



Health Department

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Public Health
Prevent. Promote. Protect

Board of Health Meeting Minutes

Tuesday, April 10, 2018

Board Room Gallery, West Square Building

REGULAR MEETING

Members Present: Donna Stehling, John Miller, Dr. Amy DeLong, Ken Carlson, Andrea Lombard, Diane Reinfeldt
Members Absent: Scott VonAsten
Others Present: Alene Kleczek Bolin, Michelle Posewitz, Cathy Warwick, Tara Hayes, Amy Merwin
Public: None

1. The meeting was called to order at 5:30 p.m. by Donna Stehling. Certification of the open meeting law was noted.
2. Motion by Andrea Lombard, second by Diane Reinfeldt, to approve the Board of Health Agenda for April 10, 2018. Motion carried.
3. Motion by John Miller, second by Andrea Lombard to approve the minutes for March 13, 2018 meeting. Motion carried.
4. **Communications:** Adult Vaccine Awareness Flyer for April 12, 2018 presentation hosted by BASCO & Sauk County Health Dept. Foot clinic staffing issues relayed.
5. **Public Comment:** None
6. **Business Items for Discussion and/or Action:**
 - A. Possible closed session pursuant to Wis. Stat. § 19.85 (1) (c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Interview of final candidate(s) for the position of Director of Public Health. **Motion** to go in to closed session pursuant to Wi. Stats. § 19.85 (1) (c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility by John Miller, Second by Diane Reinfeldt. Roll Call: AYES (6) Donna Stehling, John Miller, Dr. Amy DeLong, Ken Carlson, Andrea Lombard, Diane Reinfeldt. NAYS (0). Absent: (1) Scott VonAsten. Motion carried unanimously.
 - B. Motion to reconvene into open session by John Miller, second by Ken Carlson. Motion carried.

- C. Discussion of the Sauk County Health Ranking. Referenced the Press Release on March 15, 2018.
- D. Discussion of the Director Recruitment status. Initial interviews were held on Friday, March 23, 2018.
- E. Cathy Warwick reported on the Nurse Family Partnership program. All the Nurses are maxed out and the new nurse is currently ramping up and has admitted seven (7) clients and has three (3) pending referrals. Warwick also provided the monthly written report on the updates of the program.
- F. Cathy Warwick gave an update for the Accreditation process. We are currently working on the accreditation report that is due in June 2018. Warwick handed out a copy of the Community Health Improvement Plan (CHIP). We will put it on next month's agenda to review any questions.
- G. Report of the Community Health Improvement Plan:
- a. Cathy Warwick referenced the Community Health Needs Assessment Survey has been released to the public. Warwick handed out a sheet containing the website for the survey and requested the Board members to complete the survey and share the information with others.
 - b. Tara Hayes reported on the PDO Grant. We finalized the MOU with Ho-Chunk House of Wellness Pharmacy. In the coming months we look forward to partnering and facilitating Naloxone trainings with the Ho-Chunk Nation in Sauk County. We will also be providing Naloxone training to 18 inmates in the jail.
 - c. Tara Hayes reported on the Sauk County Partnership for Prevention and Recovery coalition. Their last meeting was held on March 29, 2018. They had a small turn out due to Spring Break; however they were able to finalize their mission and vision for the coalition.
 - d. Tara Hayes reported on the Overdose Fatality Review Team. They will be conducting their first fatality review on March 28, 2018. They were able to review one case. They had a very good turnout with over 30 participant's attend the meeting.
 - e. Ken Carlson reported there was no new information on the Healthy Communities Designation. Ken will share the criteria at the next Board of Health meeting.

7. Department Updates

- A. Amy Merwin gave the monthly financial reports for March 2018.
 - B. Amy Merwin reported on the March 2018 invoices. Motion by Andrea Lombard to approve the March 2018 invoices in the amount of \$8,552.45. Second by John Miller. Motion carried.
8. Donna Stehling reported on the April WALHDAB meeting held on April 4, 2018. There was a Nitrate presentation given by another county.

9. Agenda Items for next meeting:

A. Barb Walsh – Immunization Presentation

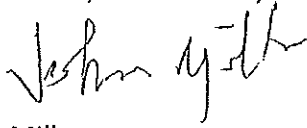
B. Review the Community Health Improvement Plan (CHIP)

10. Next Meeting Date: May 8, 2018

11. Call for Adjournment – Motion to adjourn the meeting by Andrea Lombard; second by John Miller. Motion carried.

The time was 7:06 p.m.

Respectfully submitted by:

A handwritten signature in black ink, appearing to read "John Miller", written in a cursive style.

John Miller
Secretary