



Health Department

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Public Health
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**Board of Health Meeting Minutes
Thursday, February 14, 2019
Board Room Gallery, West Square Building
REGULAR MEETING**

Members Present: Donna Stehling, Diane Reinfeldt, Kiana Beaudin, Scott VonAsten, Glen Johnson
Members Absent: John Miller, Ken Carlson
Others Present: Tara Hayes, Cathy Warwick, Amy Elizabeth Merwin, Staci Dankert, Cassidy Walsh
Public: Bill Stehling

1. The meeting was called to order at 5:30 p.m. by Donna Stehling. Certification of the open meeting law was noted.
2. Motion by Glen Johnson, second by Scott Von Asten, to approve the Board of Health Agenda for February 14, 2019 but move agenda item "6. C." 2018 Community Needs Assessment and "D." 2019 Community Health improvement Plan presentation to the "6. A. and B." spot on the agenda. Motion carried.
3. Motion by Glen Johnson, second by Scott Von Asten to approve the minutes for January 8, 2019 meeting. Motion carried.
4. **Communications:** emailed; 02/11/19 – 2019 Wisconsin County Cancer Profiles from www.wicancer.org, 2/11/19 - "IN DEPTH: Wisconsinites fight for quality water" by Jake Ekdahl wiscnews.com, 2/12/19 - "The Wheeler Report" re: Governor Evers appointment of a Water Quality Task Force at the State level and a Press Release from Clean Wisconsin regarding "Governor's funding proposal for water protections an investment in our future. 2/12/19 – Press Release from the Sauk County Health Department "Protect Yourself against Measles." Shared at the 2/14/19 meeting; Press Release from Tellurian regarding "Tellurian Prepared to Meet Anticipated Increase in Demand Fr Substance Use Disorder Treatment Services and Press Release from the Sauk County Health Department regarding "Sauk County to host panel discussion on drugs in 4 communities: The top 5 questions kids have about alcohol and other drugs and how to answer them."
5. **Public Comment:** None
6. **Business Items for Discussion and/or Action:**
 - A. Cassidy Walsh presented the Sauk County 2018 Community Health Needs Assessment (CHNA). She explained that this is living document that is constantly getting updated and reviewed. Cassidy reviewed the entire document, explained the processes, and reported on the survey results. The top goals were identified as a result of the Community Health Needs Assessment.
 - B. Cassidy Walsh presented the Community Health Improvement Plan (CHIP) and explained that this is our next step. The CHIP will focus on the top goals identified in

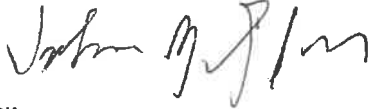
- the CHNA and covers three years. Both the CHNA and the CHIP were discussed at length and Board members provided insight, feedback and suggestions.
- C. Tara Hayes reported on the 2018 Sauk County Health Department Annual Report. The entire document was reviewed and discussed by the Board. The Board of Health as a whole accepted and appreciated the 2018 Annual Report and the large scope of work that the Health Department accomplishes on an annual basis. The Board thanked Staci Dankert for compiling the information in the report.
 - D. Staci Dankert presented the 2018 Year in Review report and specifically asked the Board what content would they like to see at Board meetings. She requested feedback from the Board members.
 - E. Tara Hayes gave an update on the Sauk County ground water. Hayes reported that she met with representatives from the UW Extension office, Planning and Zoning Department, and Kevin Masarik, a ground water specialist from Stevens Point and the County Administrator. Hayes reported that the Finance Committee has approved the request of \$20,000 from the Ho-Chunk monies in collaboration with Planning and Zoning and the UW Extension for funds to start this testing for Sauk County residents. It still has to go to the full County Board for approval. The group will continue to meet collaboratively to discuss next steps.
 - F. The discussion of on potentially video taping the Board of Health meetings was tabled until next month.
 - G. Discussion of recommending appointment of two (2) Board of Health members to the ADHOC Oral Health Committee. Motion by Diane Reinfeldt, second by Scott Von Asten to recommend appointment of John Miller and Donna Stehling to the ADHOC Oral Health Committee. Motion carried.
 - H. Discussion to recommend the reappointment of Ken Carlson to the Board of Health. Motion by Diane Reinfeldt, second by Scott Von Asten, to recommend Ken Carlson be reappointed to the Board of Health. Motion carried.
 - I. Tara Hayes discussed the effects of the Government shutdown on the Women Infant and Children Program (WIC). She explained that due to the shutdown ending there would not be any impact on the WIC program.
 - J. Tara Hayes gave her monthly report for the department. Explained that a lot of numbers were impacted and were down due to the extreme subzero weather and excessive snow accumulation.
- 7. Department Updates**
- A. Amy Merwin gave the monthly financial reports for December 2018 and January 2019.
 - B. Amy Merwin reported on the additional December 2018 invoices and January 2019 invoices and noted for the next months there will be two fiscal report highlighting 2018 and 2019 expenses and deposits separately. Motion by Scott Von Asten, second by Glen Johnson, to approve the December 2018 invoices and the January 2019 invoices in the amount of \$10,926.79. Motion carried.
- 8.** Tara Hayes reported that due to the Wisconsin Association of Local Health Departments and Boards (WALHDAB) conference held on February 6, 2019 there wasn't a regular WALHDAB meeting.
- 9. Agenda Items for next meeting:**
- A. Robots in the home affecting Health
 - B. Additional questions from the CHNA and CHIP presentation (for April)

10. Next Meeting Date: March 12, 2019

11. Call for Adjournment – Motion to adjourn the meeting by Diane Reinfeldt; second by Scott Von Asten, Motion carried.

The time was 7:22 p.m.

Respectfully submitted by:

A handwritten signature in dark ink, appearing to read 'John Miller', with a stylized flourish at the end.

John Miller
Secretary