



## Health Department

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**Public Health**  
Prevent. Promote. Protect.

### Board of Health Meeting Minutes

Tuesday, January 9, 2018

Board Room Gallery, West Square Building

**Members Present:** Scott Von Asten, Andrea Lombard, John Miller, Dr. Diane Rienfeldt, Dr. Amy Delong, Donna Stehling, Ken Carlson

**Members Absent:**

**Others Present:** Cathy Warwick, Cindy Bodendein

**Public:**

1. The meeting was **called to order** at 5:30 p.m. by Donna Stehling. Certification of the open meeting law was noted.
2. Motion by, Andrea Lombard to **approve the Board of Health Agenda** for January 9, 2018 second by John Miller. Motion carried
3. Motion by Andrea Lombard to **adopt the Board of Health meeting minutes** for December 12, 2017, second by Diane Rienfeldt. Motion carried.

**4. Communications:**

[The best way to battle addiction is to put more resources into prevention](#) by Dr. Daniel Schatz, 1.2.18, The Hill

[Proposal to Authorize Dental Therapists Clears Hurdle in Arizona](#) by John Grant and Kristen Mizzi Angelone, December 15, 2017, The PEW Charitable Trust

**5. Public Comment:**

None

**6. Business Items for Discussion and/or Action:**

- A. Motion by Scott Von Asten to approve a travel request in excess of 300 miles for one (1) Public Health staff member to attend the 2018 Preparedness Summit, in Atlanta, GA in April 2018. Second by Andrea Lombard. Motion carried.

Motion by Scott Von Asten to approve a travel request in excess of 300 miles for one (1) Public Health staff member to attend the 2018 National Rx Drug Abuse & Heroin Summit, in Atlanta, GA in April 2018. Second by Andrea Lombard. Motion carried.

- B. Presentation on rate setting process for the DATCP license fees by Bodendein. Discussion of concerns expressed from a local business on the amount of the fees assessed. Shyna Dye EH Sanitarian explained the licensing process and the criteria that is set up by DATCP and that Sauk County follows to establish the complexity level of establishments.
- C. Warwick presented on the Nurse Family Partnership Program Monthly report reviewed. A new NFP nurse already working as a PHN department was selected for the NFP program. A new PH nurse will begin with the department January 29, 2017.
- D. Bodendein reported that the department received verbal notification of change from a level II to a Level III Health Department.
- E. Report on the Community Health Improvement Plan provided by Warwick.
  - a. PDO Grant: Community trainings are scheduled for January at Teal x 2, Sauk County Human Services, and Reedsburg Library. Training will continue with inmates at the county jail and Huber Center. MOU is still being vetted by Corporation Counsel for community trainings with Ho-Chunk. The Health Department Health Educator will collaborate with a Ho-Chunk Pharmacist to complete the trainings. One of the Baraboo school district nurses is collaborating with school officials to get Naloxone training in the district.
  - b. The Health Department has become a member of the Alliance of Wisconsin Youth. We are the recipient of grant funding (SPF Rx) to develop prevention strategies using the Strategic Prevention Framework. The Sauk County Partnership for Prevention and Recovery held its second meeting on Wednesday, December 20<sup>th</sup> from noon-1:30pm in B-30 in the West Square building.
  - c. The Health Department in collaboration with the Sheriff's department has secured a \$25,000 grant to form an Opioid Fatality Review Team. A group of 25 various community partners have committed to the work, with the first case presentation meeting January 19<sup>th</sup>, 2017. Data collection will be done through the Department of Justice.

**7. Department Updates:**

- A. Bodendein reported on the Financial/ Monthly reports for December, 2017.  
Board is requesting financial reports now be presented in the new format. Board had questions about format and requested the communicable disease nurse was unable to attend this BOH meeting due to a previous commitment. She will attend the next meeting to present on the Communicable Disease program and answer questions regarding number data reporting.
- B. Motion by Andrea Lombard to approve the December 2017 invoices in the amount of \$38,231.93; second by Scott Von Asten. Motion carried.

**8. WPHA/WALHDAB-** Donna Stehling reported on the presentation from Dr. Jamie Schauer, WSLH director.

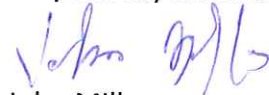
**9. Agenda Items for the next meeting**

Environmental Health restaurant Inspection fee rate setting  
Communicable Disease Nurse – Disease tracking and protocol  
Healthy Communities Designation  
Presentation of 2017 Annual Report

**Next meeting date:** February, 13 2018

Motion by Scott Von Asten to adjourn the meeting; second by Diane Rienfeldt. Motion carried.  
The time was 6:43 p.m.

Respectfully submitted by:



John Miller  
Secretary