



# Health Department

505 Broadway Street, Suite 372  
Baraboo, WI 53913

Telephone: (608) 355- 3290 Fax: (608)355-4329



**Public Health**  
Prevent. Promote. Protect.

## Board of Health Meeting Minutes

Tuesday, October 09, 2018

Board Room Gallery, West Square Building

### REGULAR MEETING

**Members Present:** Donna Stehling, John Miller, Diane Reinfeldt, Scott VonAsten, Glen Johnson  
**Members Absent:** Ken Carlson, Kiana Beaudin  
**Others Present:** Tara Hayes, Cathy Warwick, Amy Merwin  
**Public:** Bill Stehling, Dr. Alyssa Tilhou

1. The meeting was called to order at 5:35 p.m. by Donna Stehling. Certification of the open meeting law was noted.
2. Motion by Glen Johnson, second by John Miller, to approve the Board of Health Agenda for October 09, 2018. Motion carried.
3. Motion by Glen Johnson, second by John Miller to approve the minutes for September 11, 2018 meeting and the October 02, 2018 Special meeting. Motion carried.
4. **Communications:** New Board of Health List with contact information, Emailed: "Breaking the Cage of Poverty Training" information to be held on November 13, 2018, put on by Nurse Family Partnership Communication Across Barriers
5. **Public Comment:** None
6. **Business Items for Discussion and/or Action:**
  - A. The closed session to consider the six (6) month review of the Public Health Director was tabled until next month.
  - B. Discussion of the revised Animal Control Ordinance Chapter 27. Motion by Diane Reinfeldt to approve the revised Animal Control Ordinance Chapter 27, second by Glen Johnson. Motion carried.
  - C. Tara Hayes gave a brief update from the Personnel and Finance joint committee meeting on Friday, October 5, 2018, informing the Board of Health that three of the four positions were approved; the Full time Public Health Nurse, The Full time Program Specialist and the Part time Public Health Technician. The Joint Committee did not approve the Dental Hygienist position by a tie vote. Tara also briefly reported that the Finance Committee meeting on Monday, October 8, 2018 the Finance committee made a motion to approve the money for the Dental Hygienist position but that the position was not approved.
  - D. Tara Hayes gave an update for the accreditation process. Tara reported that we had just received word that we passed section II of the Accreditation Annual Report. We are good for another year.
  - E. Tara Hayes provided a written Directors monthly report to all Board of health members via Granicus. We went through the report program by program. She also gave a report on Coalition updates and Environmental Health (included in the director's monthly report.

- F. Tara Hayes reported that the Sauk County Health Department received the Wisconsin Healthy Communities Designation Award - Silver Level for 2018 to 2021. This was for the mobilizing action toward Community Health (Match) group of the UW Population Health Institute certifying that Sauk County achieved a "Silver" designation as part of the Wisconsin Healthy Communities Designation program, in recognition of exemplary efforts to improve community health. She also reported that October 15 thru the 20<sup>th</sup> was Public Health week.

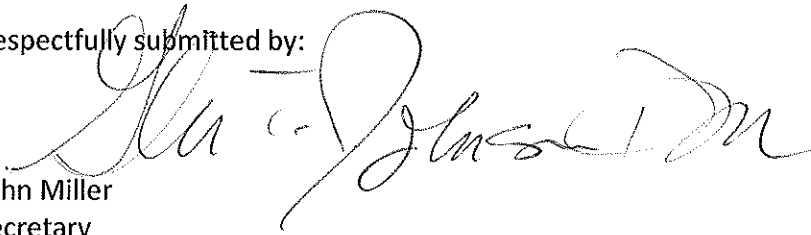
**7. Department Updates**

- A. Amy Merwin gave the monthly financial reports for September 2018.
- B. Amy Merwin reported on the September 2018 invoices. Motion by Glen Johnson, second by Scott VonAsten, to approve the September 2018 invoices in the amount of \$20,968.25. Motion carried.
8. Tara Hayes reported on Wisconsin Association of Local Health Departments and Boards (WALHDAB) meeting. She reported that the consolidated contracts are coming out soon. We will see if there is an increase in funding amount, due to becoming a Level III Health Department. Karen McKeown, State Health Officer reported that the State Health Department just became accredited.
9. **Agenda Items for next meeting:**
- A. Jody Bruni to Come and Speak about Childhood safety programs and Maternal Child Health
10. **Next Meeting Date: November 20, 2018**
11. **Call for Adjournment** – Motion to adjourn the meeting by Scott VonAsten; second by Diane Reinfeldt, Motion carried.

The time was 6:35 p.m.

Respectfully submitted by:

John Miller  
Secretary

A large, stylized handwritten signature in dark ink, likely belonging to John Miller, the Secretary. The signature is written over the "Respectfully submitted by:" line and extends across the page.