conditions (diabetes, heart disease, lung disease) or medications like chemotherapy or steroids, those who are pregnant, and individuals who live with or care for people who have weakened immune systems.

It is likely that some of your employees are among those who would be at higher risk for developing severe disease. It would be appropriate to allow employees to self-disclose this information if they chose, and to re-allocate those staff members to occupational assignments that do not require as direct contact with others. For example, a checker who would usually be interacting with customers could be re-allocated to stocking shelves.

CONSIDERATIONS FOR HANDLING SYMPTOMATIC CUSTOMERS

Employees should be on the lookout for customers or other staff members exhibiting symptoms of COVID 19. As a reminder, symptoms include:

o Fever	o Cough	o Difficulty breathing
o Feeling feverish	o Sore throat	o Loss of sense of taste or smell
o Chills	o Tightness in chest	o Nausea
o Muscle aches	o Shortness of breath	o Abdominal pain

Other Employees: If an employee has a concern that a colleague may be symptomatic, there should be a no-fault policy in which the employee can raise a concern with management. Management should then approach that individual of concern and, in a very respectful and professional manner, inquire about whether that individual has symptoms. Anyone who has symptoms, exposure history or significant travel history should be asked to go home without penalty.

Customers: If a customer is identified as definitively having symptoms, a manager should tactfully ask the customer to leave the premises for the protection of employees and customers. If the customer refuses to comply and the situation escalates, management should enact whatever their normal system is for handling such situations, potentially to include notifying law enforcement.

GUIDANCE FOR CLEANING & DISINFECTING

PUBLIC SPACES, WORKPLACES, BUSINESSES, SCHOOLS, AND HOMES

SCAN HERE FOR MORE INFORMATION

1 DEVELOP YOUR PLAN

DETERMINE WHAT NEEDS TO BE CLEANED. Areas unoccupied for 7 or more days need only routine cleaning. Maintain existing cleaning practices for outdoor areas.

DETERMINE HOW AREAS WILL BE DISINFECTED. Consider the type of surface and how often the surface is touched. Prioritize disinfecting frequently touched surfaces.

CONSIDER THE RESOURCES AND EQUIPMENT NEEDED. Keep in mind the availability of cleaning products and personal protective equipment (PPE) appropriate for cleaners and disinfectants.

Follow guidance from state, tribal, local, and territorial authorities.

2 IMPLEMENT

CLEAN VISIBLY DIRTY SURFACES WITH SOAP AND WATER prior to disinfection.

USE THE APPROPRIATE CLEANING OR DISINFECTANT PRODUCT. Use an EPA-approved disinfectant against COVID-19, and read the label to make sure it meets your needs.

ALWAYS FOLLOW THE DIRECTIONS ON THE LABEL. The label will include safety information and application instructions. Keep disinfectants out of the reach of children.

3 MAINTAIN AND REVISE

CONTINUE ROUTINE CLEANING AND DISINFECTION. Continue or revise your plan based upon appropriate disinfectant and PPE availability. Dirty surfaces should be cleaned with soap and water prior to disinfection. Routinely disinfect frequently touched surfaces at least daily.

MAINTAIN SAFE PRACTICES such as frequent handwashing, using cloth face coverings, and staying home if you are sick.

CONTINUE PRACTICES THAT REDUCE THE POTENTIAL FOR EXPOSURE. Maintain social distancing, staying six feet away from others. Reduce sharing of common spaces and frequently touched objects.

For more information, please visit **CORONAVIRUS.GOV**

CDC

CS316485B April 23, 2020 1:56 PM

MAKING YOUR PLAN TO CLEAN AND DISINFECT

Cleaning with soap and water removes germs, dirt, and impurities from surfaces. It lowers the risk of spreading infection.

Disinfecting kills germs on surfaces. By killing germs on a surface after cleaning, it can further lower the risk of spreading infection.

Is the area indoors?

YES

It is an indoor area.

NO

Maintain existing cleaning practices.

Coronaviruses naturally die in hours to days in typical indoor and outdoor environments. Viruses are killed more quickly by warmer temperatures and sunlight.

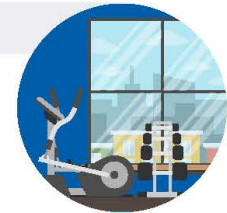## Has the area been occupied within the last 7 days?

YES

Yes, the area has been occupied within the last 7 days.

NO

The area has been unoccupied within the last 7 days.

The area will need only routine cleaning.

Is it a frequently touched surface or object?

YES

Yes, it is a frequently touched surface or object.

NO

Thoroughly clean these materials.

Consider setting a schedule for routine cleaning and disinfection, as appropriate.

What type of material is the surface or object?

Hard and non-porous materials like glass, metal, or plastic.

Visibly dirty surfaces should be cleaned prior to disinfection.

Consult EPA's list of disinfectants for use against COVID-19, specifically for use on hard, non-porous surfaces and for your specific application need. More frequent cleaning and disinfection is necessary to reduce exposure.

Soft and porous materials like carpet, rugs, or material in seating areas.

Thoroughly clean or launder materials.

Consider removing soft and porous materials in high traffic areas. Disinfect materials if appropriate products are available.

CONSIDERATIONS FOR USE OF CLOTH FACE COVERINGS

If you are able to procure or make cloth face coverings for your employees, you should provide them to staff. Face coverings should be washed in warm water with detergent daily and whenever soiled. Employees should be reminded that face coverings protect other people from their germs but do not provide good protection for that employee against other people's germs. Physical distancing is the best line of defense and should be maintained between both employees and customers.

We highly encourage you to recommend that all patrons and employees wear cloth face coverings, especially when unable to maintain social distancing of 6 feet. Please keep in mind that children under the age of 2 and people with certain medical conditions may not be able to wear cloth face coverings safely and should not be universally required to. Resources for DIY cloth face coverings can be found here.

APPENDIX 2: RESOURCES

The links below are designed to provide you with more background and detail to assist you in making the best decisions to protect the health and safety of your employees, customers, clients, and the general public. Local and state guidance must be followed if more strict than the resources listed here.

Community Locations

Critical Infrastructure Employees

- o Interim Guidance for Critical Infrastructure Employees

- o Cleaning and Disinfecting your Facility

Schools and childcare programs

- o K-12 and Childcare Interim Guidance

- o Cleaning and Disinfecting your Facility

- o FAQ for Administrators

- o Parent and Teacher Checklist

- o Wisconsin Department of Children and Families COVID-19 Guidance

Colleges and universities

- o Interim Guidance for Colleges & Universities

- o Cleaning and Disinfecting your Facility

- o Guidance for Student Foreign Travel

- o FAQ for Administrators

Gatherings and community events

- o Interim Guidance for Mass Gatherings and Events

- o Election Polling Location Guidance

- o Events FAQ

Community- and Faith-based organizations

- o [Interim Guidance for Organizations](#)

- o [Cleaning and Disinfecting your Facility](#)

Parks & Rec Facilities

- o [Guidance for Administrators of Parks](#)

Law Enforcement

- o [What Law Enforcement Personnel Need to Know about COVID-19](#)

Homeless Service Providers

- o [Interim Guidance for Homeless Service Providers](#)

Retirement Homes

- o [Interim Guidance for Retirement Communities](#)

- o [FAQ for Administrators](#)

Correction & Detention Facilities

- o [Interim Guidance for Correction & Detention Facilities](#)

- o [FAQ for Administrators](#)

Businesses

Businesses are encouraged to visit [WEDC for additional guidance](#) and to subscribe to WEDC updates at https://wedc.org/programs-and-resources/covid-19-response/.

- [Interim Guidance for Businesses: CDC](#)

- [Reopen Guidelines for Wisconsin Businesses (WEDC webpage for all pdfs below)](#)

- [WEDC General Guidelines for All Businesses (pdf)](#)

- [Office Spaces/Professional Services](#): WEDC Guidelines for businesses (pdf)

- [Outdoor Gatherings](#): WEDC Guidelines for businesses (pdf)

- [Outdoor Recreation](#): WEDC Guidelines for businesses (pdf)

- Public Facilities: WEDC Guidelines for businesses (pdf)

Business Sectors:

- Agriculture: WEDC Guidelines (pdf)

- Construction: WEDC Guidelines (pdf)

- Entertainment/Amusement: WEDC Guidelines (pdf)

- Gyms and Fitness Centers: WEDC Guidelines (pdf)

- Personal Services: Hair and Nail Salons, Body Art, Massage, and other Service Providers: WEDC Guidelines (pdf)

- Hospitality and Lodging: WEDC Guidelines (pdf)

- Manufacturing: WEDC Guidelines (pdf)

- Restaurants, Food Service, and Bars:

  - WEDC Guidance: webpage and pdf

  - Best Practices from FDA

- Retail: WEDC Guidelines (pdf)

- Transportation: WEDC Guidelines (pdf)

- Warehouse and Wholesale: WEDC Guidelines (pdf)

Home Setting

Preventing Getting Sick

- How to Protect Yourself and Others

- Cleaning and Disinfecting your Home

- Tribal – How to Prevent the Spread of Coronavirus (COVID-19) in Your Home: webpage and pdf

- Tribal – How to Care for Someone at Home During Covid-19: webpage and pdf

Running Errands: including shopping, deliveries and takeout, banking, getting gas, and going to the doctor and pharmacy

- Shopping for Food and Other Essential Items

- Accepting Deliveries and Takeout

- Banking

- Getting Gasoline

- Going to the Doctor and Pharmacy

If you are sick

- Steps to Help Prevent the Spread of COVID19 if You are Sick

Transportation

WEDC Guidance for Reopening Transportation Sector Businesses: webpage and pdf

Ships

- Interim Guidance for Ships on Managing Suspected COVID-19

Airlines

- Cleaning Aircraft Carriers

- Airline Agents Interim Guidance

Buses

- Bus Transit Operator

Rail

- Rail Transit Operators

- Transit Station Workers

EMS Transport Vehicles

- Interim Guidance for EMS

Taxis and Rideshares

- Keeping Commercial Establishments Safe (see last page of this pdf)

Healthcare Setting

Long-term Care Facilities, Nursing Homes

- o [Infection Control in Healthcare Settings](#)
- o [Using Personal Protective Equipment](#)
- o [Hand Hygiene](#)
- o [Preparing for COVID-19 in Nursing Homes: infection prevention and control, testing, and responding to cases](#)
- o [Preparedness Checklist for Long-Term Care Settings](#)

Dialysis Facilities

- o [Infection Control in Healthcare Settings](#)
- o [Using Personal Protective Equipment](#)
- o [Hand Hygiene](#)
- o [Interim guidance for Outpatient Hemodialysis Facilities](#)
- o [Patient Screening](#)

Blood and Plasma Facilities

- o [Infection control in Healthcare Settings](#)
- o [Guidance for Blood and Plasma Facilities Infection Control and Environmental Management](#)
- o [Using Personal Protective Equipment](#)
- o [Hand Hygiene](#)

Alternate Care Sites

- o [Infection Prevention and Control](#)

Dental Settings

- o [Infection control in Healthcare Settings](#)
- o [Using Personal Protective Equipment](#)

- Hand Hygiene

- Interim Guidance for Dental Settings

Pharmacies

- Infection control in Healthcare Settings

- Using Personal Protective Equipment

- Hand Hygiene

- Interim Guidance for Pharmacies, including Risk-Reduction during Close-Contact Services

Outpatient and ambulatory care facilities

- Infection control in Healthcare Settings

- Using Personal Protective Equipment

- Hand Hygiene

- Interim Guidance for Outpatient & Ambulatory Care Settings

Postmortem Care

- Using Personal Protective Equipment

- Hand Hygiene

- Collection and Submission of Postmortem Samples

- Cleaning and Waste Disposal

- Transportation of Human Remains