



## Health Department

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**Public Health**  
Prevent. Promote. Protect.

### Board of Health Meeting Minutes

Tuesday, November 21, 2017

Board Room Gallery, West Square Building

**Members Present:** Scott Von Asten, Andrea Lombard, John Miller, Dr. Diane Rienfeldt, Dr. Amy Delong  
**Members Absent:** Donna Stehling, Ken Carlson  
**Others Present:** Cynthia Bodendein, Cathy Warwick,  
**Public:** Clare Burke, UW Madison Nursing student

The meeting was called to order at 5:31 p.m. by Amy Delong. Certification of the open meeting law was noted.

Motion by, Scott Von Asten to approve the Board of Health Agenda for November 21, 2017, second by Andrea Lombard. Motion carried

Motion by Andrea Lombard to adopt the Board of Health meeting minutes for October 10, 2017, second by Scott Von Asten. Motion carried.

#### Communications:

Articles on Public Health Accreditation and Community Health from the Wisconsin Counties Association shared with nonelected board of health members.

#### Public Comment:

None

#### Business Items for Discussion and/or Action:

- A. The Annual Board performance Evaluation form was distributed to all the members for completion. This evaluation will be used to guide a quality improvement project for the Director to improve board relations.
- B. Motion by John Miller. Second by Andrea Lombard to authorize the purchase of vehicle for the Sauk County Health Department. Motion Carried.

- C. Warwick presented on the Nurse Family Partnership Program Monthly report reviewed. With the approval of the 2018 budget the new position has been posted, with the anticipated start date of early January.
- D. Bodendein reported on the progress being made to attain a level 3 Health Department status. A preliminary review of the submitted data is complete. The final upload of data is December 4, 2017 with a site visit December 13, 2017.
- E. Report on the Community Health Improvement Plan provided by Bodendein/Warwick.

- a. PDO Grant: Five Hundred and Fifty people have been trained in how to recognize an overdose and give Naloxone. Training will begin with inmates at the Huber Center. Trainings are being set up with Ho-chunk. The Health Department trainer will collaborate with a Ho-chunk Pharmacist to complete the trainings.

- b. The Sauk County Partnership for Prevention and Recovery held its first meeting. The kick off meeting was attended by 50 people. The meeting minutes were provided along with the strategy maps to address opioid abuse and access and strategies to minimize the desire to misuse drugs. Doodle poll – next meeting will be mid-December. Notes from the initial meeting on the Assets, Opportunities and Priorities were provided to the board.

- c. The Health Department to become a member of the Alliance of Wisconsin Youth and have been the recipient of grant funding to develop prevention strategies using the Strategic Prevention Framework.

- d. The Health Department in collaboration with the Sheriff's department have secured a \$25,000 grant to form an Opioid fatality review team. An initial meeting with coroner was held. The department is working with the Wisconsin Department of Justice and Department of Health Services. Data collection will be through the Department of Justice.

- e. The Brain Storm Event was held in Sauk Prairie and was attended by approximately 150 community members. John Miller and Amy Delong the Board of Health Members who attended provided information on the event.

**7. Department Updates:**

- A. Cindy Bodendein reported on the Financial/ Monthly reports for October, 2017
- B. Motion by Scott Von Asten to approve the October 2017 invoices in the amount of \$11,138.77; second by Andrea Lombard. Motion carried.

**8. WPHA/WALHDAB-** Bodendein reported on the presentation by Tom Haupt state epidemiologist regarding monthly Influenza like Illness reports provided to health departments.

**9. Agenda Items for the next meeting**

PDMP reports

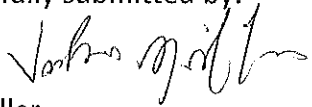
PDO report

Request that we develop WI Counties Association talking points for HSS "Day at the Capital" to promote health policy changes.

**Next meeting date:** December 12, 2017

Motion by Andrea Lombard to adjourn the meeting; second by Scott Von Asten. Motion carried. The time was 7:15 p.m.

Respectfully submitted by:

A handwritten signature in black ink, appearing to read "John Miller", is written over the printed name.

John Miller  
Secretary