



# Health Department

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**Board of Health Meeting Minutes**

**DATE: Wednesday, August 12, 2020 TIME: 1:00 P.M.**

**PLACE: Sauk County Board Room, 505 Broadway, Baraboo WI**

**REGULAR MEETING**



**Public Health**  
Prevent. Promote. Protect.

**Members Present:** Patricia Rego, Rebecca Klitzke, Thomas Dorner, Ken Carlson, Diane Reinfeldt  
**Members Absent:** Kiana Beaudin  
**Others Present:** Tim Lawther, Cathy Warwick (via Zoom connection), Dave Bretl, Amy Elizabeth Merwin  
**Public:** Donna Stehling, Bill Stehling

1. The meeting was called to order at 1:00 p.m. by Patricia Rego, Board of Health Chair. Certification of the open meeting was noted.
2. Motion by Rebecca Klitzke, second by Tom Dorner to approve the Board of Health Agenda for August 12, 2020. Motion carried.
3. Motion by Diane Reinfeldt, second by Ken Carlson to approve the minutes for the July 08, 2020 Board of Health meeting. Motion carried.
4. **Communications:**
  - A. Email: 07/08/20 – From Jane Wandry – Regarding Covid-19 Mask mandate
  - B. Email: 07/13/20 – From Maggie Sowers – Regarding Covid-19 Concerns regarding remaining in Phase 2
  - C. Email: 07/13/20 – From Shawn D. Lerch via Rick Pollack, President and CEO of American Hospital Association – Regarding Covid-19 action steps to be taken in the fight against Covid-19. Sauk Prairie Hospital urges the board to take stronger leadership stance to support public health officials, healthcare workers, and first responders at the front line by mandating masks in our County.
  - D. Email: 07/15/20 – From BJ Droegkamp – Regarding Covid-19 – being a hotspot in the USA.
  - E. Email: 07/17/20 – From Brad Hineman – Regarding Covid-19 – request to not support a mask mandate.
  - F. Email: 07/23/20 – From Tim Lawther – letter “Shared community message from Schools and Public Health.”
  - G. 08/12/20 – From Diane Reinfeldt –Letter “Requesting to continue to serve on the Board of Health as a Community member.”
5. **Public Comment:** None
6. **Business Items for Discussion and/or Action:**
  - A. Discussion of the placement of the Justice, Diversion and Support (JDS) program. Dave Bretl spoke to the fact that there had been a question on whether the JDS program had been illegally transitioned to the Health department. Dave clarified that after investigation Corporation Counsel determined that the JDS program had been transitioned appropriately and legally to the Health Department via the committees and through the 2020 budget process. Dave shared that an additional question was brought up at Executive and Legislative committee as to if the JDS programing was appropriately placed in the Health Department. JDS was originally placed in the Administrative Coordinator’s office. Dave shared that this department does not have the proper administrative support to manage the JDS programs and would not be wise to come back to the Administrative Coordinators office. The current oversight committee is the Board of Health. Discussion surrounding providing the E & L Committee with monthly

program reports. Tim Lawther shared that where ever the programs are they will need a Program Manager.

Motion by Tom Dorner, second by Rebecca Klitzke to leave the Justice, Diversion, and Support (JDS) Programs in the Health Department. Keep the financial oversight with the Board of Health. The Health department would provide regular program report to the Criminal Justice Coordinating Council and Executive and Legislative Committees. Fill the Justice, Diversion, and Support Manager position as soon as possible. Motion carried unanimously.

- B. Amy Merwin reported on the final payment to InCourage. The statements made by Ms. Seffrood were not accurate as evidenced by the documentation provided to the Board on Granicus. Additionally, the Human Services department had similar experiences with InCourage. The Board requested that Tim Lawther send a letter to Chair Timothy McCumber relaying that the accusations from Ms. Seffrood were unfounded.
- C. Discussion of the exemption of Animal Control Ordinance section 27.010 (2)(a)(2) "The applicant or designee must have at least 2 years of verifiable experience in the care and handling of animals from the same animal family for which the applicant is applying." The Board determined not to allow an exemption but rather asking the person to provide 2 (two) years of verifiable experience (letters from suppliers, partners he works with, etc.) and verify there have been no complaints or violations of local, state, or federal wildlife protection acts.
- D. Discussion of the fees associated with obtaining a license pursuant to Sauk County Ordinance Chapter 27.010: Keeping of Certain Restricted Animals. Tim Lawther shared that the Restricted Animal inspection had not been conducted at the time of today's meeting. Additionally, the resources required to conduct the inspection have not yet been determined. The Board decided that we revisit the fees associated with obtaining a license pursuant to Sauk County Ordinance Chapter 27.010: Keeping of Certain Restricted Animals once the inspection has been completed and evaluated.
- E. Discussion of a Board of Health representative and alternate to be on the NACO Peer Learning Network. The current team consists of Dan Bratsett, Lewis Lange, and Tim Lawther. Elected official needs to be able to be on calls and potentially travel to best practice sites. Motion by Tom Dorner, second by Diane Reinfeldt to appoint Patricia Rego as the primary representative on the NACO Peer Learning Network and Rebecca Klitzke as the alternate representative on the NACO Peer Learning Network. Motion carried.
- F. Tim Lawther and Amy Merwin presented the draft 2021 Health Department Budget for the Public Health; WIC; Justice, Diversion, and Support; and Environmental Health units. Tim Lawther also explained the new positions and reclassifications. Motion by Tom Dorner, second by Diane Reinfeldt to approve the draft Health Department budget in the amount \$4,451,551. Motion carried.
- G. Tim Lawther gave the Director's monthly report
  - a) Covid-19: we currently have 467 cases. In June we were doubling cases every 62 days. We are now doubling cases every 21 days. Baraboo has the most cases of Covid in the County and twice as many cases as Wisconsin Dells, which is the second highest in the County. There are two major areas of concern: The increase of number of cases per day and community spread. Additionally, the long term effects of Covid are unclear at this point.  
Tim discussed the information on the data hub. Currently, 86% of cases are under the age of 60 years old. 53% of positive cases are able to recover from

home. 25% have moderate symptoms and had to go to the doctor. 4% have been admitted to the hospital, intensive care or passed away. 17% of positive cases are asymptomatic. Having mild symptoms does not mean transmission of mild symptoms. Someone with mild symptoms can transmit Covid-19 to someone else who can present extreme symptoms.

Two school guidance documents have been shared. Reopening schools will require wearing face coverings and maintaining social distance. Each school district is different and has different plans within the framework that work for their unique circumstances.

Current state definition of an outbreak is 2 or more cases of children or staff testing positive for Covid-19 in 28 days. Sauk County Public Health will initiate an investigation as soon as 1 child or staff member tests positive. We will also begin an investigation based on absenteeism, which varies by classroom, grade, building, and district. Schools will be responsible for communicating with families and staff. This guidance will most likely change once school is back in session and we learn from our experiences.

We are now conducting large community testing events two (2) times per month. We are the pilot site for a new online registration for Covid testing, that limits the paperwork.

- b) Program Updates:
  - 1. Many programs and services are on restricted activity due to COVID-19. We are starting to bring them back slowly while focusing on urgent issues and priority needs now
  - 2. Communicable disease
    - a. Numbers do NOT include COVID-19
    - b. Need to expand STI efforts
  - 3. Lead poisoning prevention remains big concern
    - a. Environmental Health and Public Health Nurse investigate high levels and do home visits to educate and potentially connect families to remediation
      - i. We have dollars available through state to remediate homes
        - 1. Contract with State, Housing Authority, SCPH
  - 4. Foot clinics will not reopen
    - a. Due to Covid-19 – we can't reopen now given the population served – too much risk
    - b. Other opportunities to get that care through medical home
    - c. We don't have the staff to conduct them. A recent retirement of the primary aide.
    - d. Naloxone trainings are all virtual – looking at ways to expand social media and virtual trainings
  - 5. Maternal Child Health (NFP and PNCC) continues to be extremely important
    - a. Focus on MCH home visits and support
    - b. Goal to expand from 0-2 to 0-5 and better integrate continuum of care for high-risk parents and children in need

- i. Use Medicaid Match revenue and targeted case management billing to offset increased expense
      - ii. Coordinate with Early Head Start and other partners
    - c. COVID has caused delays in serving PNCC clients
    - d. NFP is doing home visits and a LOT of virtual visits
      - i. NFP has already served 125 people
  - 6. EH inspections – have conducted 239 DATCP inspections – we are in the busy season now
  - 7. WIC caseload
    - a. Remains consistent around 1153
    - b. Still largely virtual until Federal WIC program changes rules
  - 8. JDS – Cathy
    - a. Referrals were increasing, then COVID hit.
    - b. Starting to go back up
    - c. Still have no agreement from elected officials to hire a manager
    - d. ATC (Adult Treatment Court) – 14 participants
    - e. SUDS (substance use diversion and support)
      - i. Saw March huge increase due to expanded outreach and education of referral sources, then COVID hit
      - ii. But still large increase in enrollment – 13 in July from 3 in January and February
    - f. Educational Navigator
      - i. 10 total participants
    - g. Re-entry Coordination
      - i. Grant redirected elsewhere; program not implemented as per Board of Supervisors
- c) Coalition updates
- 1. We have multiple coalitions we convene and facilitate
    - a. Heathy Sauk 2030 is umbrella coalition focusing on social determinants of health and equity
      - i. Data Council will meet in September to develop formal Community Health Assessment and Community Health Improvement Plan
      - ii. BOH will also be involved in these processes.
    - b. Partnership for Prevention
      - i. Alcohol compliance checks starting in Fall in conjunction with law enforcement
      - ii. “Not in My House” campaign to reduce social hosting of young people parties where alcohol is available (and support Social Host Law)

- iii. Vaping ordinance passed in Baraboo in June – treat vaping like cigarettes in terms of where can and can't use. Working with other municipalities to enact similar ordinances

**H. Department Updates**

- a) Covid-19 Budget Impact
  - 1. Tim Lawther reported that Environmental Health knows of 51 licenses (34 facilities) that will not reopen in 2020 (as of 8/11/20). There will be reduced fee revenue for these 51 licenses.
  - 2. Amy Merwin provided a fiscal report, on Granicus, for Covid-19 expenses through July 31, 2020. The total was \$636,110.60 and we have received \$45,186 in Covid-19 reimbursement funding so far.
- b) Financial Reports
  - 1. Amy Merwin gave the monthly financial reports for July 2020.
  - 2. Amy Merwin reported on the July 2020 invoices Warrant 081420. Motion by Diane Reinfeldt, second by Tom Dorner to approve the July 2020 invoices in the amount of \$58,121.80. Motion carried.

**I. Wisconsin Public Health Association (APHA)/ Wisconsin Association of Local Health Departments and Boards (WALHDAB).** There was no meeting due to Covid-19.

**J. Agenda Items for next meeting**

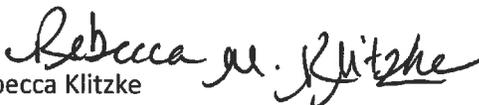
- 1. Final Draft of the 2021 Health Department budget including: Public Health; Justice, Diversion, and Support; Environmental Health; and WIC.
- 2. Revisit the rates pursuant to Sauk County Ordinance Chapter 27.010: Keeping of Certain Restricted Animals
- 3. Covid-19 Update
- 4. NFP Program Report, if time on the agenda.

**K. Next Meeting Date:** Wednesday, September 9, 2020 at 1:00 p.m.

**L. Call for Adjournment:** Motion to adjourn the meeting by Rebecca Klitzke, second by Tom Dorner. Motion carried.

Time: 3:20 p.m.

Respectfully submitted by:

  
Rebecca Klitzke  
Secretary