



Health Department

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Public Health
Prevent. Promote. Protect.

Board of Health Meeting Minutes

Tuesday, December 12, 2017

Board Room Gallery, West Square Building

Members Present: Scott Von Asten, Andrea Lombard, John Miller, Dr. Diane Rienfeldt, Dr. Amy Delong, Donna Stehling, Ken Carlson
Members Absent: Cindy Bodendein
Others Present: Cathy Warwick,
Public: Bill Stehling

1. The meeting was **called to order** at 5:32 p.m. by Donna Stehling. Certification of the open meeting law was noted.
2. Motion by, Andrea Lombard to **approve the Board of Health Agenda** for December 12, 2017, second by Scott Von Asten. Motion carried
3. Motion by Andrea Lombard to **adopt the Board of Health meeting minutes** for November 21, 2017, second by Scott Von Asten. Motion carried.
4. **Communications:**
None
Letter from public requesting discussion of Environmental Health fees. Topic will be agenzized for next BOH meeting per Andrea Lombard's request.
5. **Public Comment:**
None
6. **Business Items for Discussion and/or Action:**
 - A. Motion to approve the request for consideration of travel in excess of 300 miles for one (1) Public Health Nurse to attend the Unit Two Training for Nurse Family Partnership in Denver Colorado in February or March 2018 made by John Miller. Second by Diane Reinfeldt. Motion carried.

- B. Warwick presented on the Nurse Family Partnership Program Monthly report reviewed. With the approval of the new nursing position, first interviews will be December 27th, 2017. The top candidates will attend a second NFP team interview January 8th, 2018, with anticipated start date of late January.
- C. Warwick reported on the progress being made to attain a level 3 Health Department status. Site visit from the State for our 140 Review/level 3 program assessment will be tomorrow, December 13th, 2017.
- D. Report on the Community Health Improvement Plan provided by Warwick.
 - a. PDO Grant: 770 people have been trained in how to recognize an overdose and give Naloxone. Four community trainings are scheduled for January at Teal x 2, HSS, and Reedsburg Library. Training will continue with inmates at the county jail and Huber Center. MOU is still being vetted by Corporation Counsel for community trainings with Ho-Chunk. The Health Department Health Educator will collaborate with a Ho-chunk Pharmacist to complete the trainings. Request from John Miller about assisting local schools to have staff trained, and Naloxone access available. Gave contacts of Diana Cone School Nurse and Glenn Bilsten. Would need to work with local school superintendents and school boards to increase understanding and promote school policy change.
 - b. The Health Department has become a member of the Alliance of Wisconsin Youth. We are the recipient of grant funding (SPF Rx) to develop prevention strategies using the Strategic Prevention Framework. The Sauk County Partnership for Prevention and Recovery held its first meeting November 8, 2017. The second meeting is scheduled for Wednesday, December 20th from noon-1:30pm in B-30 in the West Square building. All interested are welcome to attend.
 - c. The Health Department in collaboration with the Sheriff's department has secured a \$25,000 grant to form an Opioid Fatality Review Team. A group of 25 various community partners have committed to the work, with the first case presentation meeting January 19th, 2017. Data collection will be done through the Department of Justice.

7. Department Updates:

- A. Cathy Warwick reported on the Financial/ Monthly reports for November, 2017.
Board is requesting financial reports now be presented in the new format. Board had questions about format and requested communicable disease nurse attend the next BOH meeting to discuss STDs disease tracking process.
- B. Motion by Ken Carlson to approve the November 2017 invoices in the amount of \$24, 762.20; second by Amy Delong. Motion carried.

8. WPHA/WALHDAB- Table specifics for Cindy's return – Christmas party. Ken Carlson discussed meeting he attended discussing WALHDAB summit upcoming in Appleton. Will get information out to the group about Healthiest Community website that was launched. Discussion will be on held at next Health and Wellness coalition group meeting.

9. Agenda Items for the next meeting

Environmental Health restaurant fee review

PDO – Explore assisting with local School Board Policy change/ Naloxone staff trainings?

Communicable Disease Nurse – Disease tracking and protocol

Next meeting date: January 9, 2018

Motion by Scott Von Asten to adjourn the meeting; second by Andrea Lombard. Motion carried. The time was 6:32 p.m.

Respectfully submitted by:



John Miller
Secretary