



Health Department

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Public Health
Prevent. Promote. Protect.

Board of Health Meeting Minutes

Tuesday, July 10, 2018

Board Room Gallery, West Square Building

REGULAR MEETING

Members Present: Donna Stehling, John Miller, Diane Reinfeldt, Dr. Amy DeLong, Scott VonAsten, Glen Johnson, Ken Carlson

Members Absent: None

Others Present: Tara Hayes, Cathy Warwick, Amy Merwin, Staci Dankert, Justin Hulsemann

Public: Bill Stehling

1. The meeting was called to order at 5:30 p.m. by Donna Stehling. Certification of the open meeting law was noted.
2. Motion by Diane Reinfeldt, second by Scott VonAsten, to approve the Board of Health Agenda for July 10, 2018. Motion carried.
3. Motion by Glen Johnson, second by Scott VonAsten to approve the minutes for June 12, 2018 meeting. Motion carried.
4. **Communications:** None
5. **Public Comment:** None
6. **Business Items for Discussion and/or Action:**
 - A. Continued discussion of the revised Animal Control Ordinance Chapter 27, by Justin Hulsemann. Motion to approve the Amended Sauk County Code §27.07 To Bring The Animal Control Ordinance Into Conformity With State Statutes by Scott VonAsten, second by Glen Johnson. Motion carried.
 - B. Discussion and Motion to approve the travel in excess of 300 miles for three (3) Public Health staff members to attend the National Prevention Network Conference in Boston. MA in August 2018 by John Miller. Second by Glen Johnson. Motion carried.
 - C. Tara Hayes discussed the Foot Clinic staffing. Tara explained that most of the positions are Limited Term Employees (LTE) without benefits. This could provide staffing challenges in the future.
 - D. The draft of the 2019 was presented to the Board. Reviewed all new positions and reclassified positions in Public Health and Environmental Health departments. Supervisor Scott VonAsten reported that we will not be bringing the Sauk County Home Care program back. Motion to approve the 2019 Annual Budget for Public Health Environmental Health and WIC in the amount of \$3,150,380 by Scott VonAsten, second by Diane Reinfeldt. Motion carried unanimously.

- E. Cathy Warwick provided a written report to all Board of health members via Granicus on the Nurse Family Partnership program.
- F. Tara Hayes gave an update for the accreditation process. Tara shared the email from the PHAB Accreditation Committee reporting that our Section 1 of the Annual Report has been completed successfully and we can now begin completing Section 2 of the Annual Report. We have 30 days to complete section 2. We have 30 days to complete section II of the Accreditation Annual Report.
- G. Tara Hayes provided a written report to all Board of health members via Granicus on the Community Health Improvement Plan goals and action plan as which also included reports on the PDO Grant, the Sauk County Partnership for Prevention recovery and the Overdose Death review team. Ken Carlson gave a report on the Health Communities designation and thanked Staci Dankert for completing the application and ensuring it was turned in by the deadline. Ken also stated that Sauk County should earn at least a Silver status designation and may even qualify for the Gold status designation. We should have feedback on the Healthy Communities designation sometime in the end of August. He will provide a report at the September Board of Health meeting.

7. Department Updates

- A. Tara Hayes reported on the Sauk County Health Survey deadline coming up. The link was shared and the video was shown to the Board of Health (BOH). The BOH members were asked to take the survey and share the link with the community. The results of the survey will be used to create the Community Health Needs Assessment and will drive the focus of the health department in the next 3 years.
 - B. Amy Merwin gave the monthly financial reports for June 2018.
 - C. Amy Merwin reported on the June 2018 invoices. Motion by Scott VonAsten, second by Dr. Amy DeLong, to approve the June 2018 invoices in the amount of \$7,450.22. Motion carried.
8. Donna Stehling reported that there was not much to report back on from the last WALHDAB meeting. Ken Carlson asked if they had mentioned the Healthy Communities Summit coming up in September and recommended that someone from the Sauk County Board of Health attend this Summit.
9. **Agenda Items for next meeting:**
- A. The purchase of two (2) new vehicles for the Health Department
 - B. Presentation on the Seal A Smile program.
10. **Next Meeting Date: August 14, 2018**
11. **Call for Adjournment** – Motion to adjourn the meeting by John Miller; second by Dr. Amy DeLong, Motion carried.
The time was 7:07 p.m.

Respectfully submitted by:



John Miller
Secretary