



Health Department

505 Broadway Street, Suite 372
Baraboo, WI 53913

Telephone: (608) 355- 3290 Fax: (608)355-4329



Public Health
Prevent. Promote. Protect.

Board of Health Meeting Minutes

Tuesday, September 11, 2018

Board Room Gallery, West Square Building

REGULAR MEETING

Members Present: Donna Stehling, John Miller, Diane Reinfeldt, Scott VonAsten, Glen Johnson
Members Absent: Ken Carlson
Others Present: Tara Hayes, Cathy Warwick, Amy Merwin, Sharyn Borchert, Debbie Stieve
Public: Bill Stehling

1. The meeting was called to order at 5:30 p.m. by Donna Stehling. Certification of the open meeting law was noted.
2. Election of Vice Chair: Nomination by John Miller for Glen Johnson for Vice Chair, second by Diane Reinfeldt; Unanimous approval.
3. Motion by John Miller, second by Diane Reinfeldt, to approve the Board of Health Agenda for September 11, 2018. Motion carried.
4. Motion by Glen Johnson, second by Diane Reinfeldt to approve the minutes for August 14, 2018 meeting. Motion carried.
5. **Communications:** "We really do have a solution to the opioid epidemic – and one state is showing it works" by: German Lopez <https://www.vox.com> 05/10/2018. Tara Hayes handed out a copy of a "News Release for 9/11/18" regarding and increase in the Mosquito population due to recent flooding, with tips on how to protect yourself.
6. **Public Comment:** None
7. **Business Items for Discussion and/or Action:**
 - A. Discussion and motion by Diane Reinfeldt, second by Scott VonAsten to recommend to appointment of Kiana Beaudin, PA to fill the unexpired term on Dr. Amy DeLong as a Board of Health Citizen member through 06/15/2021, to the County Board Chair, Peter Vedro.
 - B. Discussion and Presentation of the Seal-A-Smile Dental Program, by Sharyn Borchert and Debbie Stieve. Discussed that the Sauk County Seal-A-Smile Program was one of three recipients of the Outstanding Performance in providing oral health care, for the 10th year in a row. Only three out of 40 programs statewide received this award.
 - C. Discussion of a Resolution to Honor Dr. Amy DeLong for her years of service to the Sauk County Board of Health. Motion to approve by John Miller, second by Glen Johnson, motion carried.
 - D. Reviewed and discussed the change to the Public Health Budget. Tara Hayes reported that the Aging and Disability Resource Center (ADRC) had withdrawn their 20% of financial support for the full time Dental Hygienist position. Two new Public Health budgets were presented; one with the Dental Hygienist position at a .77 FTE (which allows the position to still have full time benefits for

Health insurance etc.) and the second option was to completely eliminate the Dental Hygienist position altogether.

A motion, by Scott VonAsten, second by Glen Johnson, to put forward the Public Health Budget containing the part time .77 Dental Hygienist. The total approved revised 2019 budget for Public Health, Environmental Health and Women's Infants and Children (WIC) in the amount of \$3,229,351. Motion carried unanimously.

- E. Cathy Warwick provided a written report to all Board of health members via Granicus on the Nurse Family Partnership (NFP) program. The number of babies served was added to the report as requested by the Board. Cathy also invited Board members to attend the NFP Family Fun Day celebration on October 4, 2018 from 1:00pm to 3:00pm.
- F. Tara Hayes gave an update for the accreditation process. Tara reported that section II of the Accreditation Annual Report had been completed and submitted. We are currently waiting on the results.
- G. Tara Hayes provided a written report to all Board of health members via Granicus on the Community Health Improvement Plan goals and action plan as which also included reports on the PDO Grant, the Sauk County Partnership for Prevention recovery and the Overdose Death review team. Tara asked that if any Board members wanted to be on Sara Jess's Constant Contact email list to let her know and she would add them. Tara Hayes reported that the Health Department will be sending a staff member to the Healthiest State Summit, held on September 20-21, 2018 in Green Bay Wisconsin.

8. Department Updates

- A. Tara Hayes provided the monthly report electronically to the Board. She reported that the last few weeks have been concentrating on the Flood and all the work that comes with that. She reported that as of 9/8/18 staff have put in over 340 hours, costing the department over \$14,500.
 - B. Amy Merwin gave the monthly financial reports for August 2018.
 - C. Amy Merwin reported on the August 2018 invoices. Motion by John Miller, second by Glen Johnson, to approve the August 2018 invoices in the amount of \$100,652.34. Motion carried.
9. John Miller reported on WALHDAB meeting. He reported that he is still learning and trying to discern what all the Health Department acronyms mean. They discussed the cut to Women's Healthcare, and various Needs Assessments of local health departments.

10. Agenda Items for next meeting:

- A. Animal Control Ordinance Chapter 27

11. Next Meeting Date: October 09, 2018

12. **Call for Adjournment** – Motion to adjourn the meeting by Scott VonAsten; second by John Miller, Motion carried.

The time was 7:12 p.m.

Respectfully submitted by:

John Miller
Secretary

