



Health Department

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Board of Health Meeting Minutes

Tuesday, May 08, 2018

~~Board Room-Gallery~~ moved to ETN Room, West Square Building

REGULAR MEETING

Members Present: Donna Stehling, John Miller, Dr. Amy DeLong, Ken Carlson, Scott VonAsten, Glen Johnson

Members Absent: Diane Reinfeldt

Others Present: Tara Hayes, Cathy Warwick, Amy Merwin, Barb Walsh

Public: Bill Stehling

1. The meeting was called to order at 5:30 p.m. by Donna Stehling. Certification of the open meeting law was noted.
2. Election of Officers: Nomination by John Miller for Donna Stehling for Chair, second by Scott VonAsten; Unanimous approval. Nomination by Scott VonAsten for Dr. Amy DeLong for Vice Chair, second by John Miller; Unanimous approval. Nomination by Scott Von Asten for John Miller for Secretary, second by Donna Stehling; Unanimous approval.
3. Discussion and Selection of Regular meeting date and time: Will continue to be the second Tuesday of the month at 5:30 p.m.
4. Motion by Scott VonAsten, second by Glen Johnson, to approve the Board of Health Agenda for May 08, 2018. Motion carried.
5. Motion by Glen Johnson, second by John Miller to approve the minutes for April 10, 2018 meeting. Motion carried.
6. **Communications:** Drug Impairment Training for Educational Professionals Flyer for August 6 & 7, 2018, Sauk-County Partnership for prevention & Recovery Flyer for May 24, 2018, You Can Save a Life With A Spray – Naloxone Training Flyer thru May 29, 2018
7. **Public Comment:** None
8. **Business Items for Discussion and/or Action:**
 - A. Barb Walsh, Public Health nurse gave a fourteen slide Immunization Presentation. Discussion followed regarding best practices and ways to increase the outcome percentage for 2 year olds. Barb also handed out a flyer on "Vaccines: What you need to know."

- B. Cathy Warwick reported on the Nurse Family Partnership program. All the Nurses are maxed out and the new nurse is currently ramping up. Warwick also provided the monthly written report on the updates of the program.
- C. Tara Hayes gave an update for the accreditation process. We are currently working on the accreditation report that is due in June 2018. Tara Hayes also reported on her and Staci Dankert's visit to Forest County Potawatomi Tribal Health Department last week, as a mentor, for accreditation, for their department.
- D. Report of the Community Health Improvement Plan:
 - a. Tara Hayes reported on the PDO Grant. We have completed over 870 trainings and yesterday gave our initial Naloxone trainings at Ho-Chunk House of Wellness. We will also be providing Naloxone training to 18 inmates in the jail.
 - b. Tara Hayes reported on the Sauk County Partnership for Prevention and Recovery coalition. Their next meeting will be held on May 24, 2018, and will have a Recovery Coach as a guest speaker. They will also be working on their four short term actions for the coalition. Hayes encouraged the Board members to attend this meeting.
 - c. Tara Hayes reported on the Overdose Fatality Review Team. Their second meeting will be held on May 23, 2018.
 - d. Ken Carlson reported there was no new information on the Healthy Communities Designation. Ken will be working on it May 14 through the 17th and will share the criteria at the next Board of Health meeting.

9. Department Updates

- A. Tara Hayes reported on the Lyme Disease Poster contest with school aged children throughout Sauk County. Contest was to increase awareness of vectorborne diseases and to check for ticks and use repellents.
- B. Amy Merwin gave the monthly financial reports for April 2018.
- C. Amy Merwin reported on the April 2018 invoices. Motion by John Miller to approve the April 2018 invoices, in the amount of \$16,912.12, Second by Scott VonAsten. Motion carried.

10. Donna Stehling reported on the May 2018 WALHDAB meeting held on May 2, 2018.

11. Agenda Items for next meeting:

- A. Christina Beach-Baumgartner – From the State to Speak for Board Orientation

12. Next Meeting Date: June 12, 2018

13. Call for Adjournment – Motion to adjourn the meeting by Glen Johnson; second by John Miller. Motion carried.

The time was 7:18 p.m.

Respectfully submitted by:



John Miller
Secretary